



## AGENDA

Staff Advisory Senate  
Regular Meeting  
May 1, 2020, 1:00 pm  
Google Meets/ Telephone

- I. Establishment of **Quorum** occurred at 12:58 pm
- II. Amanda called the **meeting to order** at 1:01 pm. Present (via video chat or by phone) were: Karen Wezwick, June Lopez\*\*56, Amanda Lucero, Francina Martinez, Gloria Pacheco and Georgia Baca. Lawrence Vigil\*\*505-490-1964 joined@1:36. Absent: Jessica Flores, Guests: none
- III. Approval of **Agenda**—motioned by Gloria, seconded by Karen (with correction of numbering). Motion passed.
- IV. Informational/Discussion
  - a) Due to COVID-19 – How to establish Staff Advisory Senate **best practice** – Open Meetings Act is only needing to be followed by entities who make policy. Such as those who were elected by a community. As SAS does not generally make policy, we have not been in violation. This was in response to a query to Dr. Rael asked by SAS Pres. Amanda Lucero. This was revisited, when Lawrence was able to participate, who suggested that we continue to post Agendas and keep Minutes, in order to maintain transparency.
  - b) Discussing about **SAS meetings continuing**: Karen, Francina, Gloria—Fridays, not every week; June & Amanda—every other Friday; Georgia & Gloria—once a month is preferable.
  - c) **Advisors & Directors** are expected to be on campus beginning June 1<sup>st</sup>. There will be some kind of rotation scheduled and distancing practiced.
  - d) **4-day work week** discussion and decision for Summer sessions suspended due to COVID.
- V. New or Follow-up Items for Next Meeting's Agenda:
  - a) **Elections** for 2021 FY (Four terms expiring in June 2020: Francina, Jessica, June, Georgia)
  - b) **Stipends** for the past years' service
- VI. Next meeting: Georgia motioned two weeks, on Thursday, the 14<sup>th</sup> of May will be the next SAS meeting, at 1:00 pm.
- VII. **Adjournment**: Georgia motioned, Karen seconded, motion passed, meeting was adjourned at 2:23pm.

Minutes by Karen Wezwick, Sec./Treas.