



Minutes

Faculty Senate Regular Meeting

Friday, October 10, 2025

1:00-2:00 PM on Google Meet

Meeting link: 10/10 - meet.google.com/qcx-xnpe-ncr

- I. Establishment of Quorum: Mari Hill, Gene Martinez, Nichole Collins, Billie Mathew, Chantel Rivera, and Linda Salazar present. Absent: Kevin L. Williams
- II. Call of Meeting to Order: Meeting was called to order by Chair Mari Hill at 1: 03 p.m.
- III. Approval of Agenda: Agenda was presented by Mari Hill. Linda Salazar made a motion to approve the agenda. Gene Martinez seconded the motion. The motion passed.
- IV. Approval of Minutes from September 26 Meeting: Minutes from the Sept. 26 meeting were presented. Gene Martinez moved to approve the minutes of the Sept. 26 meeting. Nichole Collins seconded the motion. Motion passed.
- V. Welcome of Guests/Public Comment (3 minutes per person): Sherry Goodyear and Betsy Sanchez - Sherry Goodyear greeted the Faculty Senate and just wanted to see what's going on. Betsy Sanchez will update the Faculty Senate on what is going on with the Assessment Committee later in the meeting.
- VI. Information/Discussion Items:
 - A. Senator Reports
 1. Mari Hill (Education Senator, Senate Chair) – Tycie Jackson has been meeting with people about expanding the PreSchool with two additional classrooms– one for infants and one for one-year-olds. This expands the age groups that are presently served. It is unclear when this will happen or when construction will start. Other than that, it's been busy with grading midterms and finishing 8-week course–feels like October!
 2. Gene Martinez (CTE Senator, Vice Chair) – He received his laser welder. Gene and his two instructors are going to LANL next weekend for his Phase 3 work. He will be getting about \$300,000 from LANL. Next week starts his second 8-week classes and he's booked. His weekend class has 18 and one has 10, so close to 30 students for his weekend classes. His enrollment is up by close to 60%. He got a delivery of metals, including aluminum. They will be doing a lot of aluminum and stainless steel welding. Thirteen students got certifications, some of them multiple certifications. One got 4 certifications. One young lady got 3. A couple got 2. He's 100% on his student AWS certifications. It has been a good semester, but a busy semester.
 3. Kevin Williams (Associates Senator, Secretary) – Absent
 4. Billie Mathews (Humanities Senator, Immediate Past Chair) – Billie has done more research on the dual credit situation. She has a large group of dual credit students from

Robertson High School. Robertson High lost two of their veteran counselors. They have a new assistant principal and we have a new coordinator for dual credit, so there was a loss of communication. With the assistance of Dr. Castillo and Dr. Romero we are getting on better footing. Students finally got their books. We have a plan to help them be successful this semester. Next semester we will be proactive rather than reactive. A large number of dual credit students in her history classes need skills in writing and research. They have a little more of a challenge because they are nervous and scared. She's trying to create a better support system for them. Spring courses are starting to appear on Blackboard. She expressed appreciation to Dr. Castillo and the registrar's office. She feels we are already on a better foot than we were in the past.

5. Nichole Collins (STEM/Assessment Senator) – Nichole thinks we are doing well. Dr. Castillo is working on getting some science teachers on board. He is working for the Humanities Department on getting some fine arts instructors. We are all trying to keep it going. We're busy with midterms and grading.

6. Chantel Rivera (Allied Health/Nursing Senator) – Nothing new to report.

7. Linda Salazar (Ex Officio/LRC) – Nothing new to report.

B. Standing Committee Reports

1. Professional Development Committee - We need to start planning January's in-service. Mari will add that to our next meeting's agenda, which will be the 24th of October. She will send out some sort of survey. As per Faculty Senate's earlier conversations, we want to keep it as simple as possible. She will talk to Dr. Linder and Dr. Romero to see exactly how much we have to do and how much time we can just have for preparation for Spring. Nichole mentioned that there is some training that they are thinking about, but she will let us know later in case it needs to happen or not happen.

2. Curriculum Committee - The Curriculum Committee is meeting Thursday at 1:00. They will be looking at the changes the Dental Program wants to make. They are adding a couple of courses to be offered in the Spring. The Committee will be talking with Directors to start the process of adopting our PLOs. There's no evidence of when our PLOs were last changed other than the curriculum profiles that were on the website from 2015. They want to make sure that we have a process in place that documents when PLOs are updated, when they are reviewed, and ensure that they are reviewed so that when new directors or new faculty come in, they are not scrambling to find PLOs. That seems to be an issue we are having. Another issue is that some PLOs are not measurable. This might be a training that we have to do—writing PLOs with measurable outcomes. The committee has also created a schedule for the remainder of the academic year for the PLO approval process. They are going to meet once per month and approve a variety of programs at each meeting. CTE approval in November, followed by Nursing, then Business and Education. February will be STEM. April and May will be for any stragglers or updated programs needed. They will be working on a procedures manual as they go through this schedule. Nichole will be sitting in on HLC meetings as Curriculum Chair and Assessment to answer any PLO process questions they may have.

3. Assessment Committee - Betsy Sanchez reported that the Assessment Committee has been working on approving and changing the name of the Assessment Handbook. It is now an Assessment Procedures Manual so that whoever comes in can see how

assessment is done. They are also working on approving the General Ed Procedures Manual and Co-Curricular is getting theirs done, too. Under Assessment they have a sub-committee and team for assessment for general ed and co-curricular (softball, baseball, Student Senate). They are getting that set up and trying to get them approved before HLC comes in. Sierra asked for Betsy to give a notification that on the 17th of November from 1:45 - 2:45 there is an open session for the entire college. It is a program review. It will be in the Boardroom, and anyone from the college is invited to attend. For those who sit on Assessment, there are a couple of meetings that they have to sit in on with the HLC on the 17th and 18th. Sierra shared a tentative schedule. She wants to do a "mock" meeting to get everyone on the same page and prepared. We must be open and honest and if we don't know the answer to a question, let them know that we will find the answer for them or point them in the direction to find the answer. We are never to cover up or make things up for them. They are down to earth. We've been through this many times. We must be there to take praise and criticism. They will give us input. There's also an open session for all faculty, for assessment, and student learning outcomes assessment from 2:50 - 3:50 and that's for the Assessment Team and Assessment Committee. We are just trying to get our ducks in a row.

C. Discussion Items

1. Coffee Connects change to 10/24 (next meeting) - Mari Hill will send out invitations for this virtual meeting. In November we will have the in-person Coffee Connects.
2. Billie Mathews congratulated Mari Hill on being elected as Vice-Chair of the Shared Governance Council. Billie Mathews mentioned that Shared Governance sent out the Tuition Waiver flyer. We need to add something to it about how we reciprocate with Highlands University. As for dress code, she is currently looking through dress codes from other colleges within our CHES consortium to see what their policies are in order to do a cross-walk on it. As far as she can tell there are no student dress codes, but there are faculty and staff dress codes which are not super specific. She is hopeful that by the next Shared Governance meeting she will have something to share with them and it can be passed down to the Faculty Senate.

VII. Action Items:

VIII. New or Follow-up Items for Next Meeting's Agenda:

IX. Next Regular Meeting: October 24, 2025

- X. Adjournment: Nichole Collins made the motion to adjourn the meeting. Billie Mathews seconded the motion. The motion passed. Mari Hill adjourned the meeting at 1:37 p.m.