

Check up

Continuous Improvement





HLC Visit

Getting familiar
with the 5 criterion.

1. Focus on student learning
2. Education as a public purpose
3. Education for a diverse, technological, globally connected world
4. A culture of continuous improvement
5. Evidence-based institutional learning and self-presentation
6. Integrity, transparency, and ethical behavior or practice
7. Governance for the well-being of the institution
8. Planning and management of resources to ensure institutional sustainability
9. Mission-centered evaluation
10. Accreditation through peer review

About HLC

The responsibility for assuring the quality of an institution rests first with the institution itself. Institutional accreditation assesses the capacity of an institution to assure its own quality and expects it to produce evidence that it does so.

The 5 Criterion



1 Mission

Suited to culture

All aligned



2 Integrity

Ethical & Responsible
Conduct



3. Teaching QRS

Quality
Resources
Support



4. Teaching – E & I

Evaluates quality
Improvement
processes

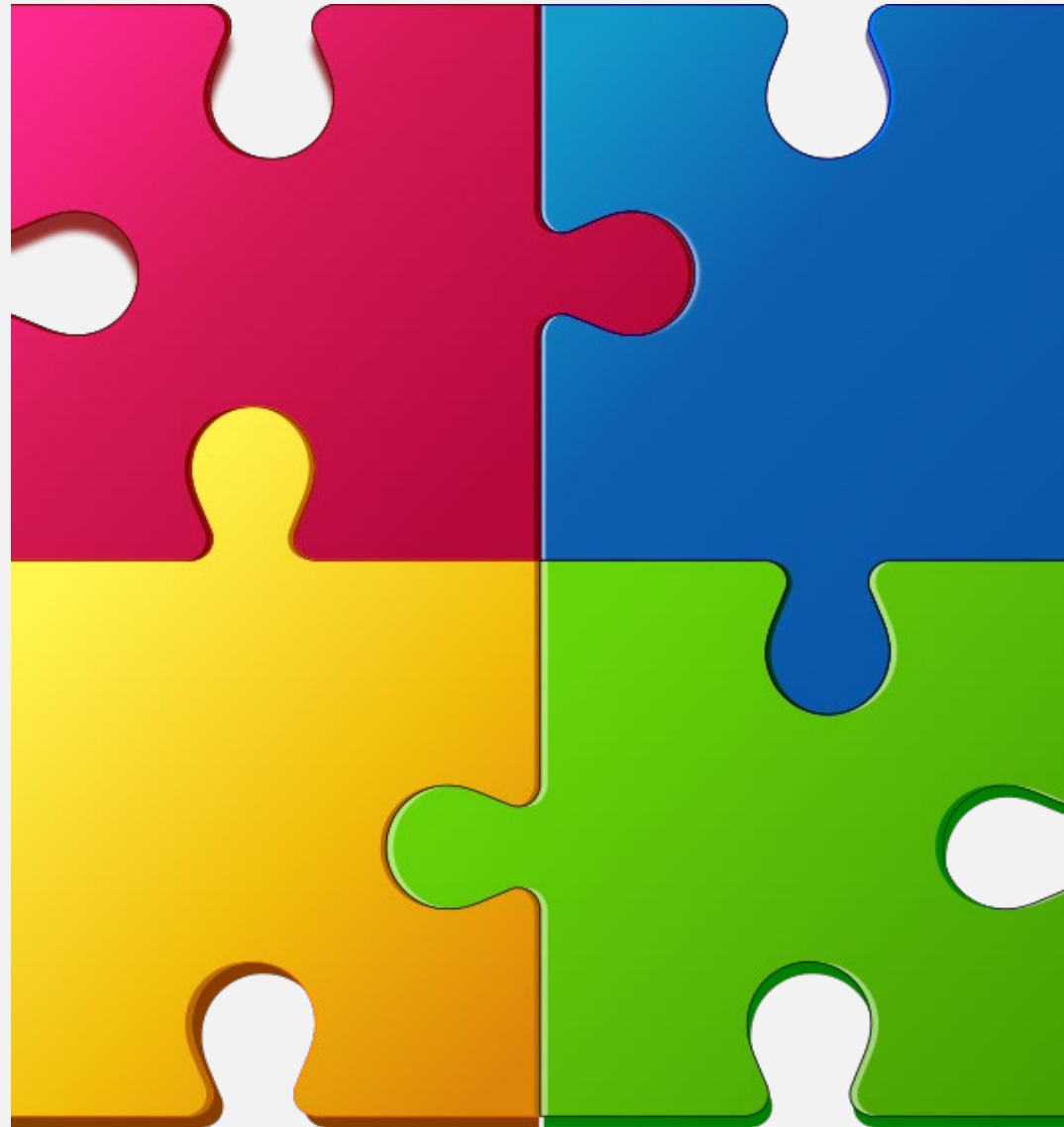


5. Resources – P&I

Planning
Institutional
effectiveness

Criterion **1** MISSION

Suited to culture
Everything
aligned to
mission



Criterion 2

Integrity

Ethical &
Responsible
Conduct



Criterion 3

Teaching QRS

Quality

Resources

Support



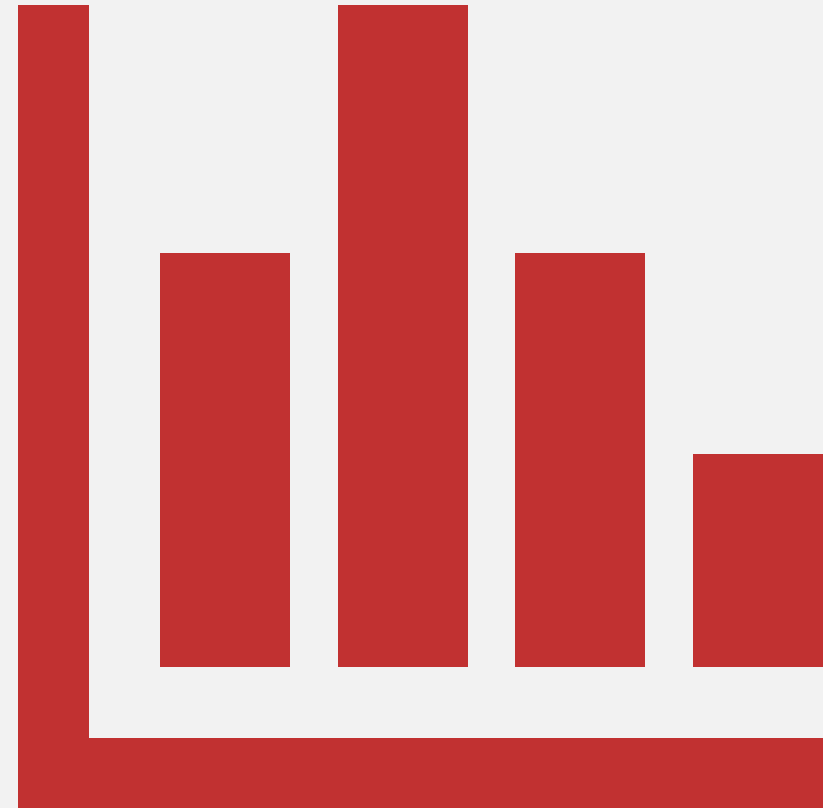
Criterion 4

Teaching Evaluation & Improvement

Quality

Resources

Support



Criterion 5

- Resources
- Planning
- Institutional effectiveness



5.A.1

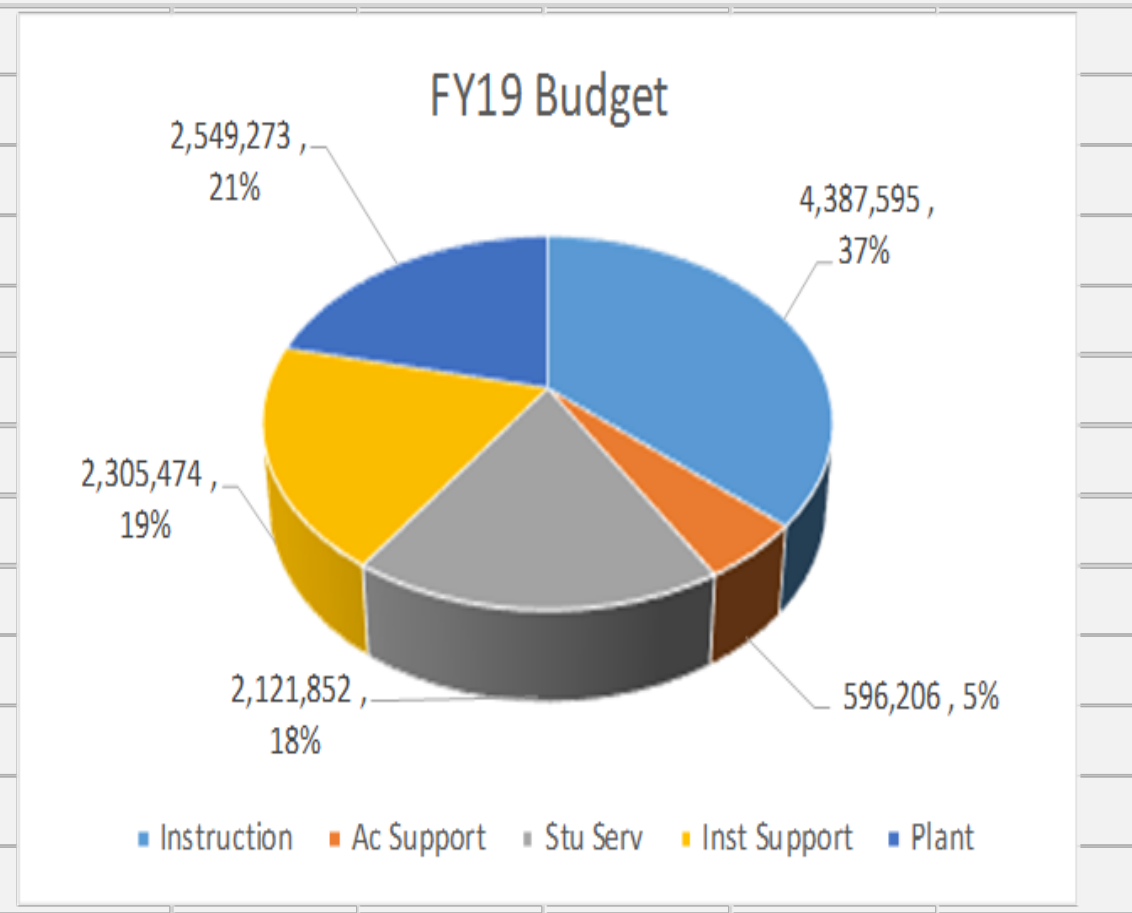
Sufficient fiscal, human, physical and technological infrastructure to support operations however programs are delivered



5.A.2

Resources allocation ensures education not adversely affected

Category	FY19 Budget
Instruction	4,387,595
Ac Support	596,206
Stu Serv	2,121,852
Inst Support	2,305,474
Plant	2,549,273
	11,960,400



5.A.3

Mission statement
goals realistic in light
of resources &
opportunities

Reference 5.C.1



5.A.4

Staff qualified and trained

HR has a documented process and the College promotes on-going Professional Development



5.A.5

The institution has a well developed process in place for budgeting & for monitoring expense.

Strategic Budgeting process was implemented for the FY20 budget which incorporates the annual Department Review

CARS has “real-time” data and Department initiated BARs are processed as needed.

