

2024-2025 Report



Strategic Goal 4: Establish and develop a culture of data collection, assessment, and utilization through best practices in student support.

Luna Community College is building a culture of data-informed decision-making and continuous improvement to better support students. The college has formalized processes for data collection and assessment and is actively using this information to drive key institutional and student success initiatives.

Key Accomplishments

- **Formalized Assessment Practices:** In January 2025, the college launched a new **"Lessons Learned" analysis process**. This formal review is applied to significant incidents or improvements and helps the institution reflect on its successes and failures to improve operations, service delivery, and the overall student experience.
- **Higher Learning Commission (HLC) Compliance:** The college has made significant progress in meeting HLC requirements and preparing for its upcoming visit.
 - The college completed its annual HLC reports and the **IPEDS Financial Report**.
 - A **Student Success Improvement Plan** was submitted to HLC in response to an Action Letter.
 - Planning for the HLC focus visit is underway, and an application for the **HLC Assessment Academy** was submitted to further strengthen assessment practices.
- **Data-Driven Student Support:** The college is using data to directly enhance student success and safety.
 - **Athletics:** Weekly grade checks for student-athletes are now a regular practice, with coaches evaluating the data to ensure academic progress. This practice, combined with mandatory study halls and degree audits, has led to a projected Fall 2024 cumulative GPA of **3.6** for student-athletes, a significant improvement from previous years. The success of these initiatives resulted in a record **16 athletes being awarded Academic All-Region** by June 2025.
 - **Student Safety:** The college has used data and best practices to improve student safety. This includes preparing a requisition to add safety padding to the softball field, purchasing a **charter bus for student-athletes** to ensure safe travel, and improving the cage room netting at the athletic facility.

Looking Forward & Conclusion

The college's ongoing efforts to establish a culture of data collection and assessment are evident. The institution of the "Lessons Learned" analysis, the strong commitment to HLC requirements, and the proactive, data-informed improvements in student support highlight a campus-wide dedication to best practices. By using assessment to drive decisions and formalizing its

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processes, Luna Community College is building a sustainable model for continuous improvement and enhanced student success.

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- Luna Community College has made **good progress** in formalizing its data collection, assessment, and utilization practices. A significant development was the institution of a **New Process Review: Lessons Learned Analysis** in January 2025, intended to reflect on mistakes and successes to improve operations, service delivery, efficiencies, and foster a positive student experience. This formal process applies to incidents causing significant disruption or improvement, compliance violations, or reputational risks.
- The college actively prepares for **Higher Learning Commission (HLC)** requirements. HLC annual reports were completed, and the college responded to an HLC Action Letter regarding student success indicators, submitting a Student Success Improvement Plan by June 2025. Planning for the HLC focus visit and an application for the HLC Assessment Academy were also underway. The college completed its **IPEDS Financial Report**.

Within athletics, **weekly grade checks** were regularly performed and evaluated by coaches to ensure student athletes maintained and improved academic standings. **All student athletes underwent degree audits** to ensure they were on track for timely graduation and successful university transitions. The success of these practices was highlighted by **16 athletes being awarded Academic All Region** by June 2025, a significant increase from the previous record of 4.

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- **August 7, 2024:**
 - Wildland Firefighting courses were re-sent to the Curriculum committee for review and approval of edits, and after approval, additional information (CIPs Codes) is pending before HLC review.
 - The WRTC held its first successful Advisory Panel meeting, with positive input and a follow-up scheduled for October.
 - The Coordinator's and Manager's job positions were rewritten and approved, ready to be posted for applicants.
- **November 5, 2024:**
 - A requisition is being prepared to build padding for the softball field at Rodriguez Park to ensure compliance with new NJCAA rules requiring solid surfaces to be padded for student athlete safety.



