



Minutes

Staff Senate

Regular Meeting

December 9, 2025

Tuesday 1:00 pm
MO-5 by Amber's Office in
STEM/ Google Meeting

- I. Establishment of Quorum / Roll Call**
Amberlyn Gonzales, Crystal K. Western Ford, Adam Luna, Alejandro Montoya, Fayla Ray, Anthony Lujan
- II. Call of Meeting to Order**
Meeting called to order at 1:05 p.m.
- III. Approval of Agenda–December 9, 2025**
Motion to approve agenda made by Amberlyn and seconded by Crystal.
- IV. Approval of Minutes–November 13, 2025**
Motion to approve minutes made by Amberlyn and seconded by Alejandro.
- V. Public Comments (3 min. limit)**
No public comment.
- VI. Informational / Discussion Items (Action Item if specified)**
 - Establish new meeting time for Spring Semester
1st Friday every month, 9 a.m.
 - 4 day work week
Discussion around this, but doubts continue to surface about inability of departments to have enough staff to allow for this. Comp time was discussed, and Fayla suggested having a number of Fridays off per year that staff could pick from. We discussed putting out a survey asking staff if they would like a full week of personal leave per year which would increase from the current 2 days personal leave per year and maybe if mental health days would be helpful.
 - Fundraiser (Flea Market Craft fair-Date TBD)
Once per month, two people staffing it each time, we provide tables, maybe coffee, water. Saturday, February 7 afternoon was proposed in cafeteria. What do we do with the cash they give us and can we do a bake sale? What specifically can we use our budget for? We will ask Justin. Charge \$10 per table.

Minutes

Staff Senate

Regular Meeting

December 9, 2025

Tuesday 1:00 pm

MO-5 by Amber's Office in
STEM/ Google Meeting

- Budget

Ask for budget request meeting with Sharisse and Justin. What can our budget be used for? Specific items? School events? Can we use fundraised money for giveaways to staff? Who has access to the budget?

- Bylaws Revision

Schedule 2-hour work session in January. Work session scheduled for January 16 at 9 a.m.

- Tuition Benefit Guideline Form

Postponed until January 2026

VII. Unfinished Business / Follow-up Items

VIII. New or Follow-up Items for next meeting

Fundraiser (Flea Market Craft fair-Date TBD)

Next meeting will be January 9 at 9 a.m.

Work session for bylaws revision will be January 16 from 9 a.m.-11 a.m.

IX. Adjournment

Motion made by Amberlyn to adjourn at 2:13 p.m.