



MINUTES

Assessment Committee Regular
Meeting

March 4th, 2025
3 pm, Google Meet

- I. Establishment of Quorum
Rachel Lucero, Larry Fields, Nichole Collins, Denise Fox, Mary Frances Bibb, Sherry Goodyear, Betsy Sanchez, and Elaine Montano, (Liaison)
- II. Call of Meeting to Order
Meeting to order at 3:03 p.m.
- III. Approval of Agenda
Nicole Collins motioned to approve the March 4, 2025 Agenda. Sherry Goodyear seconded the motion. Motion passed unanimously.
- IV. Approval of Minutes
Betsy Sanchez motioned to table the minutes of January 10, 2025. Larry Fields seconded the motion. Motion passed unanimously.
- V. Informational/Discussion Items
 - A. CLOA- Update
 - Currently updating the Google Form for each of the classes. In the last meeting, it was brought up that the Google Form made it difficult to correlate all data. There is one Google Form for each class.
 - Google Forms is already generated; a survey will be emailed by Monday to gather information regarding the decision on the CLOA Form.
 - Two options: 1). Complete cycle for three (3) years or 2). Modify the CLOA Form.
 - Have Assessment Committee decide on the Google Form and adopt.
 - There is a function in Work Day that potentially aligns with the new Black Board with Workday in the *future*. Faculty would be able to answer a series of questions at the end of the semester while loading grades and convert to a report or data sheet and housed on workday.
 - Some programs need to be updated and simplified
 - Three (3) or four (4) more classes in Gen Ed need to be certified by the end of April 2025 to complete the GEN Ed process.
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 - B. Bylaws update
Dr. Carol Linder has not had the time to view the Bylaws.

C. Campus Climate Survey

Send Campus Climate by mid-April so employees may respond and state their feelings.

D. Mary Frances's update from NMHEAR

- Mary Frances gave an update on NMHEAR. The focus of the workshop was IA and HLC and Assessment.
- Redirect COVID, stop online teaching, bring students to the classroom, and improve curricula.
- Coach teaching and peer support. Gathered suggestions from UNM.
- HLC focuses on the Mission Statement, Vision, and Values statement.
- The Mission must state that the Vision and Values align with CLOAs.
- HLC revision is in Assessment and aligns with the Mission, Vision, and Values.
- One suggestion from Clovis Community College is to review graduation rates by ethnicity.
- The last workshop that was attended was by a faculty member who changed the wording "Test" to "Challenged Worksheet". Students seem to do better on their tests.
- Encourage Institutions to prioritize training and embedding changes in policy to do better with employees' onboarding at different Institutions.

Open Bills

A.

VI. Action Items

VII. New or Follow-up Items for Next Meeting's Agenda

- Update on Bylaws.
- CLOA survey
- Climate Survey
- Align Mission Statement, Vision, and Values statement.
- Legislative report on course development assessing and monitoring non-credit programs.

VIII. Adjournment

Sherry Goodyear motioned to adjourn at 3:44 p.m. Betsy Sanchez seconded the motion. The motion passed unanimously.