



Academic Leadership - Regular Meeting
February 14, 2020
Shared Governance Conference Room

Present: Henrietta Romero, Lita Bernal, Dr. Anita Roybal, Francisco Apodaca, Geno Castillo, Maxine Hughes and Mary Duran (Liaison)

Excused Absence: Brenda Ortega

Establishment of Quorum. A quorum was established and the meeting was called to order 1:07 p.m.

Approval of Agenda. Francisco Apodaca moved to approve the agenda as presented; the motion was seconded by Lita Bernal. All were in favor - motion carried.

Approval of Minutes - February 7, 2020. With the exception of a few minor correction Francisco Apodaca moved to approve the minutes; the motion was seconded by Lita Bernal. All were in favor - motion carried.

Informational/ Discussion Items

- Henrietta Romero advised the group of an Email she sent out regarding the publication of the summer/fall schedules. Henrietta noted that the scheduler would be open on February 24, 2020 and will close on March 2, 2020. She also advised the group that they would be given a matrix on scheduling the fall classes on a block schedule and how it works.
- Vice President Patterson distributed information sheets on block scheduling. Vice President Patterson explained that we are looking at the block schedule so everyone has standard time for blocks, excluding nursing for Fall 2020. He asked the group to meet with their departments on the handout and next week we will discuss again.
- Vice President Patterson announced an online GoToMeeting with Concourse Syllabus Management Systems on Tuesday, February 18, 2020, 10 a.m. - 11 a.m. in the Student Services Board. He explained that is an online-standard syllabus system.
- Vice President Patterson reminded the group that we need the data in from the Alumni Surveys.
- Vice President Patterson reminded us that we need the assessment sheet back with their analysis and plans.
- There will be an Open Meetings Act meeting at NMHU, Thursday, February 27, 2020, 1:00 p.m.-4:00 p.m. and for the public 2:30 p.m. - 4:00 p.m.
- There will be a Campus-Climate survey coming out next week.


Open Bills

- Discussion of Producing Bill Related to Dual Credit - The group discussed sending the bill through to Shared Governance to complete the process and then on to the Board of Trustees for adoption. The bill would be not to allow the 200 level dual-credit courses to be taken at the high school and the 100 level courses will be taught at the high schools, but if there is a lab it will have to be approved by LCC. All finals will be standardized and administered by LCC staff.
- Bill #2020-01-24-O3 - The group has asked for a recall Decreasing Teaching Experience.

Action Items - There were no action items

New or Follow-up Items for Next Meeting's Agenda -Block Scheduling

Adjourn. Maxine Hughes asked for a motion to adjourn the meeting at 2:10 p.m.; Geno Castillo moved to adjourn the meeting and the motion was seconded by Lita Bernal. All were in favor - motion carried.

Minutes taken by:  Approved 2/21/2020

Academic Leadership Chair _____ Date _____