

**NURSING PROGRAM    LEVEL 1- FIRST YEAR  
APPLICATION & ADMISSION REQUIREMENTS**

**Submit ALL required application materials listed below in one packet by June 7, 2024.**

1. Nursing Program selection criteria, Level 1.
  - *Enclosure Number One*
  
2. Nursing Level 1 candidates must have a pre-admission assessment with a total score determined by staff. ATI-TEAS testing is offered at Luna Community College. If you have not yet taken a pre-admission assessment, you may call 454-2566 or email Vanessa Torres at [vatorres@luna.edu](mailto:vatorres@luna.edu) for information or scheduling. Exams must be completed by May 31, 2024 before application will be considered.
  - *Enclosure Number Two*
  
3. **If you have not previously attended LCC, applicant should immediately** apply for admission online via the Luna website, for questions contact the admissions office at Luna Community College (505) 454-2550. Also, if you have graduated with a degree or certificate from LCC or have not been enrolled in any courses for a year or more, you will also need to re-apply for admission.
  
4. Submit a Letter of Intent.
  - *Enclosure Number Three*
  
5. Request official High School transcripts and/or official transcript of test results for GED, as well as from post-secondary institutions, if applicable (**applicant must mail**). If you have taken LCC classes, check to see if your high school transcripts are on file. **Applicant must submit** high school transcripts and/or official transcript for the GED to:

LCC Office of Admissions  
366 Luna Drive  
Las Vegas, NM 87701

If the applicant is planning on **transferring** courses from other post-secondary institutions (*you do not need to request a transcript from LCC*), the **applicant must request** the official transcript(s) be sent to:

LCC Office of Registrar  
366 Luna Drive  
Las Vegas, NM 87701

**Before transfer of credit is to be considered;** the transcript(s) must be received at LCC registrar's office by June 7, 2024. Please choose appropriate forms for your official transcript(s). If Transcripts are not received in the registrar's office on or before June 7, 2024, **your packet will be considered incomplete.**

- *Enclosure Number Four*
6. Complete the Nursing Admissions Requirements Questionnaire.
    - *Enclosure Number Five*

**NURSING PROGRAM SELECTION CRITERIA – NURSING LEVEL 1  
ENCLOSURE NUMBER ONE**

In addition to Luna Community College Regular Admission policies, a Nursing Program applicant must also meet departmental criteria in order to become an eligible candidate. All applications will be screened in June 2023. The applicants will be notified by U.S. mail of their selection status. The notice will be mailed to the current address listed on the application for admission. Applicants are advised not to call regarding the status of their selection unless they have not received notification by **July 5, 2024**.

Eligible LCC Nursing Program candidates are objectively selected by rank order and admitted through an evaluative 100 Point Selection Scale. All eligible applicants compete for available slots for the program. The LCC Nursing Program Admission Committee will calculate the official scores and rank applicants based on total points. All decisions made by the committee are final and not subject to appeal. Official grade transcripts and transfer courses from other accredited institutions of higher education are necessary for the selection review and should be submitted by **June 7, 2024** as outlined on page one.

**A total of 100 possible points can be earned from the following criteria:**

1. **PRE-ADMISSION EXAMINATION** (50 Points)  
Completion of The ATI-TEAS entrance exam is a requirement for admission. Up to 50 points can be gained in this category based on the actual score received.
2. **CUMULATIVE GPA ON PRE-REQUISITE COURSES** (40 Points)  
A minimum of **2.75** GPA in pre-requisite courses is required for eligibility. The five pre-requisite courses used for GPA calculation are: Freshman Composition I, Human Anatomy and Physiology I w/Lab, Introduction to Psychology, Developmental Psychology and Basic Lab Science. A cumulative GPA of 4.0 will calculate to 40 points.
3. **TEAS Score**  
A score of **58.7% or higher** on the ATI-TEAS exam is required in order to be considered for admission (no exceptions).
4. **OTHER CRITERIA** (10 Points)  
There are 4 points (all or nothing) possible for 500 or more documented and verified hours of health care work experience within the last three years. Proof provided as a letter on company letter head from employer.

A total of 2 points each (up to 6 points possible) for completion of the following additional courses and passing with a B or higher: Medical Terminology (AH113), Human Nutrition (NUTR2110), and/or Microbiology (BIOL2305).