- All student athletes are undergoing degree audits to ensure they are on track to graduate on time and are set up for a successful transition if they continue their education at a university.
- **December 3, 2024:**
 - Athletics is preparing for the upcoming Spring Semester season by providing student athletes with guidance and planning for their class schedules.
 - Over 80% of student athletes are registered for Spring Semester courses.
 - New electronic grade checks have been highly successful, projecting a cumulative GPA of around 3.6 for the fall semester, which is a vast improvement from two years prior.
 - 80% of student athletes are pre-registered for the Spring Semester using their new advisor Coach Jacob Walker.
 - All student athletes are on degree pathways and are only allowed to register for courses in their majors.
 - All student athletes are now in majors, with some previously in certificate programs having been moved to degree-seeking programs.
- **January 7, 2025:**
 - 95% of student athletes are pre-registered for the Spring Semester using their new advisor Coach Jacob Walker.
 - All student athletes are on degree pathways and are only allowed to register for courses in their majors.
 - All student athletes are now in majors.
 - Baseball has 2 students with a 4.0 GPA, 9 with 3.5 or better, and 13 with 3.0-3.4.
 - Softball has 5 students with a 4.0 GPA, 4 with 3.5 or better, and 3 with 3.0-3.4.
- **April 10, 2025:**
 - Eight attendees from Luna Community College participated in the Higher Learning Commission Annual Meeting in Chicago.
 - The purchase of a charter bus for student athletes is complete, and paperwork has been submitted for state licensing, aiming for increased athlete safety.
 - The Athletic Director will conduct a full financial audit of athletic funds for the last four years to ensure correct spending and prepare for the 2025-26 year.
 - Weekly grade checks are performed and evaluated by coaches to ensure student athletes maintain and improve academic standings.
 - The WRTC hired Wes Schuchman as the EDA Grant Program Manager.
- **May 7, 2025:**
 - The purchase of a charter bus for student athletes is complete, and paperwork has been submitted for state licensing, aiming for increased athlete safety.
 - The Athletic Director will conduct a full financial audit of athletic funds for the last four years to ensure correct spending and prepare for the 2025-26 year, for which neither program received an increase despite inflation.
 - The USDA/LIFTE Grant has been reactivated, and drawdowns initiated.
 - Wes Schuchman, EDA Grant Program Manager, is working on budget/grant management and organization for the WRTC.



- An interview and recommendation to offer employment for the WRTC Program Coordinator position have been made.
- **June 4, 2025:**
 - Luna will be applying to be part of the HLC Assessment Academy on June 13th.
 - Athletic Director Randy Krutsch attended the annual Region IX Athletic Directors meeting in Cheyenne, Wyoming.
 - The athletic facility on campus will be upgraded this summer by improving the cage room netting to enhance athlete safety.
 - Coaches for both Baseball and Softball will spend the summer working at camps and clinics while recruiting student athletes for Luna.
 - During summer break, Athletic Director Randy Krutsch will attend re-certification courses and testing required by the NJCAA to maintain compliance and good membership standing.
 - Coach Randy Krutsch will attend multiple seminars to improve leadership and coaching skills to enhance LCC Athletics programs.
 - The USDA/LIFTE Grant has been reactivated, though drawdowns were held due to the end of the fiscal year closeout.
 - Wes Schuchman, EDA Grant Program Manager, is working on budget/grant management and organization for the WRTC.
 - The WRTC is developing onboarding/training and readiness procedures for the Program Coordinator.
 - Preliminary discussions have begun with NM Corrections regarding wildfire training/workforce development for minimum security inmates.
 - Two new professional services contracts were initiated for curricula and strategic planning development, and for videography services.

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- Contract Education Department / CDL has posted a job opening to fill the position of Contract Ed Manager vacated by Tayari Pacheco earlier this month. The position supports the CDL Administrator with classroom/lab/simulator training so a valid CDL and working knowledge of heavy equipment is necessary. Another posting will be set up after this position is filled for another instructor if still needed. (1,2,3,4,5,6) [i]
- Attended weekly All-campus employee meetings to discuss issues and update progress with Interim -President Linder. SG#4 [i]
- RPSF Completed SG1-6 [i]
- Attended weekly All-campus employee meetings to discuss issues and update progress with Interim President Linder. SG#4 [i]
- Attended Monthly Directors Meeting. SG#4. [i]
- Attended Monthly BOT meeting. SG#4. [i]
- Attend weekly All-campus employee meetings to discuss issues and update progress with Interim President Linder. SG#4 [i]
- Begin HSI application. SG#4. [i]



