

**LUNA COMMUNITY COLLEGE
BOARD OF TRUSTEES
REGULAR MEETING MINUTES**
Tuesday, November 10, 2020 @ 2:00 pm
LCC Student Success Center Board Room

Call Meeting to Order and Establish a Quorum

Roll Call

Present: Madam Chair Dr. Phyllis Martinez, Madam Vice Chair Dianna Medrano, Madam Secretary Louise L. Portillos, Trustee Mark Dominguez, Trustee Kenneth Medina, Trustee Max G. Tenorio, Jr.

Also Present: Interim President Dr. Kenneth Patterson, Executive Office Manager, SherylAnn Yara, Information Specialist, Ray Baca, Georgia A. Baca, SS/Fiscal, Lawrence Vigil, SS/SG/Physical Plant, Levitt Baca, Purchasing, Matthew Cordova, Physical Plant Director, Kim Baca, Humanities, Masie Estep, Student Senate, Maxine Hughes, Interim Vice President of Academics and Student Services/Nursing Director, Carolyn Chavez, Human Resources Director, Karen Wezwick, SS/CTE, Emily Ulibarri, SS/Santa Rosa Satellite and Gloria B. Pacheco, SS/Dental.

Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Kenneth Medina

Approval of the Agenda

Trustee Kenneth Medina moved for approval of the Agenda with no changes. Madam Secretary Louise L. Portillos seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Max G. Tenorio, Jr.	Yes

The vote for approval of the Agenda with no changes was unanimous.

Approval of the Minutes (October 13, 2020 Regular Meeting and October 17, 2020 Special Meeting Minutes).

Madam Vice Chair Dianna Medrano moved for approval of the October 13, 2020 Regular Meeting Minutes with the following change; strike out, page 9, item 2, paragraph 4, as it was not part of the Agenda.

Trustee Mark Dominguez then advised Madam Vice Chair Dianna Medrano that it was simply a request on his part as they were talking about policy and her interpretation is a little different than his but it was simply a request.

Madam Secretary Louise L. Portillos seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	No
Trustee Kenneth Medina	Yes	Trustee Max G. Tenorio, Jr.	Yes

The vote for approval of the Agenda with the following change: strike out, page 9, item 2, paragraph 4 carried.

Madam Secretary Louise L. Portillos moved for approval of the October 27, 2020 Special Meeting minutes. Madam Vice Chair Dianna Medrano seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Max G. Tenorio, Jr.	Yes

The vote for approval of the October 27, 2020 Special Meeting minutes was unanimous.

Public Comment

There was no one present for Public Comment during this meeting.

Student Senate Report

Masie Estep, Secretary/Treasurer for Student Senate addressed the Board and gave the following report:

They currently have 7 members which include, President Mario Romero, Vice President Stephanie Carrillo, herself, Secretary/Treasurer, and five other Senator members which include Isaiah, Jacob, Emma, Angelique, Allison. Ms. Estep went on to report that they met on October 30th for their regular meeting and discussed issues and events which they will be addressing in upcoming weeks. Ms. Estep further stated that their goal for this year is to rebuild the Senate By-laws in hope to resume work on bills submitted by members of Luna Community College and in addition, they continue to commit to do everything possible for Student Senate to remain inclusive and transparent. Ms. Estep also reported that they would like to continue training members on Robert's Rules of

Order. The Senate has also submitted their photos and bio's in order that other students know who they are and reach out to them. (Photos and Bio's will be posted on the Luna Light and LCC Facebook page). They are also working on ordering new and improved promotional items, engaging the Student Body in new ways to meet virtually through virtual reality rooms and game rooms and continue addressing all concerns from the Student Body.

