



# FACULTY SENATE

## MINUTES

*Regular Meeting*

*Friday, March 8, 2019*

*3:30 pm, MEC Atrium*

### **I. Call of Meeting to Order and Establishment of Quorum**

- A. Establishment of Quorum at 3:38pm  
Kenneth Bachicha (Chair), Breanna Gould (Vice Chair/Proxy for Kimberly Sena, Allied Health Senator), Sara Vigil (Secretary), Sierra Fernandez (Senator/Adjunct), Geno Castillo (Senator/STEM/Business), Sherry Goodyear (Satellite Senator), Linda Salazar, (ex-officio/LRC), Eugene Sandoval (Trades Senator), Daniel Twitchell (Humanities/Early Childhood/Adult Education Senator, Jessica McGee (Immediate Past Chair),
- B. Call Meeting to Order at 3:38pm

### **II. Approval of Agenda**

- A. Motion to approve agenda with the addition of Action Item B. Working Faculty Senate Special Meeting by Breanna Gould, Second by Sherry Goodyear. Motion Carried.

### **III. Approval of Minutes from Feb. 8, 2019 Meeting**

- A. Corrections or additions
- B. Vote to approve minutes
  - Motion to Table Feb. 8<sup>th</sup> Minutes by Breanna, Second by Sherry. Motion Carried.

### **IV. Informational/Discussion Items:**

- A. Reports from all officers & senators:
  - Kenneth Bachicha & Geno Castillo Shared Governance Council- Council will be meeting after spring break. There will be new council seat meetings, since Dr. Rael has accepted Presidential position and Kenneth plans to possibly step down next fall.
  - Gene Sandoval Senator of Trades- OSHA certification are in discussion. Welding program should be certified by NCCER by the Fall, pending the fulfillment of instructor position.
  - Sierra Fernandez Senator of Associate Members- Adjuncts are still not being addressed or listened to. Collaboration between Faculty and Directors is necessary to solve this issue. This needs to be added to the April agenda to ensure action on this matter.
  - Geno Castillo Senator of STEM and Business- Instructor Nichole Collins took students to NMTEch's Transfer Day. The Ace Lab is busy and being utilized by students. Geno Castillo was nominated for Walden University's Golden Key International Honor Society.
  - Sherry Goodyear Satellite Senator-Spring is working on Fall schedule, which indicated that ENG106,111, & 115 are being offered on Springer Campus. This indication of positive growth at this satellite.

- Linda Salazar Senator Ex Officio, Learning Resource Center-Library staff have been hosting library tours and trainings in databases for classes.
  - Kimberly Sena Senator of Allied Health Sciences and Nursing (Proxy Breanna Gould)-Faculty attended a behavioral health training for at risk students (SBIRT), which is an element that will be added to Nursing Curriculum. In honor of Dental Recognition Week, Dental held a recognition celebration in their department. Allied Health is preparing for the transition of their Director to the LCC Presidential position. Online AP program is being developed.
  - Daniel Twitchell Senator of Humanities, ABE, Education-No update
- B. HLC Visit update
- Jessica McGee presented faculty with tentative HLC schedule to gather any suggestions on schedule and participants for specific meetings. Faculty reviewed schedule and offered some additions to who (students, faculty, staff, community, committees) would be valuable participants for meetings, and will email suggestions to Jessica. One suggestion was that former interim President, Ricky Serna be present during appropriate meetings, since he was present through the last year of LCC's HLC preparations.
- C. Master Syllabi and Faculty Handbook
- ADA and Plagiarism Policies
  - Kenneth-In preparation for HLC, many syllabi from across campus were reviewed, and lots of pertinent information was missing, or inconstant. To remedy and avoid this in the future, a master syllabi needs to be created and adopted by all who teach, including adjuncts. This can be developed and discussed further during a special meeting.
- D. Shared Governance Policy 1520
- Faculty were presented with Policy 1520 to review and offer suggestions. Many suggestions were provided in regard to wording of certain clauses, to ensure readability and clarity.
- E. Graduating Students
- Admissions requested that faculty talk to graduating students to gather information on where they are going next.
- F. Recruitment Event in May
- Admissions is hosting an interactive campus tour that will include a cross campus tour. Setups should be interactive and not just table with pamphlets. They will keep campus posted on this event.
- G. Faculty Senate Special Meeting
- There is a possible need for a special meeting to workshop the master syllabi, faculty handbook, discuss Faculty Senate election/nominations, Adjunct, and to confirm Susan Wood's visit to LCC.

## V. Action Items

A. Faculty Senate Special Meeting

- Motion to propose working special meeting on March 22<sup>nd</sup> at 1:30 in the MEC Atrium made by Breanna, second by Sierra. Motion Carried.

VI. **New or Follow-up Items for Next Meeting's Agenda**

Email will be sent out prior to meeting to gather Agenda items for next meeting.

VII. **Adjournment**

Motion to adjourn at 5:00pm by Sherry, second by Gene. Motion carried.