- A requisition is being prepared to build padding for the softball field at Rodriguez Park. This will ensure compliance with the new rule by the NJCAA requiring all solid surfaces on a field to be padded for Student Athlete safety. SG4 [i]
- All Student Athletes are undergoing degree audits to ensure that they are all on track to graduate on time and ensure that if they choose to continue their education at a University, they will be set up for a successful transition. SG1, SG2 and SG4 [i]
- Athletics is preparing for the upcoming season for Spring Semester and providing Student Athletes guidance and planning for the Spring semester class schedule. SG1, SG4 [i]
- At this point over 80% of Student Athletes are registered in Spring Semester courses. SG1, SG2, SG4 [i]
- New electronic grade checks have proven to be highly successful. Data from the instructors that have completed show a projected cumulative GPA for the fall semester to be around 3.6. Vast improvement from just 2 years ago where the cumulative GPA was around 2.3 SG4, SG1, SG2 [i]
- 80% of student athletes are pre-registered for the Spring Semester using our new advisor Coach Jacob Walker. SG1, SG2, SG4, SG5 [i]
- ALL student athletes are now in majors. We found some that were given certificate programs in the fall and now all have been moved to degree seeking programs. SG1, SG2, SG3, SG4, SG5 [i]
- Attended Directors' meetings to discuss issues and updates of progress from Interim President Linder. (SG#4) [i]
- 95% of student athletes are pre-registered for the Spring Semester using our new advisor Coach Jacob Walker. SG1, SG2, SG4, SG5 [i]
- ALL student athletes are on degree pathways and only being allowed to register for courses in their majors. SG1, SG2, SG3, SG4, SG5 [i]
- Baseball has 2 4.0 students, 9 3.5 or better students and 13 3.0-3.4 students SG1, SG2, SG4 [i]
- Softball has 5 4.0 students, 4 3.5 or better students and 3 3.0-3.4 students SG1, SG2, SG4 [i]
- CDL has added a new instructor, Johnny Martinez, to our teaching/management staff. He has over 30 years of experience in the trucking industry. (1,2,3,4,5,6) [i]
- Hired our EDA Grant Program Manager, Wes Schuchman. SG# 2,4,6 [i]
- Higher Learning Commission Annual Meeting April 5 – 8, 2025 in Chicago (SG 1, 3, 4, 5) [i]
- The purchase of a charter bus for the student athletes is complete. The bus has been delivered and all paperwork has been submitted to the state for licensing. Once completed by the state, the bus will be ready to start being put to use for the athlete's safety. SG4 [i]
- The Athletic Director will be conducting a full financial audit of the athletic funds for the last 4 years, to ensure that all monies have been spent correctly, as well as to prepare for the 25-26 year in which neither program received an increase even though the cost of participation has increased due to inflation. SG1,3,4 [i]
- Weekly grade checks are being performed and evaluated by coaches for both teams and ensuring that student athletes are maintaining and improving their academic standings. SG1, SG2, SG4 [i]
- In process of developing relationships with entities capable of assisting WRTC with short and mid-range objectives SG # 1,3,5,6) [i]
- Interview and recommendation to offer employment for WRTC Program Coordinator position SG# 1,2,3,4,5,6 [i]
- Higher Learning Commission (SG1, SG4) [i]

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- Athletic Director Randy Krutsch attended the annual region IX Athletic Directors meeting in Cheyenne Wyoming. SG1, SG2, SG4 [i]
- The Athletic Facility on campus will be upgraded this summer by improving the cage room to upgrade the netting to improve the safety of athletes. Randy Krutsch is donating LED lighting to improve the safety for athletes. SG1, SG4, SG5 [i]
- Coaches for both Baseball and softball will spend the summer working at camps and clinics while recruiting Student Athletes to attend Luna. SG1, SG2, SG4 [i]
- During Summer break, Athletic Director Randy Krutch will attend re-certification courses and testing required by the NJCAA to remain in compliance and Good membership standing with the NJCAA SG1, SG2, SG3, SG4, SG5 [i]
- Coach Randy Krutsch will be attending multiple seminars to improve leadership skills and coaching skills to enhance the LCC Athletics programs. SG1, SG2, SG3, SG4, SG5 [i]
- USDA/LIFTE Grant reactivated; drawdowns held due to end of fiscal year closeout SG# 2,3,4,6 [i]
- EDA Grant Program Manager, Wes Schuchman. Working on budget/grant management & organization SG# 2,4,6 [i]
- Developing WRTC on-boarding/training and readiness procedures for Program Coordinator, SG# 2,3,4,5,6 [i]
- Began preliminary discussions with NM Corrections regarding wildfire training/workforce development for minimum security inmates, SG# 1,2,3,4 [i]
- Initiated two new professional Services contracts for curricula and strategic planning development and for videography services, SG# 1,2,3,4,5,6 [i]
- Resent all Wildland Firefighting courses to the Curriculum committee (Nichole Collins) to review and approve edits that were requested. All edits approved. Now pending final additional info needing to be added (CIPs Codes), then will be ready for HLC review. (SG 1, 2, 3, 4 & 5) [i]
- WRTC had its first (and very successful) Advisory Panel meeting. Positive input from all and follow-up is scheduled for October, with helpful input coming in from all members. (SG 3, 4 & 6) [i]