Staff Senate Report

Georgia A. Baca of Staff Senate addressed the Board and gave the following report:

Staff Senate has had one meeting since the last Board of Trustees meeting, that meeting being October 21, 2020 and was held as an Emergency Meeting. Ms. Baca advised that the meeting was in regards to Amanda Lucero (who represents Office Managers and Administrative Assistants) resignation. Ms. Baca further reported that nominations were then moved up at that time to their Action Items section. Ms. Baca then stated that Ms. Lucero's resignation also created a need to place someone on the Shared Governance Council for Staff Senate representation. Ms. Baca then stated that the representation selected was Emily Ulibarri, of the Santa Rosa Satellite to represent Office Managers and Administrative Assistants and Lawrence Vigil to represent Shared Governance. Ms. Baca concluded by reporting that their next regular meeting is scheduled for November 13, 2020.

Faculty Senate Report

Kimberly Baca reporting on Jason Killian's behalf addressed the Board and gave the following report:

Faculty Senate has continued our work on keeping instruction going. We heard some concerns raised by other faculty members, such as Blackboard and network issues. We also heard reports from the Student Senate advisor on concerns students are having with online learning. As a result of this discussion, Faculty Senate hosted a joint Faculty/Student Senate meeting on October 16th to bring all parties to the table. Faculty and students exchanged concerns, tips and words of encouragement at this meeting. It was very productive, with new modes of communication being discussed. Faculty have spoken very well about the meeting and are looking at adding it as a monthly occurrence.

In addition, by-law revisions continue, as does work on processing bills still on the table from last Spring.

Shared Governance Council Report

Lawrence Vigil reporting on Jason Killian's behalf addressed the Board and gave the following report:

I regret to inform the Board of Chair Amanda Lucero's resignation, effective October 15th, 2020. As a result of Amanda's resignation, I have assumed the Chair of Shared Governance. This resulted in the Vice Chair spot being open, as well as Amanda's spot on Shared Governance as Staff Senate's second members. Lawrence Vigil was elected by Staff Senate as its second member on October 21, 2020. Once each senate had full representation, we proceeded to elect a new Vice-Chair. Lawrence Vigil was elected unanimously as the Vice-Chair of Shared Governance on October 23, 2020.

It has been a busy month in Shared Governance. We were presented with COVID-19 update by Interim President Patterson. From this meeting, we were informed the planned Luminaria event was cancelled by the State of New Mexico. In addition, we were advised to begin making plans in the event of a closure in order to avoid issues that arose last Spring.

The online Bill Process is well underway. A google Classroom, accessible by all Luna faculty, staff, and students has been created to hold the Shared Governance process. In this classroom, individuals can submit a PDF form for bills, and bills may be distributed electronically between committees. An electronic, fillable bill is currently in the works.

The Shared Governance subgroups are also currently being called back into session. Emails have been sent out to the groups, asking who is still currently interested in serving. Once the emails are returned, the groups will be organized again to continue doing the work they began last semester. At the meeting on 10/30, options for filling missing members were discussed.

Finally, meeting attendance is picking up. I am proud to report that the 10/30 meeting had over 30 participants. There is a strong and dedicated interest in Shared Governance at Luna and seeing the turnout continue to grow has been a welcomed experience. We are continuing to add more ways for individuals to participate, most recently by adding a public input section to the Shared Governance agenda.

Thank you for you all very much for your time, support, and interest in Faculty Senate. Your work is greatly appreciated.

Presidential Update to the Board (Information only)

COVID-19 – As the pandemic progresses, I feel I must reiterate that Luna is continuing to operate in a crisis mode. As of the writing of this report, we are seeing a rapid surge in local cases and some have impacted our campus indirectly. There are also regular operational changes from HED and the Governor's Office, which are managed as they happen. No students will be present on campus after the Thanksgiving break, and we may be looking at higher levels of closure as we receive daily directives. Enrollments are increasingly difficult, and the college is doing everything possible to continue the work of Education and Workforce Development. It's a daily thing.

Higher Learning Commission Meeting – The Higher Learning Commission met this past Thursday and Friday and will have acted on the institution’s probationary status. We look for notification on this every day and expect to make an official announcement as soon as it is available. In the meantime, I will be contacting each board member individually to secure a personal statement to be used in the public notification process required by this action. We eagerly await some very good news.

Storm Damage – Not much has changed in regards to this. We have insurance personnel on campus as of the writing of this report. We would expect major and minor repairs to begin before the end of the year.

