



## MINUTES

(SUBGROUP) Regular Meeting

(DATE),  
(TIME), Shared Governance  
Suite, GS-104

- I. Establishment of Quorum
- II. Call of Meeting to Order
- III. Approval of Agenda
- IV. Approval of Minutes
  - A. Regular Meeting – (DATE)
- V. Informational/Discussion Items
  - A.
- VI. Open Bills
  - A.
- VII. Action Items
  - A.
- VIII. New or Follow-up Items for Next Meeting's Agenda
  - A.
- IX. Adjournment