



AGENDA

Assessment Committee Regular Meeting

September 15th, 2021

Meeting time, Google Meet

Present: Rachel Lucero, Larry Fields, Nicole Collins, Betsy Sanchez, Germaine Sandoval
Elaine Montano (liaison)

- I. Establishment of Quorum
 - a. Rachel Lucero, Larry Fields, Nicole Collins, Germaine Sandoval, and Betsy Sanchez
- II. Call of Meeting to Order
 - a. Meeting was called to order at 12:01 p.m.
- III. Approval of Agenda
 - a. First motion made by Larry to approve Agenda as is, Seconded by Nicole. All in favor, motion passed unanimously.
- IV. Approval of Minutes
 - a. Minutes of September 1, 2021 were approved. First Motion to approve minutes by Betsy, seconded by Larry. All in favor, Motion passed.
- V. Informational/Discussion Items
 - A. Absorption by Faculty Senate
 - a. Assessment Committee tabled Absorption until after HLC visit.
 - B. New CLOA form Training
 - a. Discussion on CLOA form to incorporate the actual CLOAs as originally listed. Schedule training on forms. Include in form a benchmark, achieved goals in program or a certain % and assess the results for satisfaction of data collection. Forms will be placed on website. Continue discussion for next scheduled assessment meeting.
 - C. Assessment Process
 - a. Follow Dr. Wood's advice in regards to the CLOA form(s) and data collected. Design a simple form to follow. Review, train and include faculty and director(s).
 - D. Back-posting data
 - a. Post on website CLOA past report(s) on website.
- VI. Open Bills
- VII. Action Items
 - A. Absorption- Tabled. First motion by Nicole, second motion by Betsy. All in favor, motion passed unanimously
 - B. New CLOA Form Training time and date-
 - a. First motion to table by Betsy, seconded by Larry. All in favor, motion passed unanimously.
 - C. Back-posting data –
 - a. Post former complete CLOA data with summary on website. First motion by Betsy second motion from Larry. All in favor, motion passed unanimously
- VIII. New or Follow-up Items for Next Meeting's Agenda
 - a. Next meeting, Wednesday, September 29, 2021 at 12 noon.
- IX. Adjournment – Motion to adjourn at 12:47 p.m. by Betsy, second motion by Larry. All in favor, motion passed unanimously.