



IT/DE Sub-Committee

Meeting Agenda

Friday, November 15, 2019 @ 1:00 p.m.

MEC Atrium

- I. Call Meeting to Order and Establish a Quorum**
- II. Approval of Agenda**
- III. Approval of Minutes from the May meeting, and November 1, 2019 meeting**
- IV. Informational/Discussion Items**
 - 1. Online Tutoring Program – Progress Report**
 - 2. SARA Application Status – follow-up**
 - 3. Membership Search - follow-up**
 - 4. Computer lab availability from – follow- up**
 - 5. Computer Use Policy – Acceptable Use Policy - Nichole**
 - 6. Highlands policy for computer lab usage – follow -up**
 - 7. C-RAC Guidelines Evidence Compilation Status –follow-up**
 - 8. Online cancellation policy for inclement weather – follow-up**
- V. Action Items**
 - 1. All teachers wanting to use some type of online platform must be QM Certified**
 - 2. Computer Lab Availability Form and Information Sheet**
- VI. New or Follow-up Items for Next Meeting’s Agenda**
- VII. Next Meeting Scheduled – _____ (MEC Atrium)**
- VIII. Adjournment of Meeting**