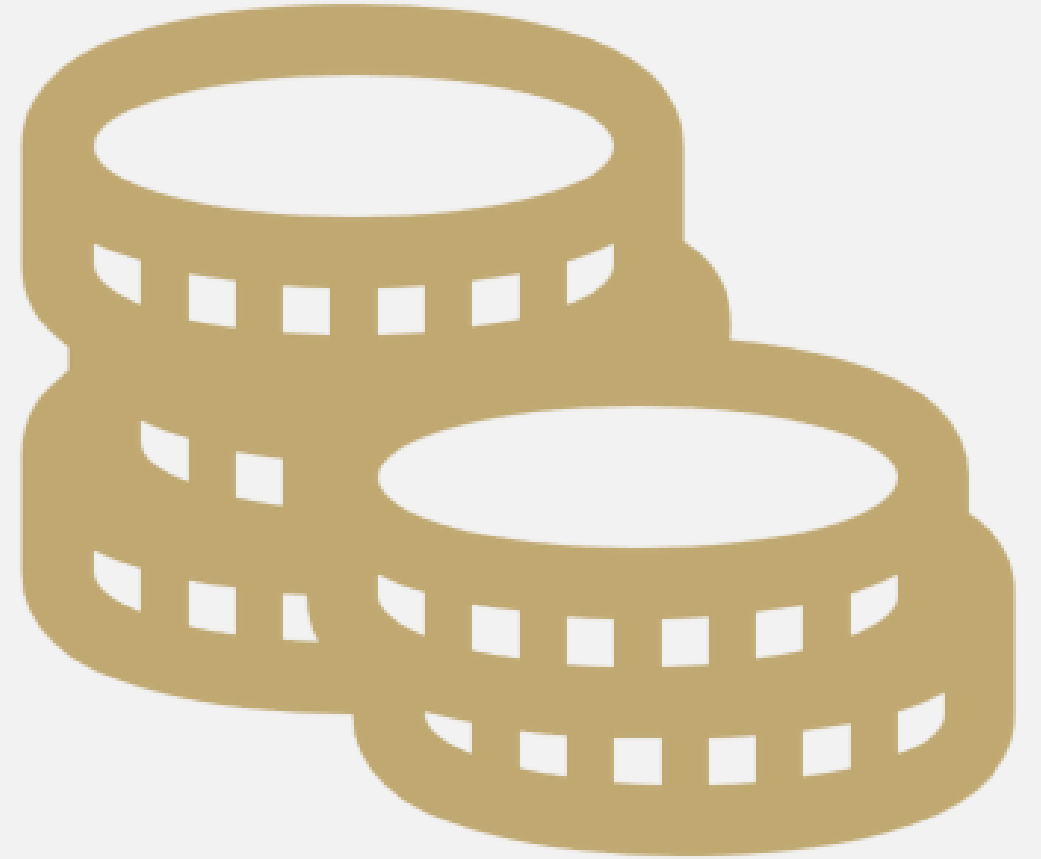


5.A - FINDINGS

5.A

Resources – P&I-Findings

1. Fixed assets
2. Adverse audit
3. Foundation Scholarship
4. Budget-overstated
5. Budget- Modifications
6. Budget- Linked



5.A Resources – P&I-Responses

2. Adverse Opinion– the FY17 & 18 Foundation records were available for audit result- “clean” or unmodified opinion for FY18



5.A Resources – P&I-Responses

3. Foundation

Scholarships– No
foundation Board – LCC
Board Funded Student
Assistance Program
created



5.A Resources

–P&I-Responses

4. Overstatement of budget.

PELL & Capital Outlay



5.A Resources – P&I-Responses

5. Modifications to budget.

Budgets are being more consistently adjusted to reflect operations. Ex. BAR on 2-25-19 reduction in tuition \$102,000



5.A Resources – P&I-Responses

6. Resource allocation
linked to outcomes

For FY20 budgeting the
college explicitly
required an alignment
to the new strategic
plan.



5.B

Governance &
Administrative
Structures promote
effective leadership that
enables the institution
to fulfill its mission.



