



MINUTES

Staff Advisory Senate
Regular Meeting
June 11, 2020, 1:00 pm
Google Meets/Phone-in

- I. Establishment of **Quorum**@1:07pm
- II. Call of **Meeting to Order**@1:08pm; **Present:** Amanda Lucero, Francina Martinez, Karen Wezwick, Jessica Flores, and Gloria Pacheco. Georgia Baca and June Lopez came in a little late. Lawrence Vigil was **excused**.
- III. Approval of **Agenda**—with changes, motion by Francina, seconded by Georgia, motion passed. Changes were: to **add Returning to work to Discussions**
- IV. **Approval of Minutes:** this was tabled, as minutes were not readily available. June motioned, Gloria seconded, motion passed.
- V. **Informational/Discussion Items**
 - A. **Upcoming SAS Elections:** Sandra Rivera, in HR, will collect and tally the votes from emails she receives.
 - B. **Staff Voting:** Dave was to make ballots, from the submissions sent to him. Then, the ballots were to be sent out for all to indicate whom they wished to vote. The only submissions to date are: Georgia Baca, Jessica Flores, and Gloria Pacheco. There was one more submission, but it was received after the deadline, and therefore was invalid.
 - C. **Stipend Submissions:** Karen is still collecting paperwork for all. Amanda will come by Karen's office to sign everything, and then Karen will submit all together once packets are complete.
 - D. **Returning to Work:** We are already set up to work from home. The Board wants to know how we are going to phase back to learning and face-to-face classes. Francina explained that Luna is following the HED guidelines for transitioning back to work, by phases/in tiers. She sent out that for reference (Exhibit A). She went on to explain that three phases are outlined, and that we are in Phase 2. We could go on to Phase 3 or be set back to Phase 1, depending on how COVID shows itself, but anticipating that Mid-August and beyond, we should be in Phase 3.
- VI. **Open Bills:** There were no new bills to review/discuss.
- VII. **Action Items:** There was no action item.
- VIII. **Next Meeting:** Date: June 26th, at 1:30pm.
- IX. **New or Follow-up Items for Next Meeting's Agenda:**
--Election results—Minutes—Shared Governance Update
- X. **Adjournment** occurred at 2:20pm, after Georgia motioned and Gloria seconded; all voted in favor.

Minutes by Karen Wezwick, Sec. Treas.