



## MINUTES

Staff Senate  
Emergency Meeting  
November 5, 2021  
Friday 9:30am Google meet

- I. Establishment of Quorum / Roll Call:**

**Present:** Georgia Baca, Gloria Pacheco, Emily Ulibarri, Jessica Flores, Shannon Ortiz, Raymond Varela, Matthew Cordova
- II. Call of Meeting to Order:** Quorum established, Chair Baca, calls meeting to order, at 9:31
- III. Approval of Agenda:** Agenda approved as is
- IV. Approval of Minutes:** none
- V. Public Comments:** none
- VI. Informational / Discussion Items**
  - A. Shared Governance / Staff Senate representation:** Chair request to move item A. to actions items, for nominations and election of vacancy in SGC.
  - B. Discussion/Consensus on Thanksgiving Luncheon:** Chair discusses the TG luncheon as requested by President for consideration and planning. Senator Varela, in favor, stating that we have to plan the event with careful consideration of safety due to the COVID virus. Senator Flores, offers suggestions for pre-packaged meals for pick up or delivery of the meal to employees. Senator Varela, suggest to connect with employees with a global email suggesting employees write a short statement of their individual gratitude.
  - C. Draft Faculty/Staff Handbook work session reminder at 1:00**
- VII. Unfinished Business / Follow-up Items: None**
- VIII. Action Items: SG/SS motion-appointment:**

Chair Baca, comments on the SGC vacancy position, and is requesting for nominations from SS, to fill in as a Representative in SGC. Senator Varela, motions to elect SS Secretary Gloria Pacheco as SGC representative, Senator Flores seconded, roll call seized, all agree, motion carries.

SS VC Cordova, nominates from the General Maintenance group, Matthew Garcia, Custodial staff, Mr. Garcia, accepts nomination. VC motions, Senator Varela, seconded, roll call seized, all agree, motion carries.
- IX. New or Follow-up Items for next meeting;** Next Friday 11-12-21 at 1:00 regular meeting. Next Meeting scheduled via Google meet (TBA) (Tentatively weekly or biweekly according to COVID-19 concerns)
- X. Adjournment:** Senator Flores motions to adjourn, Senator Ortiz seconded, roll call seized, all agree motion carries, meeting adjourned at 9:56 a.m.