



Academic Leadership - Regular Meeting
January 31, 2020
Shared Governance Conference Room

Present: Henrietta Romero, Lita Bernal, Brenda Ortega, Geno Castillo, Francisco Apodaca, Maxine Hughes and Mary Duran (Liaison).

Excused Absence: Dr. Anita Roybal

Establishment of Quorum. There was no Quorum, therefore Francisco Apodaca entertained a motion to meet as a whole; the motion was seconded by Lita Bernal. All were in agreement - motion carried.

Called to Order. The meeting was called to order at 1:23 pm.

Bylaws. The group discussed the bylaws and the change needed based on membership 'Amendments' was read by Maxine Hughes; the revisions will be discussed at the next regular meeting.

Bills.

Bill #2020-01-31.01 - Credit for Prior Learning (CPL).

There was lengthy discussion on the bill and how it would benefit the different programs (Allied Health, Dental, Education STEM and Trades). The group discussed the fact that because we do not have a policy in place, it could effect a couple of students. After much discussion the group accepted the policy and sent it over to Faculty Senate for further approval.

Bill #2020-01-31.01 - Retention and Destruction of Records.

Henrietta Romero explained the process of the moving of student records outside of the Registrar's office. Henrietta went on to explain that all support staff need to be aware of how records are removed and destroyed: a list must be made and approved by the President. There is a state policy of the process and procedure. After some discussion it was agreed by all to forward the bill on to the Shared Governance Council.

Adjourn.

Geno Castillo entertained a motion to adjourn the meeting at 2:07 pm; the motion was seconded by Lita Bernal. All were in favor - motion carried.

Minutes taken by: _____ Approved _____

Academic Leadership Chair _____ Date _____