



MINUTES
Faculty Senate Regular Meeting

January 31th, 2020
2:00pm, Shared Governance
Suite, GS-104

I. Establishment of Quorum:

Eight of 10 voting members present. Individuals present are Breanna Gould (Chair), Jason Killian (Secretary), Larry Fields (Senator, Humanities, Adult Basic Ed. and Early Education), Kim Baca (Senator of Associate Members) Jackie Romero-Arguello (Senator of Allied Health Services and Nursing), Rachael Lucero (Senator of STEM and Business) Patricia Kuhlman (Senator of Satellites) and Linda Salazar (Senator ex-officio/LRC).

II. Call of Meeting to Order:

1:07pm.

III. Approval of Agenda:

Add open bills 2020-01-31.01 and 2020-01-31.04 to agenda. Motion to approve agenda as modified made by Jason, second by Kim. Motion carries.

IV. Approval of Minutes Regular Meeting (1-24-2020.) Motion to table made by Rachael, second by Larry. Motion carries.

V. Informational/Discussion Items

A. Report from Senators: Motion to table made by Rachael, second by Jackie. Motion carries.

B. Bylaws:

Discussion about amending the bylaws to allow for approval of minutes by email ahead of time before the weekly meeting. This will cut down on time spent reviewing minutes as meetings are limited to an hour and a half. Shared governance has an email policy that can be used by Faculty Senate.

Discussed the possibility of scanning bills ahead of time. Yvonne Pina from Nursing has volunteered to handle some of the management of the bills. A deadline for submitting bills to make the current weeks meeting was proposed on Wednesday at 5:00pm. Bills submitted after would go on the docket for the following week.

Yvonne would then on Thursday post bills, and they could be viewed. We will have to talk with IT to discuss electronic distributions of bills. Recommendation should be made to Shared Governance.

C. Campus Climate Survey

IT is looking for a way to conduct the survey electronically and anonymously. Survey should be yearly and added to the Academic Calendar the Assessment Committee is currently preparing. Questions were raised about how to protect individual data. A third-party member, Dr. Edward Martinez, may be able to assist. A draft of the questions and cover sheet will be provided at the next meeting (2-7). Rollout should begin the 10th and the 17th at the latest. Data collection would last 4 business days (10th-14th or 17th-21st). Analysis would take place the 24th through 28th. Report would be available the 2nd of March.

VI. Open Bills

Bills 2020-01-24.02

(Sent back to assessment by Shared Governance Committee) Motion to table made by Larry, second by Rachael. Motion carries

2020-01-24.03

Permanent full-time faculty currently require 3 years teaching experience. This has made attracting faculty difficult., Change the 3-year requirement to 2. Minimum 1-year teaching experience proposed, with a second year coming from the professional rubric being developed in Bill 2020-01-24.06 or from a second year of teaching experience. Bill to be forwarded to Shared Governance with recommendations.

2020-01-24.04 (Sent back to assessment by Shared Governance Committee)

Motion to table made by Larry, second by Rachael. Motion carries

2020-01-24.05 (Sent by Shared Governance Committee back to Advisement Committee)

Motion to table made by Larry, second by Rachael. Motion carries

2020-01-24.06 (Teaching Rubric Form)

Properly credentialed staff is difficult to hire under the current requirements, which require 3 years of teaching experience for full time faculty. In order to address this, a rubric should be developed, weighing professional experience. The rubric currently used at Luna was provided, but it requires revision. A Bachelor's degree in the provided rubric has to be removed. Peer reviewed publications, TA experience as a graduate and Conference Presentations may be considered.

2020-01-24.07 (Onboarding/ Training)

Motion to table by Larry, second by Jackie. Motion carries. Matt Bowies has been asked to invite Shannon to next Faculty Senate Meeting.

2020-01-24.08 (Advisement Program)

Sent to IT

Motion to table made by Larry, second by Rachael. Motion carries

2020-01-31.01 (Credit for Prior Learning Policy)

Need to establish a policy for accepting credits from prior learning. Currently only given if student has met the courses CLO's for a given class. Student must declare for a program, fill out a CPL request form, meet with the program director and registrar, provide licensure, certificates or proof of learning and must accept all LCC policies and procedures. Course counts as an S, not a traditional letter grade. LCC may accept CPL credits from other institutions on a case by case basis. Henrietta was present to provide clarity to the current bill. Students will fill out a form, stating they understand the policies and procedures. The current policy is based on one used by CNM. The grade will appear as CR, which does not impact GPA but does impact FA. The current chart may be backwards, as students currently can take 3 hours here at LCC and have 9 hours of CPL. The current chart can handle the differences in residency requirements and is based on case by case. Bill to be transmitted to shared governance.

Motion to approve the policy with the understanding that there are forms in addition to the policy made by Jackie, second by Rachael. Bill to be transmitted to Shared Governance Committee.

2020-01-31.04 (Adjunct Pay Period)

Adjuncts currently work 2 weeks without paychecks. Adjuncts may not have a class as they can be canceled, resulting in an adjunct not being paid at all. Adjuncts working 18 weeks (Prep, teaching, Inservice) comes out to roughly \$108 a week. These costs are estimates at this time and have not been verified by HR. It is unknown at this time exactly how many adjunct members are here at Luna.

HR may be able to quantify how many adjuncts are hired at Luna. HR input is required, as this is a personnel and contract matter that Faculty Senate is not able to address. As this bill deals with policy, it must go to the Shared Governance Committee.

VII. Action Items:

Bylaws- Motion to table. Motion by Rachael, second by Larry. Motion carries.

VIII. New or Follow-up Items for Next Meeting's Agenda

A. Bylaws

B. Campus Climate Survey

C. Bills 2020-01-24.02 through 2020-01-24.08.

IX. Adjournment

Kim, second by Jackie. Motion carries. Adjourned at 2:30pm.