



## AGENDA

### **Academic Leadership – Regular Meeting Friday, December 4, 2020 1:00 pm Google Meeting**

- I. Establishment of Quorum
- II. Call to Order
- III. Approval of Agenda
- IV. Approval of Minutes – 11-20-2020
- V. Informational/ Discussion Items
  - Discussion--best ways to incorporate the withdrawal and daily enrollment information (from the registrar) into the Midterm Reports
  - Check the [luna.edu](http://luna.edu) website to make sure that all department info is correct; send corrections to IT; make sure to check that corrections have been made.
  - Student course Evaluation questions revision suggestions; Send to Faculty Senate; initially discussed at the 11/6/20 meeting
  - Reminder-- C-19 Restrictions and collection of Time/Work forms; Midterm Reports are due on 12-18-20; Call Center drive
  - Collection of CLOAs and related data from instructors due by ?? Suggestion: December 14 (when final grades are due).
  - FY21 Strategic Plan Evaluation due 1/8/21
  - Dr. John Thompson – How to deal with Programs Offered at the Satellites
  - Maxine – NM Workforce Application and Timeline Importance

- Eight-Week Classes

vi. New or Follow-up Items for Next Meeting's Agenda

vii. Adjourn