

Curriculum Committee Meeting
Thursday, January 10, 2019
MECA - 2:00 p.m.

Present: Reyes Coca, Leticia Griego, Susan Grohman, Sara Vigil, Kenneth Bachicha, Joy Shrum, Gene Sandoval, Geraldine Saavedra, and Mary Duran (Liaison),

Call To Order. Susan Grohman called the meeting to order at 2:04 p.m.

Approval of Agenda.

Number III Approval of Minutes was removed, as there were no minutes for approval. Gene Sandoval entertained a motion to approve the amended agenda; it was seconded by Reyes Coca. Motion carried.

Informational Discussion Items - General Meeting Discussion

Change to course proposal form. Susan presented a couple of forms: a two-sided old version and new form. The group discussed different ideas for the form. Susan Grohman will look at different versions and bring back to the committee along with feedback from Henrietta Maestas.

Business Capstone.

Reyes Coca passed out packets to include proposal request form. He explained the reason for the change and compared the present capstone syllabus with the syllabus being proposed. Reyes Coca explained that with the approval of the curriculum committee this change will take effect this spring 2019. Leticia Griego noted the changes and explained what a capstone is. Reyes Coca also noted what would change on the course description and how this syllabus leaves out the comprehensive exam.

It was noted that page three of the new syllabus should include instructor approval. Also noted was how the point system is on the new syllabus - need to check if legal.

Action Items - Vote to approve Business Capstone Course.

Sara Vigil entertained a motion to approve the new Business Capstone with the recommended wording; it was seconded by Joy Shrum. Motion carried.

New or Follow-up Items for Next Meeting's Agenda

- Mary Duran to follow up on status of the course changes and proposals for automotive.
- Update on NM curriculum committee progress

Next meeting - TBA

Adjournment of Meeting.

Sara Vigil entertained a motion to adjourn the meeting; it was seconded by Gene Sandoval. Motion carried and the meeting adjourned at 2:43 p.m.