

**LUNA COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
SPECIAL MEETING**

Monday, January 14, 2019 @ 5:00 pm  
LCC Springer Satellite Auditorium  
516 Maxwell Avenue, Springer, NM 87747

**Call Meeting to Order and Establish a Quorum**

**Roll Call**

**Present:** Chairman Daniel J. Romero, Vice Chairman Kenneth Medina, Secretary Ernie Chavez, Trustee Mark Dominguez, Trustee David Gutierrez, Trustee Abelino Montoya, Jr. and Trustee Eugenio Perez IV.

**Also Present:** Interim President, Ricky Serna, SherylAnn Yara, Executive Office Manager, Robert Arrellin, Maintenance Springer Satellite, Luella Smith, Town of Springer Trustee, Jesse Gallegos, Public Relations Officer, Patricia Kuhlman, Trades Springer Satellite, Sherry Goodyear, Humanities Springer Satellite, Matthew Bowie, IT Director, Jake Taylor, Student Senate Vice President, Kenneth Bachicha, Humanities, Boe Lopez, Town of Springer Mayor, Tina Gallegos, Springer Satellite Manager, Carolyn Chavez, Human Resources Director and Sharon Lalla, Vice President of Instruction.

**Pledge of Allegiance**

The Pledge of Allegiance was led by Trustee David Gutierrez

**Approval of the Agenda**

Trustee Abelino Montoya, Jr. moved for approval of the Agenda to include the President's report as well as moving Informational Item # 5 to follow the Academic Report. Trustee Mark Dominguez seconded the motion.

The Vote for approval of the Agenda with the changes was unanimous.

**Approval of the Minutes** (December 3, 2018 Special Meeting Minutes)

Trustee Abelino Montoya, Jr. moved for approval of the December 3, 2018 Special Meeting Minutes. Trustee David Gutierrez seconded the motion.

The vote for approval of the December 3, 2018 Special Meeting Minutes was unanimous.

## **Public Comment**

There was not Public Input during this Special Meeting.

## **Faculty Senate Report**

Kenneth Bachicha, Faculty Senate President addressed the Board and gave an update as to what Faculty Senate is working on at this point.

## **Staff Senate Report**

No Staff Senate Report was given at this Special Meeting.

## **Student Senate Report**

Jake Taylor, Student Senate Vice President was present and addressed the Board with his report. ***(Due to the acoustics in the auditorium and Mr. Taylor being seated at the very far end of the table, his report was not picked up on the recorder and therefore was inaudible).***

## **President's Report – Informational Only**

Interim President Ricky Serna addressed the Board and briefed on the Presidential Search and gave interview dates for the candidates and advised that the Board should be ready to publicize the considered applicants by January 29, 2019 in order to announce their selection for President by February 12, 2019.

Interim President Ricky Serna then spoke to the Board about Funding Priorities which are as follows:

### **FUNDING PRIORITIES**

- Increase funding based on performance through 8% new money with little to now redistribution of the base;
- 5% compensation increase for faculty & staff, fully funded for salaries and benefits;
- No significant shifts in formula methodologies at this time;
- ERB solvency proposal to increase employer contribution by 1% each year for 3 years with no increase to the employee contribution.

### **NON-RECURRING FUNDING PRIORITIES**

- Common computer system for NMICC institutions - \$20 million with \$8 million institutional match;
- Building Renewal & Replacement/Deferred Maintenance - \$50 million;
- Equipment Replacement - \$15 million;

- College Affordability Act restored to FY15 levels over 3 years - \$20 million for FY 20;
- Higher Education Endowments - \$20 million.

#### OTHER LEGISLATIVE PRIORITIES

- Expansion of Education Technology Note authority to add community colleges to the authority already provided to public schools;
- Technical fixes to the Local Elections Act for branches of the liquor excise tax to support the Legislative Lottery Scholarship;
- Clean up language around graduate degree approval and capital projects approval processes to streamline and achieve consistency in the process for universities and community colleges;
- Amend the Inspection of Public Records Act to protect college & university Foundation donors who wish to remain anonymous;
- Amend the Branch Community College Act to allow universities with a significant community college mission to seek voter approval for a local mil levy without the creation of a new administrative branch structure and with a new state appropriation;
- Statutory changes to address the critical shortage of nurse with a BSN degree by authorizing those with associate's degree programs to offer the BSN.