5.B.1

- Governing board knowledgeable about the institution;
- Provide oversight on financial and academic matters
- Meets their legal & fiduciary responsibilities



5.B.2

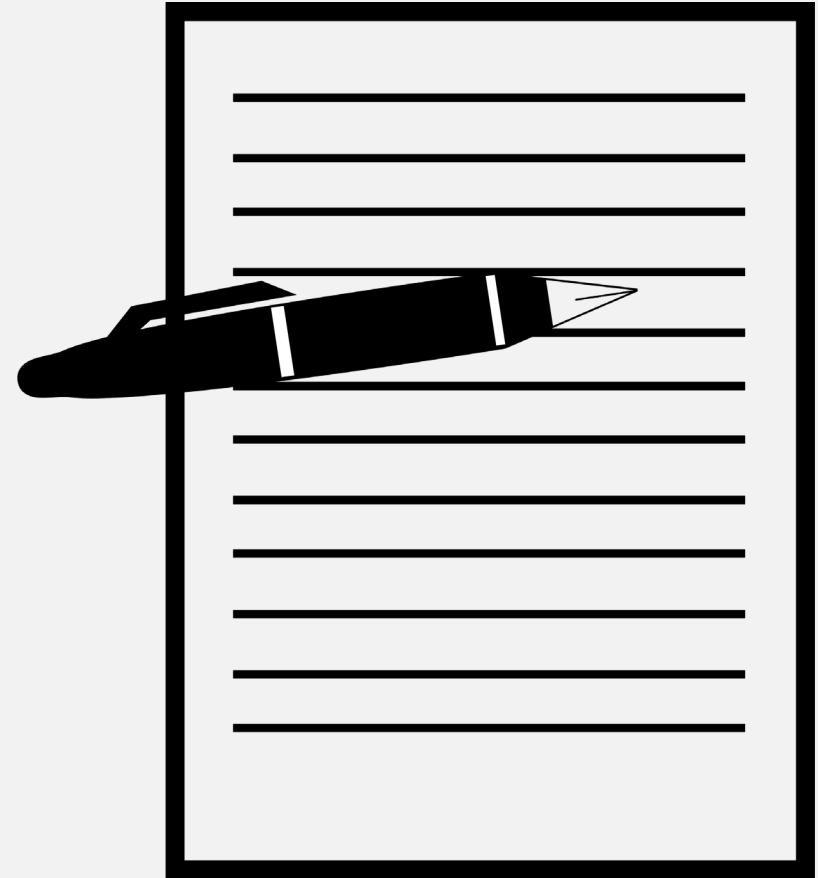
Has policies & procedures to engage its internal constituencies

- Shared Governance
- R & C
- Strategic Plan development



5.B.3

Effective structures for collaboration in setting academic requirements, policies & processes



5.B- Findings

5.B Resources

–P&I-Findings

1. BOT Training, policies & policy development
2. BOT lack of attention to Foundation & Audits
3. Ethical Behaviour & Actions



