



Minutes

Faculty Senate Regular Meeting
Friday, November 12, 2021
1:00-2:20pm, Google Meet

- I. Establishment of Quorum: Sherry Goodyear, Billie Mathews, Linda Salazar, Larry Fields, Chantel Rivera, Rachael Lucero, Gene Sandoval
Guests: Betsy Sanchez, Gene Martinez, Nichole Collins, President Martinez
- II. Call of Meeting to Order: 1:00 PM.
- III. Approval of Agenda: Rachael motioned. Larry seconded. Motion carries. Agenda Approved
- IV. Approval of Minutes 10/15/2021: Rachael motioned. Larry seconded. Minutes approved.
- V. Informational/Discussion Items:
 - A. Guest Comments- None
 - B. Senator/Committee Reports
 1. Billie Mathews (Associates) – Attended SG work session last week to look at handbook. Does not impact adjunct. The group for creating the adjunct survey has not yet been put together. Spoke w Dr. Day. Would like recommendations from faculty on topics for the survey. Once survey is completed, Billie would like to run survey by FS before sending to Dr. Day for review.
 2. Larry Fields (Humanities, Adult Basic Education, and Early Childhood Education) – Nothing New to Report.
 3. Rachael Lucero (STEM and Business)/Assessment – STEM/Business: Nothing New to Report. Assessment: Just finished sending reports to Dr. Day and setting up assess link on website - CLOA is now visible. Working on training videos for assessment work and google classrooms for each department for centralized trainings.
 4. Chantel Rivera (Allied Health and Nursing) – Allied Health has a new director: Dr. Linder.
 5. Gene Sandoval (CTE)/Shared Governance– Plasma table should be coming in soon. Last week, all students that applied for AWS certification got approved. School is not a certified welding education society.
 6. Sherry Goodyear (Satellites) – Position for satellites coordinator opening soon.
 7. Linda Salazar – (Ex Officio/LRC) – Nothing New to Report.
 - C. Sick Leave Policy Update – All bills are tabled because SG wants to incorporate the staff handbook with the faculty handbook. There has been no progress on updates at this time. Updates will be addressed as SG goes through the employee handbooks.
 - D. Covid19 Update – No new updates.
 - E. Safety Policy for Faculty update (Student handbook p. 49 “Prohibited Activities”/Faculty handbook pg. 50) – No new updates.
 - F. Professional Development Committee update- No new updates.
 - G. HLC Planning Committee Update- Dr. Day asked for info from each committee. Requested all working documents. Committee lists should be completed. Minutes and agendas should be updated on website. Evidence of surveys/sets of data and changes to be turned in. Dr. Day is

currently writing report for HCL that will be sent out by the November 15. Luna has been placed on another two years of probation.

- H. Coffee Connect – No meeting in November.
- I. Employee handbook- Meeting was time consuming. However, some progress was made. Working together in a meeting seems to be the best option for getting efficient work done.
- J. In-Service Week Plan- Plan for one day live, in-person with google meeting for employees unable to attend in person. CLOA presentations will be incorporated during the live in-person trainings. The remainder of the week could potentially be set up as “breakouts” or module learning/departmental meetings and spring semester course preparation. Potential professional development topics to focus on for “module learning”: navigating through different technology, FERPA, LMS online/hybrid trainings, Sexual Harassment, Active shooters? ITDE met w Dr. Day and will remain. Dr. Day wants report from all faculty regarding technology needs. Survey was sent to all faculty from IT Director, Greg Salazar. President Martinez suggesting working on creating a culture of professional development during end of the term in-service week and utilizing the time to come together as a discipline to evaluate data sets and prepare for the upcoming semester.
Rough draft: Tues: Live in-person CLOA trainings. Wed/Thurs: Campus wide CLOA presentations (potentially departmental wide). Department meetings as well as specific discipline meetings to review CLOA data to discuss potential changes for the upcoming semester, directors encouraged to create a report on meeting outcomes.

- VI. Open Bills
- VII. Action Items
 - A. None
- VIII. New or Follow-up Items for Next Meeting’s Agenda:
 - A. Sick leave policy Update
 - B. Covid19 Update
 - C. Safety Policy for Faculty Update
 - D. Professional Development Committee Update
 - E. Coffee Connect
 - F. HLC Planning Committee Update
 - G. Employee Handbook
 - H. In-service Week
 - I. Thanksgiving Luncheon Next Wednesday
- IX. Adjournment: 2: 43 PM. Gene Motioned. Larry seconded.
- X. Next Meeting: Friday, December 10, 2021 @ 1PM.