Perkins Grant Award – Luna has received an award for funding through the Strengthening Career and Technical Education for the 21st Century Act (Vocational Education, Basic Grant to Post Secondary Institutions). This award funds Dual Credit CTE Education in the areas of Construction trades (\$38,835). The funds would be utilized to provide training to students in a Consortium Agreement with 13 area High Schools.

Upcoming Registration for Spring 2021 – Registration for the upcoming Spring Terms begins Monday, November 16th. In preparation for this registration period, the college will be taking the next steps in developing Call Center procedures aimed at contacting potential students. Improvements over the past Call Center efforts include the utilization of a detailed student database (thank you School of Business), which will allow for a more focused listing of student information. Students with assigned Majors will be delivered to program advisors. Students with undeclared or Nondeclared Majors will be delivered to the Student Success Center and will then be divided out to a general Call Center. A continuous listing of newly admitted students ready to enroll (thank you Admissions Office), will also be managed by the general Call Center. The Admissions Office will also be holding a listing of students residing out-of-state. This listing will be ready for immediate calls when the NC-SARA Agreement is finalized, probably early in January. Increased publicity and a greatly improved public image should help us with enrollments for the Spring Term, and we are maintaining the utmost importance of stable enrollments.

FY22 Higher Ed Comprehensive Funding Recommendations – We have information back on our RPSP Funding Requests and they do include some reductions. The Athletic RPSP was reduced 63.9% to a recommendation of \$467,200. Nursing Expansion was reduced 6.4% to a recommendation of \$251,000. Student Retention and Completion (R&C) was reduced 6.4% to a recommendation of \$498,000. The greatest concern is in reduction of R&C funding, which is currently supporting salaries. There is a focused effort to move personnel from positions funded by this “soft” money which is not guaranteed. As comparable positions open on the campus, they will be posted for internal hiring in an effort to encourage application for a securely funded position to any personnel currently paid by insecure funding. After a reasonable time of encouraging an internal hire, if those searches return as failed, those positions will be re-posted as open positions.

Policy Management Update – We are working across the institution to gather existing policy information to begin the process of managing policies. The first step is to combine the Faculty Handbook and Staff Handbook, which have policy discrepancies. Information

will be combined to include the totality of each policy. Additional policies not included in these Handbooks will be gathered. Once we have established a beginning policy document, those will be presented to the Board of Trustees as the most accurate “policies of the whole”. Upon ratification of that document as official policy, each policy will then be segmented to proceed through the Shared Governance Structure for policy revisions with each revision recommendation returning to the Board of Trustees for a revision of that individual policy. After that “final revision” the policy will be entered in to the DoTrac system as a management tool, a public attestation plan will be devised, and the policy will remain in the system as a verified, revised, and approved policy for future reference. Each policy will be set with a default of annual revision.

Upcoming Events – Veteran’s Day is Wednesday, November 11th. Compliant with the Governor’s orders of mass gatherings, there will be a wreath-laying ceremony and a moment of silence to honor Veterans. The event will be live-streamed on Facebook, with no spectators participating in the event. There will be no campus-wide Thanksgiving and no campus-wide Christmas event. Department “parties” have been strongly discouraged and any gathering of any type must be compliant with established COVID protocols.

Additional Information – Important items surfacing after the creation of this written report will be shared as they have developed.

Reports – LCC Board – LCC Committees – LCC Departmental

Human Resources

Human Resources Director, Carolyn Chavez addressed the Board and gave the following report:

Hires:

Resignations/Terminations

Retirements

Policies and Procedures

Current Job Postings:

- Adjunct-Allied Health, EMT Instructor, opened: February 15, 2018, closes: until filled
- Adjunct Trades/Vocational Education Instructor-Collision Repair, opened: June 6, 2018, closes: until filled
- Adjunct Trades/Vocational Education Welding Instructor-Santa Rosa, opened: October 31, 2019, closes: until filled
- Adjunct Trades/Vocational Instructor-Automotive Technology-Springer, opened: November 21, 2019, closes: until filled
- Temporary Part-Time Preschool Substitute Teacher Caretaker, opened: July 8, 2020, re-posted October 1, 2020, closes: until filled
- Full-Time College and Career Readiness Institute Manager, opened: September 17, 2020, closes: until filled

- Full-Time College Career Readiness Institute Manager, opened September 17, 2020, closes: until filled
- Full-Time Institutional Effectiveness and Reporting Director, opened: July 28, 2020, re-posted: August 26, 2020, closes: until filled.

