

## **Luna Community College Annual Schedule of Board of Trustees Training**

January Regular Meeting- 30 minutes of regular meeting dedicated to training  
Board Policy Training (Either presented by an outside interest or internal critical review of Board Policy and Implementation) This would be an annual training dedicated to Board Policy, probably one policy or a specific set of policies.

April Regular Meeting- 30 minutes of regular meeting dedicated to training  
Board Operations Training (Always presented by an outside interest) This training would bring in an outside professional in the field of Non-Profit/Educational/Governmental Board Operations, providing best practices for the Board of Trustees and answering questions regarding specific operational issues.

July Regular Meeting- 30 minutes of regular meeting dedicated to training  
FERPA (Federal Student Information Privacy) This would be an annual training to maintain compliance with the federal government and to allow Board members to meet compliance requirements in the management of protected student data that may find its way to Board Members, either through the institution or through constituents.

October Regular Meeting- 30 minutes of regular meeting dedicated to training  
Institutional Process Training (Processes such as Budgeting, Procurement, Hiring/Vetting) This training would provide an overview of specific Institutional Processes and allow for critical discussion of process improvements. The specific process in review would be back-scheduled to have arrived in this training after an institutional process assessment/internal departmental review/Shared Governance review of the process.

Each training will be facilitated by the College President and coordination with the Chair of the Board of Trustees.