

**LUNA COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
WORK SESSION**

Friday, February 15, 2019 @ 5:00 pm  
Luna Community College Student Success Center Board Room

**Call Meeting to Order and Establish a Quorum**

**Roll Call**

**Present:** Chairman Daniel J. Romero, Vice Chairman Kenneth Medina, Secretary Ernie Chavez, Trustee Mark Dominguez, Trustee David Gutierrez, Trustee Abelino Montoya, Jr.

**Also present:** Acting President Dr. Sharon Lalla, Executive Office Manager, SherylAnn Yara, Ray Baca, Information Representative, Jesse Gallegos, Public Relations Officer, Kenneth Bachicha, MA/FA, Francina Martinez, Fiscal.

**Absent:** Trustee Eugenio Perez, IV.

*\*Chairman Daniel J. Romero announced that Trustee Eugenio Perez IV would arrive late, due to a tire blow out.*

**Pledge of Allegiance:**

The Pledge of Allegiance was led by Trustee Mark Dominguez

**Informational Items**

Acting President, Dr. Sharon Lalla addressed the Board with a presentation regarding the continuity of the preparation and planning for the HLC (Higher Learning Commission) report/Campus Report.

Acting President Sharon Lalla began with the goals:

- To Inform
- To Be Transparent
- To involve Everyone

Acting President Sharon Lalla then continued with what is currently taking place at the College .....The Train is Moving...

**ACADEMICS**

Program Plans  
Assessment of Learning  
Faculty Qualifications  
Curriculum Quality  
Internship/Entrepreneur-

**STUDENT SERVICES**

Admissions Process  
Registration Processes  
Dual Credit Processes  
Student Senate Revised

**CAMPUS-WIDE**

Employee Recognition  
Strategic Planning  
Shared Governance  
Strategic Planning/Goals/Budget

Ships  
Course Catalog  
Evening Classes

Student Efficiencies  
Tutoring Services  
Community Outreach

Retention & Completion  
Institutional Research  
Reporting  
Assessment  
Distance Education  
Security  
Grounds  
Electronic notifications  
New Website

Acting President Sharon Lalla then advised that within the next six (6), the following will take place:

- HLC (Higher Learning Commission) Report is due on February 19, 2019
- HLC (Higher Learning Commission) Visit will take place March 25-27, 2019
- The creation of a Campus Community Board

Acting President Sharon Lalla then produced the names of the five (5) Peer Reviewers who will be conducting the visit; Dr. Julie Furt-Bowe, VP of Instruction, Dr. Kristina Binard, Associate VP of Enrollment, Ms. Martha Davey Associate VP of Academic Affairs, Dr. Jacalyn Askin Project Manager and Dr. Daniel Corr, President.

**\*\*\*6:00 pm – Trustee Eugenio Perez IV is now present.**

Acting President Sharon Lalla then provided a tentative HLC visit schedule (see schedule for dates and times), a schedule of Campus Informational Forums (six (6) Forums) which will take place during the HLC visit (see Forum(s) schedule), a Marketing Plan which included; Presentation to the Board on February 18, 2019 @ 5:30 pm, Luna Light, Optic, Social Media, Flyers, Email, Radio and LCC Website, <https://luna.edu/lcc-accrreditation>.

Acting President Sharon Lalla concluded her presentation by informing the Board of Trustees of steps which will be taken to create a Campus Community Board;

- Step 1: Collect a Panel of Business Experts
- Step 2: Conduct a Needs Assessment
- Step 3: Modify Programs

A short session of Questions and Answers followed Acting President Sharon Lalla's report.

Chairman Daniel J. Romero commended Acting President Sharon Lalla for her report as other member of the Board of Trustees thanked her for the report.

### **Executive Session (Roll call is required)**

Vice Chairman Kenneth Medina moved that the Board of Trustees convene into Executive Session. Trustee Abelino Montoya, Jr. seconded the motion.

Chairman Daniel J. Romero called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Mark Dominguez	Yes
Trustee David Gutierrez	Yes	Trustee Abelino Montoya, Jr.	Yes
Trustee Eugenio Perez IV	Yes		

The vote to convene into Executive Session was unanimous.

### **Return to Regular Session (Roll call is required)**

Vice Chairman Kenneth Medina moved to return to Regular Session. Trustee Mark Dominguez seconded the motion.

Chairman Daniel J. Romero advised that there was no action taken during the Executive Session portion of this meeting and called for a roll call vote.

Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Mark Dominguez	Yes
Trustee David Gutierrez	Yes	Trustee Abelino Montoya, Jr.	Yes
Trustee Eugenio Perez IV	Yes		

The vote to return to Regular Session was unanimous.

### **Announcement on date, time and location of next BOT meeting(s)**

- Monday, February 18, 2019, Special Meeting @ 5:30 pm – LCC Student Success Center Board Room.

### **Adjourn (Roll call is required)**

Trustee David Gutierrez moved that the Board adjourn. Trustee Abelino Montoya, Jr. seconded the motion.

Chairman Daniel J. Romero called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Mark Dominguez	Yes
Trustee David Gutierrez	Yes	Trustee Abelino Montoya, Jr.	Yes
Trustee Eugenio Perez IV	Yes		

The vote for adjournment was unanimous.

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Daniel J. Romero, Board Chairman

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Ernie Chavez, Board Secretary

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SherylAnn Yara, Recorder