Jobs Posted, Closed and under current interview process

Jobs Posted, Closed and Ready for Hire

- Full-Time Registrar, opened: September 15, 2020, re-posted: October 1, 2020, closes: until filled
- Full-Time Career and Technical Education Director, opened: September 24, 2020, closes: until filled.

Academic Update/Satellite and Site Update

Interim Vice President of Academics/Nursing Director, Maxine Hughes addressed the Board and gave the following report:

STEM

The STEM Department is continuing to work to the end of semester. The Face-to-Face Mathematics class will end on November 25, so as to limit possible exposure risk during the Thanksgiving holiday where students who may travel or are visited by traveling relatives have an increased risk for COVID-19 exposure. In order to reduce the risk of exposure, those face-to-face classes will not be continuing after the holiday. All other STEM classes will meet virtually through the end of the semester.

The 2021 Spring semester pre-registration call center will be operating from November 16 through November 24, with calls in the evening, until 7:00 PM, on November 17, 18, 19, 23 and 24. We are soliciting for volunteers and would welcome the Board of Trustees to volunteer to make calls.

Education

The department has put together a proactive plan in the event of another COVID closure. Business for the department will go on as usual since we are critical employees offering an essential service. The only way we will completely close or modify our schedule is if the Governor decides that we do so or if a directive is issued by the LCC administration.

Three staff members participated in October's step challenge. Thanks to Germaine at HR for facilitating the month-long activity. It was fun.

The final exam schedule, faculty evaluation forms, student evaluation of course forms, and the SP21 class schedule have been shared with the instructors. The instructors will be evaluated sometime before Thanksgiving.

The Director is actively recruiting instructors to teach classes for SP21. Four classes are currently covered but four others still have no instructor yet.

The department has done a great job in following the COVID safety protocols. The staff and children in the preschool and school-aged support program continue to be healthy. All have been encouraged to get the flu shot. All have been reminded to stay home if they are feeling sick. The staff wishes to thank the custodial staff for helping them keep the place clean and sanitized.

Nursing students have been visiting the preschool on Tuesdays and Thursdays as part of their clinical practicum hours. We have enjoyed partnering with them.

Four preschool substitutes were hired. Interviews for the assistant teacher position will held soon.

The director recorded a sound-bites at KFUN and KNMX for the SP21 semester highlighting the Education department. Thank you to Jesse for the script.

Humanities

FT faculty and adjuncts are working from home. Teaching and responses from students are going well.

On campus are the two advisors/faculty members, Amanda, and me, the director. (We have really missed having our students on campus).

The schedule for Spring is complete and awaits verification by instructors before publication.

We just received new podiums and instructor chairs/stools to go with them for each classroom. We will be ready when our instructors return to campus. We look forward to that day.

We were also able to purchase 10 new laptops for faculty use.

Most of our classes have been certified via Tycie for HED. We only have our two music classes that will be submitted now in November for approval.

We are working on a plan to improve our Media Arts and Film Technology program to make our students employable through the NM Film Industry. We hope to have a new program and cohort in place by fall 2021.

CTE

CDL continues with full enrollment, added second theory course.

Received Perkins grant – will be able to use as soon as allocated.

Welding offered in Mora and Springer for spring.

Will be offering Welding, Collision Repair and Automotive, Cosmetology and Barbering to continue for the spring.

New Director Dr. Thompson started on 11/2/20.

Nursing

Nursing students continue with clinicals at Christus, El Centro, and the preschool, all will be completed prior to Thanksgiving.