## **ENCLOSURE NUMBER TWO**

Nursing candidates must have a pre-admission assessment with a total score determined by faculty. ATI-TEAS testing is offered at Luna Community College. If you have not yet taken a pre-admission assessment you may call 454-2566 for information or scheduling. Exams must be completed by May 31, 2024, before application will be considered.

**A study guide is available:  
ATI-TEAS Review Manual, 7<sup>th</sup> edition  
ISBN-978-1-56533-239-3**

**PLACE:** Allied Health Science Building, Computer Lab

**COST:** \$70.00

### **OTHER ATI-TEAS INFORMATION/REQUIREMENTS:**

1. Applicant must present photo identification on the date of the ATI-TEAS exam and must bring debit/credit card for payment.
2. An overall score of 58.7% or higher.
3. The ATI-TEAS Exam may only be attempted three times each academic year and results are only valid for the current academic year.
4. If the ATI-TEAS Exam is taken more than once, the highest overall score will be used to calculate admission score.

# Sample Letter of Intent

ENCLOSURE NUMBER THREE

All applicants must submit a Letter of Intent

**THIS IS A SAMPLE. PLEASE WRITE YOUR OWN.**

Date

Maxine Hughes, MSN, RN  
Director of Nursing  
Luna Community College  
366 Luna Drive  
Las Vegas, NM 87701

Dear Director:

I understand all the requirements to enter the Nursing Program at Luna Community College (LCC). Please consider me for “Regular Admission” to the Nursing Program for the 2024-2025 school year.

Sincerely,

Prospective Student’s Signature

**TRANSCRIPT REQUEST FOR ADMISSIONS  
ENCLOSURE NUMBER FOUR**

To: \_\_\_\_\_

**High School or GED Center**

\_\_\_\_\_

**Street Address or Box Number**

\_\_\_\_\_

**City, State, Zip Code**

To Whom It May Concern:

I have been provisionally admitted to Luna Community College in Las Vegas, New Mexico. My application requires an official transcript from your institution. Please forward an official transcript of my record(s) to:

**Office of Admissions  
Luna Community College  
366 Luna Drive  
Las Vegas, NM 87701**

\_\_\_\_\_

**Signature**

\_\_\_\_\_

**Print Name**

\_\_\_\_\_

**Street or Box Number**

\_\_\_\_\_

**City, State, Zip Code**

**Social Security Number:** \_\_\_\_\_

**Year Graduated:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_

**Maiden Name:** \_\_\_\_\_

**NURSING ADMISSION REQUIREMENTS QUESTIONNAIRE  
ENCLOSURE NUMBER FIVE**

**Applicant Name:** \_\_\_\_\_ **Student ID #:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Complete the following questions by checking the appropriate section. (Yes or No)**

<u>ADMISSION PREREQUISITES</u>	<u>COMPLETED</u>	<u>DATE</u>	<u>COLLEGE</u>
<b>1. Courses</b>			
BIOL2210 Human Anatomy & Physiology I	<input type="radio"/> YES <input type="radio"/> NO	_____	_____
BIOL2225 Human Anatomy & Physiology II	<input type="radio"/> YES <input type="radio"/> NO	_____	_____
ENGL1110 Freshman Composition I	<input type="radio"/> YES <input type="radio"/> NO	_____	_____
Basic Lab Science (Chem or Bio)	<input type="radio"/> YES <input type="radio"/> NO	_____	_____
PSYC1110 Introduction to Psychology	<input type="radio"/> YES <input type="radio"/> NO	_____	_____
PSYC2120 Developmental Life Span	<input type="radio"/> YES <input type="radio"/> NO	_____	_____
BIOL2505 Pathophysiology I	<input type="radio"/> YES <input type="radio"/> NO	_____	_____
ENGL1120 Freshman Composition II	<input type="radio"/> YES <input type="radio"/> NO	_____	_____
MATH1350 Introduction to Statistics	<input type="radio"/> YES <input type="radio"/> NO	_____	_____

**2. Pre-admission Exam**

**Have you taken the ATI-TEAS exam?**       YES    NO

**\*\*Please attach a copy of scores\*\***