



Minutes

Faculty Senate Regular Meeting
Friday, October 27, 2023
1:00-2:20 PM, Google Meet

- I. Establishment of Quorum: Dr. Billie Mathews, Gene Martinez, Kevin Williams, Rachael Lucero, Linda Salazar, and Denise Fox
Guests: Mindy Watson (Strategic Change Officer for CHESS), Greg Salazar, Larry Fields, and Nicole Collins
- II. Call of Meeting to Order: 1:19 PM
- III. Approval of Agenda: Rachael motioned to approve the agenda, Kevin seconded the motion; motion passes.
- IV. Approval of Minutes: Kevin motioned to approve the minutes from 10/13/23, Gene seconded the motion; motion passes.
- V. Informational/Discussion Items:
 - A. Public Comment (3 minutes per person)- Mindy Watson and Greg spoke about our transition to CHESS. Mindy explained the training processes for LCC employees. Training will begin the week of Nov. 13. The 'go live' date is December 18. Mindy will be on campus the week of Jan. 2, 2024 for trainings in the nursing department. Nicole Collins would like thoughts about establishing a policy regarding which instructional technology we will use. Nicole states that Google Meet is used internally because not everyone on campus has a Zoom license. Denise raised concerns about Class not working for some students, and it was suggested to talk to Larry Paiz.
 - B. Senator/Committee Reports
 1. Kevin Williams (Associates) – Kevin continues to reach out to the faculty he represents.
 2. Billie Mathews (Humanities/Shared Governance) – Dr. Billie reminds us that the drama group from the NE quadrant of NM will meet Nov. 2-3 at LCC and will perform on Friday at 9:30-12.
 3. Rachael Lucero (STEM/Assessment) – Rachael addressed the pay situation at LCC (no lump sum at end of semester but divided among the 12 months); at this time, there can be no negotiation of the payout. Assessment Committee has been working on two surveys: Campus Climate and Exit, as well as a Freedom of Academia policy (at HLC's request). Rachael states that HLC wants us to document all policies and procedures. Rachael hopes Faculty Senate will give feedback on the surveys so that they can be approved by the Shared Governance Committee.
 4. Denise Fox (Allied Health and Nursing) – CHW classes have begun and Karen Torres, IET instructor (Integrated Educational Technologist), will aid in helping students with reading and writing. Karen also helps in the EMT program. The dental assisting program has begun exploration of a partnership with UNM Taos; they will do research to see if there is an interest in restarting their program. We have also been working on the CODA document for approval to change the modality of course delivery.

5. Gene Martinez (CTE)– Gene attended a 2-day HED conference to work on the common course numbering system and says that they are 98% done. LCC Welding received the LANL grant award. In the next two weeks, 12 students will attempt AWS certification.
6. _____ (Satellites/Business/ Early Childhood Education/ Adult Basic Education) –
7. Linda Salazar – (Ex Officio/LRC) – Linda’s department was awarded a grant from NM, she was appointed the Lead in Work Day. Linda reports that the bookstore has fully moved to the café and that snacks are available.

C. A list of things to work on

1. Face of LCC. Dr. Billie would like us to implement a program so that dual credit students don’t fall through the cracks. She suggests a group from LCC have meetings with students at semester’s beginning, midterm, and end to help them navigate their college class. If you would like to volunteer, contact Rachael.
2. Developing courses for faculty development. QM certifications still required if you teach online. Could we do the trainings in-house? Nicole plans to take the course to be a QM face-to-face facilitator.
3. Campus Climate survey.
4. Scheduling Coffee Connects. According to the survey Dr. Billie send out, 75% of the group feels that 12-1 pm is a good time for CC.
5. IT platforms. Dr. Billie concurs that we need an established platform that enables recording.

VI. Action Items

- A. Face of LCC support. Kevin motioned that Faculty Senate help to implement this initiative, Gene seconded; motion passes.
- B. Schedule for Coffee Connects. Gene motioned that we have alternating Coffee Connect/ Faculty Senate meetings, Denise seconded. Motion passes and the first Coffee Connect will be Nov. 3 at 12 pm.

VII. New or Follow-up Items for Next Meeting’s Agenda:

- A. none

VIII. Next Regular Meeting: Nov. 10, 2023 @ 1 PM in Google meet

X. Adjournment: 2:08 pm. First motion: Gene, second: Kevin; motion passes.