3 potential students will be added in the spring.

Board pass rate remains at 80%.

School of Business

Melissa Cordova, Advisor, School of Business, is still sitting in the registrar's chair performing all the duties of the registrar. She is also performing her duties as the advisor of the School of Business, assisting students with any issues that arise, tutoring where needed and other duties as assigned in both departments.

Vanessa Velasquez, Administrative Assistant, is still assisting in the Registrar's Office, performing all assigned duties in an outstanding manner. Ms. Velasquez is also pulling double duties performing administrative duties in the School of Business as assigned.

Lita Bernal, Director, School of Business, is performing all duties necessary related to adjunct instructors, student issues, hiring of doctoral candidates for adjunct instructors for the Spring 2021 semester in addition to activities relating to hiring a full time Instructor for the School of Business. She is also implementing a student database which lists all student ID numbers from 1 to approximately 48,000 which will be used as a tool for all departments to telephone students in all departments and those students that have non-declared or are undecided in their major. This database will also disclose high school transcripts needing new applications, etc.

She is also currently involved with performing course observations for the department. She is also preparing training for the new adjunct instructors such as New Mexico Business Consortium Objective training, Quality Matters Rubric orientation, and ACBSP instructor requirements.

Allied Health

Allied Health has added a fourth CNA course to the Fall schedule which will begin 11/09/20 and end 11/19/20.

Allied Health initiative Prometric testing to resume September 7, 2020, however, we have not received rosters from them to begin the testing.

Student advisement for Spring 2021 is ongoing, with several students reaching out to register early.

Springer Satellite

The live classes that we have on campus are going well.

Accuplacer testing for Maxwell HS has been ongoing.

I will be contacting Springer HS to see where they are at with scheduling.

Early voting was held here and the general election is happening today.

The maintenance man and some from main campus have been cleaning and painting the FCMK shop.

Santa Rosa Satellite

The new phone number is posted on the window and on social media, however, I am not sure if the public is aware of the change. I get more calls and messages on my cell phone or through email.

I had 3 new students register for the 2-week CNA class in Oct., hopefully, there will be a few more for the Nov. class.

Started communicating and recruiting new students for the Spring-21 semester.

Staying in contact with Dual Credit student/parents and I have already collected ten SRHS student forms for the MATH1220/College Alg. for the Spring.

Mr. McIntosh has been coming in at least twice a week to do GED work and has started testing new students.

We are still screening and checking temps of everyone that walks in the door and our maintenance person cleans and sanitizes after everyone that walks in.

Mora Site

We at the Mora Site are open to students who need to print or use the internet.

We will be adding a dual-credit welding for Spring 2021.

Signs have been put up with the new phone number throughout the town.

We are currently going through an extremely big donation of books and I am still working on decluttering the classroom

Ms. Diana Bird is still teaching nutrition and Mrs. Karla Sena is teaching English periodically here.

During the election, the library was used as a polling site. The two workers were good at keeping the site disinfected and clean.

Information Items

1. LCC Board of Trustees ***Budget Training***

Vice President of Finance & Administration Donna Flores-Medina addressed the Board and presented a handout which showed formulas and recommendations from DFA for funding. The handout also listed what portions of the budget are used for what, Expenditures and Revenues, etc. **For complete list of the Budget timeline, please refer to Vice President Flores-Medina's handout.**

2. Discussion on LCC Internal Transfer Policy 7.3

Human Resources Director Carolyn Chavez addressed the Board and provided the following information.

7.3 Promotion and Transfer Policy

7.3.1 All Regular and Temporary positions or vacancies are covered by this promotion and transfer policy.

7.3.2 New Positions and job vacancies may be filled from within the College by promotion or transfer of qualified and interested persons. If it is determined that a new position or vacancy will not be filled from within the College, the administrative unit must then seek a pool of qualified applicants as defined under the Employment Policies and Practices.

7.3.3 All promotions or transfers are based on training, experience, and past performance and shall comply with the College's Nondiscrimination Policy. The Department Director shall be responsible for determining whether a transfer or a search is in the best interest of the College.

