



Meeting Minutes

Faculty Senate Regular Meeting

September 4th, 2020
1:00pm, Google Meet

- I. Establishment of Quorum -
Present were: Jason Killian (Chair), Chantel Rivera (Senator of Allied Health Services and Nursing), Kimberly Baca (Senator of Associates), Larry Fields (Senator of Humanities, Adult Basic Education and Early Childhood Education), Gene Sandoval (Senator of CTE), Rachael Lucero (Senator of STEM and Business), Sherry Goodyear (Secretary/Senator of Satellites) and Linda Salazar (Senator ex-officio/LRC).
- II. Call of Meeting to Order - 1:01 P.M.
- III. Approval of Agenda – Gene motioned, Larry seconded and the motion carried.
- IV. Approval of Minutes: Regular Meeting 8-28-2020 – as amended (Action C – add “motioned carried” for Jason being added to the Shared Governance Committee as one of our reps.) motioned by Rachael and seconded by Gene - motion carried.
- V. Gene recommended we begin including the links to our Google meetings into our meeting minutes.
- VI. Google Link for this meeting -
- VII. Informational/Discussion Items
Senators/Senate Reports
Chantel Rivera (Allied Health and Nursing) – Nothing to report.
Gene Sandoval (CTE) – Nothing to report.
Kimberly Baca (Associates) – Nothing to report.
Rachael Lucero (STEM and Business) – said we should all be on the lookout for a new digital bookstore as the one we are currently using has been very lackadaisical in terms of getting us the books/academic items we need resulting in many delays for the STEM department as well as others. She also asked what is happening with all of the committees that were started in January. Jason said this will be addressed in today’s Shared Governance Committee Meeting. He said that the plan is to start the meetings up again and that today’s meeting should shed some light on what the requirements will be.
Larry Fields (Humanities, Adult Basic Education, and Early Education) –said Brenda Ortega (Chair of Academic Leadership) wants to discuss with Faculty Senate the “Tested Experience Policy” the Academic Leadership committee has been working on.

Linda Salazar (Ex Officio/LRC)-the library is currently doing curbside pickup for books etc. Students can call, email or request a Zoom call with the LRC to see about books etc. that they need.

Sherry Goodyear (Secretary/Satellites)-Nothing to report. She will be contacting the satellites next week to see if they have anyone to nominate to take her place as Satellite Senator since she has taken on the secretary position.

Jason Killian (Chair) – announced that Faculty Senate members will be able to attend Board meetings via Zoom by emailing Sheryl Yara (the President's Secretary) before a meeting, and she will send out an invite for the person wishing to attend. She will then record that person's attendance in the minutes, though it is a good idea to follow up with an email to her reminding her that said person was in attendance.

A. Bylaw Revisions

There are several things in our bylaws that need review.

-One issue we need to address is the need to attend board meetings and regular meetings via Zoom or Google Meet. Jason recommends we address all the changes that need to happen within our bylaws in one shot. Larry suggested we review our bylaws which can be found at luna.edu under "About" – "Shared Governance," - "Faculty Senate" as a way to identify necessary changes. Unfortunately there are two versions of our bylaws that are posted, so it is going to take a bit of effort to fix the disorganized state our bylaws are in, but this is a great time to address anything that needs tweaking.

-The second issue is that we have no formal proxy form for proxies to fill out if we have to miss a meeting, which has translated into some senators not getting paid because they weren't at a meeting even though they had sent a proxy in their place.

-The third issue is the idea of making it okay to hold Faculty Senate meetings via Zoom/Google Meet in order to be more respectful of senators' time, travel, etc. The question is, can we make online meetings for Faculty Senate the norm instead of the exception? Gene brought up the issue of Faculty Senate meeting weekly instead of monthly as was originally done. Our bylaws state we only need to attend two Faculty Senate Meetings and two Board meetings in order to receive our stipends, but that has changed with the new Shared Governance model implemented in January 2020 which requires that all committees meet weekly, something that has proven to be burdensome as well as overkill at times because groups are running out of things to do by meeting so often. A potential fix is to meet weekly and then cancel meetings at the last minute if there isn't anything to do on a specified week. Virtual meetings create more leeway in the "last minute" cancellation of meetings as senators aren't having to travel long-distances for what can turn out to be a ten minute meeting. Historically, pay for senators has been an issue as the institution hasn't wanted to pay full stipends to senators who have missed meetings; however, our bylaws specifically state that senators only have to attend two faculty senate meetings. Should our bylaws be tweaked to reflect a percentage of faculty senate meetings held to a ratio of those attended maybe for example (a senator needs to attend at least 75% of meetings held to assure receiving his or her stipend)?

An additional side-note Jason brought up is that we do not have to abide by the open-meetings act because we are not policy makers.

The question was also brought up regarding the \$25,000.00 In-service allocation budget meant to cover stipends/expenses for those involved in these meetings.

- VIII. Open Bills - None
- IX. Action Items -None
- X. New or Follow-up Items for Next Meeting's Agenda –So far no nominations for Vice Chair or Satellite Senator.
- XI. Adjournment – Sherry Motioned. Gene Seconded. Motion carried. Meeting adjourned at 1:47 P.M.

Minutes by Secretary, Sherry Goodyear