



Minutes

Shared Governance Council
Regular Meeting

May 15, 2020,
3:00 PM, Google Meeting

- I. Establishment of Quorum
Five of 8 voting members present. Members present are Breanna Gould, Geno Castillo, Lita Bernal, Amanda Lucero, and Kim Baca.
Also present are Georgia Baca, Geraldine Saavedra Renee Maestas, Larry Paiz, Rachael Lucero, Kenneth Patterson, Vanessa Velasquez, Melissa Cordova, Elaine Montano and Susan Grohman.
- II. Call of Meeting to Order
3:03pm
- III. Approval of Agenda
Motion to approve made by Geno, second by Lita
Motion carries
- IV. Approval of Minutes
 - A. Regular Meeting – May 8, 2020
Motion to table made by Amanda, second by Lita.
Motion carries
- V. Informational/Discussion Items
 - A. Senate/Academic Leadership Updates

Staff Senate: Held meeting yesterday. Discussed the upcoming elections and how to hold them with the COVID-19 restrictions. An email will go out today to all staff members notifying them that the election is coming up and a nomination form. David Kavanaugh will collect the nominations and help by providing posters. Advertising will last from May 15th until June 5th, as 21 days are required for nominations. Election will be held June 8th-19th due to COVID-19. Winners will be announced at the June meeting.

Academic Leadership: Did not hold a meeting. Directors presented at the BoT meeting Tuesday, providing updates on how each department is doing. Faculty was instructed to complete the the CLOA forms and Course Assessments and submit them to the VP's office.

Faculty Senate: Meeting was held yesterday. Discussed approving stipends via email. A special evaluation is needed to elect senators. Discussed end of year forms and how they work. Discussed the faculty Inservice. Twenty percent of the attendance was adjunct. Feedback was positive and adjunct instructors were excited to participate. A report will be compiled and shared with the VP to help plan Inservice in the future.
 - B. AY 2020-2021
Summer will be held virtually. There is still no timeline to return to campus. Focus could be turned to moving bills online to continue the work Shared Governance was doing before COVID-19 caused a shutdown. Over the summer, the SGC can meet as an ad-hoc committee as faculty is no longer under contract. As there are no students or faculty present, the SGC has not traditionally met over the summer. Faculty and students can still attend, and meetings could be monthly. There is faculty teaching over the summer.
Monthly meetings are a continuation of what the SGC has been doing. It is unknown how meeting monthly will impact the HLC Assurance requirements, however it does show a

continuous system. The HLC visit has been delayed until Summer.

The need for how often to meet was discussed. Some ideas were to meet weekly or monthly, as well as how to keep meeting online. Faculty senate will not meet until the second week of August. The SGC could be needed to meet quickly due to changing circumstances. The bylaws state any member can call for a special meeting and can convene in 48 hours to hold a special meeting.

An update was asked for bill processing and updates on the Credit for Prior Learning bill. It was approved in February and the SGC is waiting for the forms needed for this process.

A shared space for housing bills was discussed. A digital method for sending out information regarding bills is needed. While IT is not needed to create editable documents, a document must be locked after it has been edited. A management and storage system is also needed. The Board will hold a second special meeting to discuss reopening.

- VI. Action Items
 - A.

- VII. New or Follow-up Items for Next Meeting's Agenda
 - A. Senate/Academic Leadership Updates
 - B. Virtual Bill Processing

- VIII. Adjournment
 - Motion to adjourn made by Amanda, second by Lita.
 - Motion carries.
 - Adjourned at 3:37pm.
 - Next meeting Friday, May 22nd at 3:00pm on GoogleMeet