7.3.4 If an employee is interested and believes her or she has the experience, education and skill required to fill an available position, he or she may request consideration for the position at the Human Resources Office.

7.3.5 Seniority – When two or more employees’ abilities, skills, training, credentials and other relevant qualifications are determined to be equal, seniority shall determine priorities with regard to promotions, transfers and reductions in force. Nothing in this policy shall be deemed to override qualifications of employees as the primary consideration with respect to promotions, transfers, or reduction in force. A Regular Full Time Employee with less seniority may receive consideration over a more senior Regular Part Time Employee or Temporary Employee.

7.3.5.1 Definition. Seniority is defined as an employee’s length of continuous employment at the College.

7.3.5.2 Eligibility. This policy applies to all Regular Full Time Employees and to Regular Part Time Employees who work at least twenty (20) hours per week. Temporary Employees or Regular Part Time Employees who work less than twenty (20) hours per week do not accumulate seniority.

7.3.5.3 Computing Seniority. Seniority is computed from the first day of employment, but no employee is entitled to exercise any seniority rights until he/she has completed a six (6) month probationary period.

7.3.5.4 Special Provisions Regarding Seniority. An employee on approved leave does not lose accumulated seniority but does not accumulate additional seniority during the leave period. Within a department, seniority shall be based on length of service in the employee’s present department. An employee who has been subject to reduction in force due to lack of funding and who is then reinstated within one (1) year shall retain accumulated seniority to the date of layoff

3. District 7 Board of Trustees vacancy replacement process

After some discussion it was determined that the requirements for anyone interested in the District 7 Board of Trustees vacancy would be a Letter of Interest and Resume. It was also determined that the advertisement would take place on 11/18 – Radio, Website, Optic Social Media and Luna Light.

Action Items

1. Requesting approval of the Quarterly Report

Madam Secretary Louise L. Portillos moved for approval of the Quarterly Report. Trustee Kenneth Medina seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Max G. Tenorio, Jr.	Yes

The vote for approval of the Quarterly Report was unanimous.

2. Requesting approval of the LCC 2021 Open Meetings Act Resolution.

Trustee Kenneth Medina moved for approval of the LCC 2021 Open Meetings Act Resolution. Trustee Max G. Tenorio, Jr. seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Max G. Tenorio, Jr.	Yes

The vote for approval of the LCC 2021 Open Meetings Act Resolution was unanimous.

Executive Session (Roll call is required)

Trustee Kenneth Medina moved that the Board convene into Executive Session. Vice Chair Dianna Medrano seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Max G. Tenorio, Jr.	Yes

The vote that the Board convene into Executive Session was unanimous.

Return to Regular Session (Roll call is required)

Trustee Kenneth Medina moved that the Board reconvene into Regular Session from Executive Session where no action was taken. Trustee Max G. Tenorio, Jr. seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken by Madam Secretary Louise L. Portillos and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Max G. Tenorio, Jr.	Yes

The vote that the Board reconvene into Regular Session from Executive Session where no action was taken was unanimous.

Action Items continued

3. Requesting approval of award of IRFP for Presidential Search

Trustee Max G. Tenorio, Jr., moved for approval of the award of IRFP for Presidential Search. Vice Chair Dianna Medrano seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken by Madam Secretary Louise L. Portillos and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Max G. Tenorio, Jr.	Yes

The vote for approval of award of IRFP for Presidential Search was unanimous.

Announcement on date, time and location of next BOT meeting(s)

- LCC Regular Board Meeting – Tuesday, December 8, 2020 @ 2:00 pm – LCC Student Success Center Board Room

Adjourn (Roll call is required)

Trustee Kenneth Medina moved for Adjournment. Trustee Mark Dominguez seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken by Madam Secretary Louise L. Portillos and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Max G. Tenorio, Jr.	Yes

The vote for Adjournment was unanimous.

Dr. Phyllis Martinez, Board Chair

Louise L. Portillos, Board Secretary

SherylAnn Yara, Recorder