5.B

Resources –P&I-

Responses

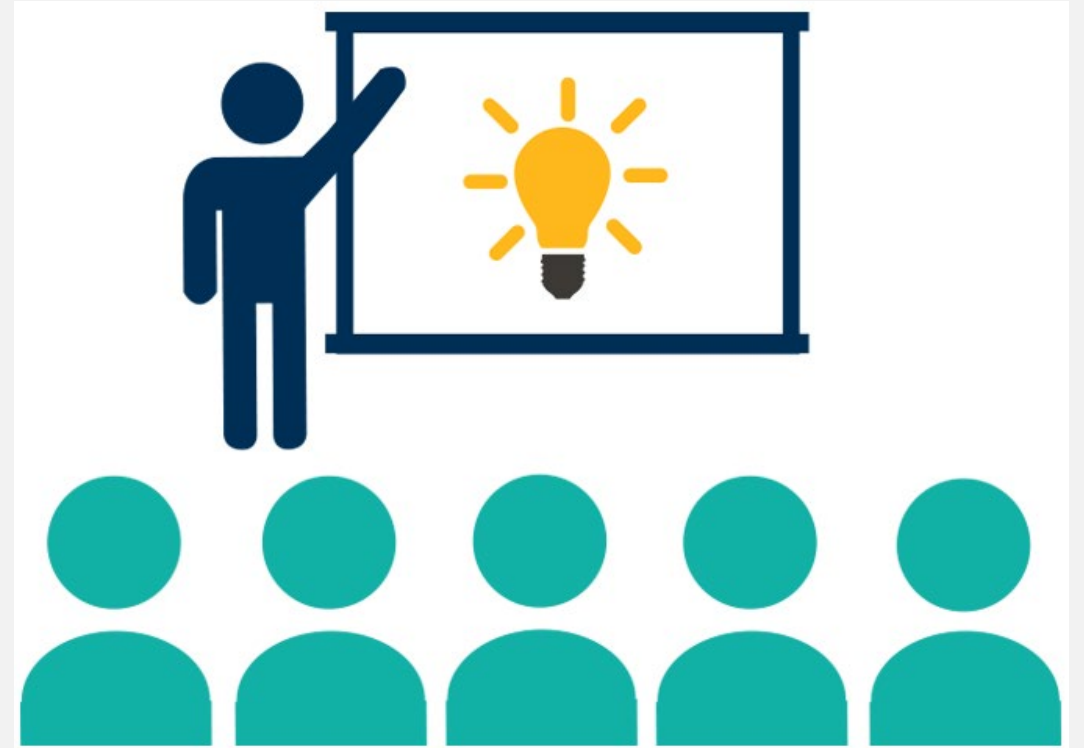
1. Participated in ACCT Training, Prather training for Board regarding duties & responsibilities, Strategic Planning, etc.



5.B

Resources –P&I- Responses

1. Retreat with emphasis on Financial Training;
2. The Finance Committee addressed the Foundation matter at several meetings.



5.B

Resources –P&I- Responses

1. All BOT members have signed the Code of Ethics



5.C

The institution engages in systematic and integrated planning



5.C.1

Resource
allocation
aligned with
mission and
priorities



5.C.2

Links its processing for assessment of student learning, evaluation of operations, planning & budgeting



5.C.3

The planning process encompasses the institution as a whole and considers the perspectives of internal & external constituent groups



5.C.4

Institution plans on the basis of its current capacity

- Fluctuations in:
 - Revenue
 - Enrollment
 - Economy
 - State Support

See 5.A.



5.C.5

Planning anticipates
emerging factors

- Technology
- Demographic Shifts
- Globalization



5.C- Findings

5.C Resources

–P&I-Findings

1. Intentional alignment of budget to the mission is lacking.
2. Linkage of budgeting to student learning, evaluation of operations & planning is not evident.
3. BOT awareness & involvement in Strategic Planning Process not documented



5.C

Resources –P&I- Responses

1. Departmental
Reviews & Budgets
are now aligned with
Strategic plan.



5.C

Resources –P&I- Responses

2. Academic
Departments use data to
drive decisions
incorporating WEAVE
assessment software
(Learning Outcomes)



5.C

Resources –P&I- Responses

3. BOT Retreat/
Strategic Planning



5.D.

Works systematically to improve its performance.



5.D.1

Develops and documents evidence of performance in its operations



5.D- Findings

5.D

Resources – P&I-Findings

1. Institutional plans do not follow a format, nor identify procedures documenting evidence of performance.
2. No evidence documenting how the college uses data for decision making.



5.D

Resources –P&I- Responses

1. The college has implemented a systematic procedure to incorporate evidence in annual College-wide Department Reviews/Strategic Budgets.



5.D

Resources –P&I- Responses

2. Institutional Research Director hired

- Data reports consistent & centrally located
- LCC Fact Book



Summary

- In planning for continuous improvement of educational offerings and all operations, the aim remains to expand the opportunities in learning that are responsive to current trends, anticipate global demands and provide flexibility to the population served. The College has become more efficient in its reporting and has resulted in more consistency in reporting across the institution.

Questions??

