



## Minutes

Staff Advisory Senate  
Regular Meeting  
May 1, 2020, 1:00 pm  
Google Meets/ Telephone

- I. **Establishment of Quorum** at 12:58 pm
- II. **Call Meeting to Order**  
Amanda called the meeting to order at 1:01 pm. Present (via video chat or by phone) were: Karen Wezwick, June Lopez, Amanda Lucero, Francina Martinez, Gloria Pacheco, Georgia Baca, and Lawrence Vigil. Absent: Jessica Flores
- III. **Approval of Agenda**—Motioned by G. Pacheco with minor changes (correct numbering system), seconded by K. Wezwick. All approved, Motion carried.
- IV. **Approval of Minutes** – March 6, 2020  
Tabled minutes
- V. **Informational/Discussion**
  - a. Due to COVID-19 – How to establish Staff Advisory Senate best practice – Open Meetings Act will be followed by entities who make policy. Such as those who were elected by a community. SAS does not make policy; therefore, we are not in violation. This was in response to a query to Dr. Rael asked by President A. Lucero. This was revisited, when Lawrence was able to participate, who suggested that we continue to post agendas and keep minutes, in order to maintain transparency.
  - b. Discussing about SAS meetings continuing: Karen, Francina, (not every week); June & Amanda (every other Friday); and Georgia & Gloria want to meet (once a month).
  - c. Advisors & Directors are expected to be on campus beginning June 1<sup>st</sup>. There will be some kind of rotation scheduled and distancing practiced.
  - d. 4-day work week discussion and decision for Summer sessions suspended due to COVID.
- VI. **New or Follow-up Items for Next Meeting's Agenda:**  
Elections for 2021 FY (Four position are expiring in June 2020: Francina, Jessica, June, Georgia. Stipends for the past years' service are due at Human Resources in early June to ensure SAS reimbursement.
- VII. **Date and Time of Next Meeting:**  
Thursday, May 14, 2020 at 1:00 pm.
- VIII. **Adjournment:**  
Georgia motioned, Karen seconded, motion passed, meeting was adjourned at 2:23pm.