



Retention and Completion Committee
Meeting Meeting
August 6, 2021 @ 1:00 pm
MEC

Tycie Jackson, Renee Maestas, Estelle Garcia, Karen Weswick, Larry Paiz, Vanessa Torres

I. Call Meeting to Order- Time:

1:13 pm.

II. Roll Call- Present:

III. Approval of Agenda

IV. Approval of Minutes from July 16, 2021-

V. Informational/Discussion Items

1. Chair report-Findings related to the contents of the Charter and HLC, President's expectations, and looking ahead.

Still exploring for others to be a member of our committee. Larry has joined us and Dr. Thompson is interest in being in our committee also. Would like to have Financial Aid be a member of our R&C. The next two Friday's are going to be very busy, we will try and get a meeting in. Heads up Tycie is starting an internship next week at Robertson High School. I will be very busy doing both jobs. Tycie was elected in November 2020 and will finish her year out. Just want to accomplish what Dr. Martinez wants from us.

2. Other Member reports

Dr. Martinez wants to start gathering the data from advisors. For the legislative lobbies he wants R&C to present the data from each department. Dr Martinez wants every departments data to look the same. R&C needs to justify the funding and needs to be done early September. The Vice President is the one who wrote the report. Dr. Martinez needs to get all the data and needs help with the report. We should have an example of last years. HLC visit is in February. They should be coming no later than February 22, 2021. We need to make sure that we are following the process of quatium 5. (institution plan, retention plan, master facility plan) So we need to start working on that before HLC comes in February. Orientation will be on line again this year.

VI. Action Item

1. **New Membership- Dr. Thompson and Larry Paiz**
2. **Charter changes**

VII. New or Follow-up Items for Next Meeting's Agenda

1. Send email to invite people to be a member of R&C September 3, 2021 to meet. Larry, Dr. Thompson voted in as members.

VIII. Next Meeting Scheduled – August 13, 2021 @ 1 pm

IX. Adjournment of Meeting

1:40pm