FINANCIAL AID OFFICE
366 Luna Drive • Las Vegas, NM 87701
(505) 454-2560 • (800) 588-7232 ext. 1036
FAX: (505) 454-2539 • EMAIL: finaid@luna.edu

2021-2022 Verification Worksheet
Independent V4

Please read the entire form, complete ALL sections, attach the requested documentation, sign the form, and return to the Financial Aid Office. By law, Luna Community College has the right to request this information before awarding financial aid. *Incomplete worksheets and documentation will cause delays in processing your financial aid. No determination of aid eligibility can be made until all documents are received and reviewed.* **Warning: If you purposely give false or misleading information on this form, you may be fined, be sentenced to jail, or both.**

A. Student's Information

_____ _____
Print Student's Name **LCC ID #**

_____ _____
Student's LCC Email Address **Student's Phone Number (Include area code)**

B. High School Completion Status

Provide one of the following documents that indicate the student's high school completion status when the student will begin college in 2021–2022:

- A copy of the student's high school diploma.
- For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A State certificate or transcript received by a student after the student passed a State-authorized examination that the State recognizes as the equivalent of a high school diploma (GED test, HiSET, TASC, or other State-authorized examination).
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- For a student who was homeschooled in a state where state law requires the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a copy of that credential.
- For a student who was homeschooled in a state where state law does not require the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a transcript, or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

A student who is unable to obtain the documentation listed above must contact the financial aid office.

Office Use:

□ Transcript □ HS Diploma □ GED □ Other _____

Financial Aid Staff Initials _____

Student Name: _____ LCC ID #: _____

C. Identity and statement of Educational Purpose

Check the box that applies:

☐ ***I will appear*** in person at Luna Community College to verify my identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID. (**Complete Section 1**).

☐ ***I am unable to appear*** in person at Luna Community College to verify my identity. (**Complete Section 2**)

1. The student must sign, in the presence of the institutional official, the following:

Statement of Educational Purpose
(To be signed at Luna Community College)

I certify that I _____ am the individual signing this *Statement of Educational Purpose*
(Print Student's Name)

and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending **Luna Community College** for 2021-2022.

_____ _____
(Student's Signature) (Date)

_____
(LCC ID Number)

Financial Aid Office Use:

Initial: _____
Date: _____
ID used: _____

Student Name: _____ LCC ID #: _____

2. **If unable to appear in person at Luna Community College to verify his/her identity, the student must provide:**

   (a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and

   (b) The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

Identity and Statement of Educational Purpose
(To Be Signed in the Presence of a Notary)

I certify that I _____ am the individual signing this *Statement of Educational Purpose*
(Print Student's Name)

and that the Federal student financial assistance I may receive will only be used for educational purposes and to

pay the cost of attending **Luna Community College** for 2021-2022.

_____ _____
(Student's Signature) (Date)

_____
(LCC ID Number)

Notary's Certificate of Acknowledgement

State of _____City/County of _____

On_____, before me, _____, personally appeared,
(Date) (Notary's name)
_____, and provided to me on basis of satisfactory
(Printed name of signer)

evidence of identification _____ to be the above-named person
(Type of unexpired government-issued photo ID provided)

who signed the foregoing instrument.

WITNESS my hand and official seal

(seal) _____
(Notary signature)

My commission expires on _____
(Date)

Student Name: _____ LCC ID #: _____

D. Certifications and Signatures

The person signing below certifies that all of the information reported is complete and correct.

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.

_____ _____

Print Student's Name **LCC ID #**

_____ _____

Student's Signature Required **Date**