



**Retention and Completion Committee**  
**February 22, 2018 @ 2:00 p.m.**  
**Board Room**

**AGENDA**

- I. Call Meeting to Order and Establish a Quorum**
- II. Roll Call**
- III. Approval of the Agenda**

*Discussion Items*

- IV. Nomination for Vice Chair or Co-Chair**
- V. Nomination for Secretary/Minute Taker who has Taken Training**
- VI. Review of Critical Priorities**
  - a. Data Currently Available for College and by Program**
  - b. Establishment of Goals as a Committee**
- VII. Other Business**

*Action Items*

- VIII. Approval of Vice Chair/Co-Chair**
- IX. Approval of Secretary/Minute Taker**
  
- X. Set date and time of next meeting**
- XI. Adjourn**