#### **Reports – LCC Board – LCC Committees – LCC Departmental**

##### Human Resources

Carolyn Chavez, Human Resources Director addressed the Board and gave list of hires, resignations, retirees and terminations:

Hires: Jason Killian – Criminal Justice Instructor

Resignations: Ronnie Trujillo - Custodian 1

Retirees: Donnie Adkins – Welding Instructor

##### Academic Update

Dr. Sharon Lalla, Vice President of Instruction addressed the Board and presented them with her monthly LCC Academic Snapshot which is as follows:

- New Faculty Hire – Jason Killian – Full-time Criminal Justice Faculty

##### News Bites:

- 34 LC students earn Vice President Honor Roll for Fall 2018;
- The LCC Nursing National Council Licensure Examination (NCLEX) pass rate from NM Board of Nursing is 95.24%;
- Sierra Fernandez, Nursing and Raymond Varela, STEM, accepted as co-presenters at NMHEAR conference in February in Albuquerque. Topic: Retention and Completion. Congratulations!;

- The Higher Learning Commission (HLC) is seeking feedback from students regarding their student experience. The Institutional Analysis Director is disseminating the survey. The student survey is anonymous and opens November 14, 2018 and closes January 27, 2019;
- LCC ranked #5 at NM Tech for students transferring to New Mexico Tech University;
- Nichole Collins, Betsy Sanchez, Jessica McGee and Dr. Sharon Lalla attend Perrins workshop, January 17-18 at CNM Workforce;
- First Curriculum Committee meeting for Spring met on January 10;
- Academic Directors working on 2018/19 program reviews.

#### Upcoming

- LCC Fact Book
- LCC 2019/2021 Catalog
- HLC report due February 15, 2019
- HLC visit March 25-27, 2019
- STEM club coat drive is on-going through early January
- Faculty Senate Chair, Kenneth Bachicha to attend HLC annual conference, Roadmaps for Success in April

#### Informational Items

##### 1. Presidential Interview Schedule

Interim President Ricky Serna presented the Board with a copy of the Presidential Interview Schedule. **(See attached for schedule)**

##### 2. Enrollment Report

Interim President Ricky Serna presented the Board with a handout of a year-to-year snapshot, Spring 2018 vs. Spring 2019. Interim President Serna advised that as of January 9, 2019 we were down by 55 and by Friday, January 11, 2019, we were down by 36 and gained 1% of credit hours. **(See attached for snapshot)**

##### 3. FY20 Budget Development strategy

Interim President Rick Serna presented the Board with a handout of a sample of the steps to be taken by each department regarding their budget, strategic plan report and professional development report which must be provided to the Finance Office by February 15, 2019. Interim President Serna further advised that we need to do a better job of aligning our strategic plan and budget allocation. **(See attached for sample)**

##### 4. Lease Agreement with Town of Springer

Interim President Ricky Serna presented the Board with a copy of the Lease Agreement between LCC and the Town of Springer, along with a Lease Amendment.

A lengthy discussion ensued regarding the Lease Agreement.

Mayor Boe Lopez addressed the Board and apparently no one is exactly sure where the property begins and where it ends. Mayor Lopez also spoke of some of the dangers with a tank which is parked on the property and now sure who the tank belongs to when it was placed on the property. After an approximately 30 minute discussion, it was determined that the Town of Springer Mayor, Boe Lopez and LCC Interim President Ricky Serna would schedule a meeting in order to discuss where we go from here with the Lease Agreement. **(See attached Lease Agreement for information)**

### **Action Items**

#### 1. BAR's (Budget Adjustment Requests)

- Athletics

Vice Chairman Kenneth Medina moved for approval of the BAR (Budget Adjustment Request). Trustee David Gutierrez seconded the motion.

Chairman Daniel J. Romero called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Mark Dominguez	Yes
Trustee David Gutierrez	Yes	Trustee Abelino Montoya, Jr.	Yes
Trustee Eugenio Perez IV	Yes		

The vote for approval of the Athletic BAR (Budget Adjustment Request) was unanimous.

### **Announcement on date, time and location of next BOT meeting(s)**

1. Regular Board Meeting – Tuesday February 12, 2019 @ 5:30 pm – LCC Student Success Center Board Room.

### **Adjourn**

Vice Chairman Kenneth Medina moved for adjournment. Trustee David Gutierrez seconded the motion.

Chairman Daniel J. Romero called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Mark Dominguez	Yes
Trustee David Gutierrez	Yes	Trustee Abelino Montoya, Jr.	Yes
Trustee Eugenio Perez IV	Yes		

The vote for adjournment was unanimous.

---

Daniel J. Romero, Board Chairman

---

Ernie Chavez, Board Secretary

---

SherylAnn Yara, Recorder