



# FACULTY SENATE

## MINUTES

*Regular Meeting*

*Friday, April 12, 2019,*

*3:30 pm, MEC Atrium*

### **I. Call of Meeting to Order and Establishment of Quorum**

#### **A. Establishment of Quorum 3:34pm**

Kenneth Bachicha (Chair), Breanna Gould (Vice Chair), Sara Vigil (Secretary), Kimberly Sena (Allied Health Senator), Geno Castillo (Senator/STEM/Business), Sherry Goodyear (Satellite Senator), Linda Salazar, (ex-officio/LRC), Eugene Sandoval (Trades Senator), Daniel Twitchell (Humanities/Early Childhood/Adult Education Senator), Aaron Rudolph (Adjunct), Leticia Griego (Business Faculty), Briana Montano-Baca (SBDC).

#### **B. Call Meeting to Order at 3:34pm**

### **II. Approval of Agenda**

A. Motion to approve agenda with changes by Sherry. Second by Breanna. Motion Carried.

### **III. Approval of Minutes from March 8, 2019 & March 22, 2019 Meetings**

A. Corrections or additions

B. Vote to approve minutes

- Motion to approve March 8<sup>th</sup> & March 22<sup>nd</sup> minutes with corrections by Kimberly. Second by Breanna. Motion Carried.

### **IV. Informational/Discussion Items:**

#### **A. Reports from all officers & senators:**

- Kenneth Bachicha & Geno Castillo Shared Governance Council-SGC meeting will be next week. Kenneth thanked all those who participated in HLC meetings. Also reported that the guest commencement speaker had been selected (Dr. Blea) and that all faculty are required to participate in commencement ceremony and wear traditional graduation regalia.
- Gene Sandoval Senator of Trades-There are still open positions in Trades, which need to be filled.
- Sierra Fernandez Senator of Associate Members-Not Present
- Geno Castillo Senator of STEM and Business (Proxy Breanna Gould)-Business is requesting their own faculty senate senator position. They also hosted an ice cream social for the Kappa Beta Delta Honor Society. There will be 4 business students graduating with honors this semester. This year 2 Luna STEM students will be participating at the NM Tech annual Wolves Den Competition.
- Sherry Goodyear Satellite Senator-Has inquired about getting someone to help with developing and writing adjunct guidelines, but is still waiting for response.
- Linda Salazar Senator Ex Officio, Learning Resource Center-No Update

- Kimberly Sena Senator of Allied Health Sciences and Nursing- Allied Health's interim Director is Gloria Pacheco until June 30<sup>th</sup>. Student Nursing Association hosted Spring Blood Drive and will be hosting a Nursing Career Fair with 20 agencies attending.
  - Daniel Twitchell Senator of Humanities, ABE, Education-Early childhood is looking to hire full-time faculty. Humanities Adjunct Professor Aaron Rudolph is hosting open poetry mic in the coming weeks.
- B. Briana Montaña-Baca SBDC Future Events-SBDC is currently trying to align their strategic plan with Luna's to better serve students. They would like to hold future career readiness workshops for Luna students. Past event had low attendance, so they would like to increase participation.
  - C. Post HLC Annual Conference Update- Chairman Bachicha- One of the sessions attended at conference discussed the development and implementation of a campus pantry. Kenneth mentioned that this is something needed at Luna. He also learned that successful assessment institutions have an Assessment Coordinator Position. Kenneth's final suggestions was that more faculty and student success staff attend conference next year to ensure we gain as much as possible from conference.
  - D. President Rael Address to the Faculty Senate-Discussed how current faculty evaluations focus solely on teaching, but they need to expand focus to college and community service, and should also include student evaluations, self-evaluations. To implement this, it was requested that faculty develop these assessments. Discussion ensued on the implementation of faculty tenure, faculty handbook, in-service, and the inclusion of adjunct faculty in faculty efforts.
  - E. Expanded Credit Hour Policy-Registrar Henrietta Romero-approached by VP to address Luna's credit hour policy, because HLC is looking at this section. Discussion ensued to explain policy and issue of courses needing to meet contact hours. Registrar requested any feedback, which will be received at a later meeting. Kenneth suggested that this take place before the end of the Spring semester, for HLC response, as well as before new senate membership is implemented.
  - F. Defining Online and Face to Face Courses-Leticia Griego- It was asked how do different departments define face-to-face and online courses, because the college doesn't seem to have a clear distinction. Discussion ensued on how this does need to be clearly defined and it was that suggested that at next meeting draft definitions should be presented.
  - G. Dr. Susan Wood Assessment Visit- Kenneth wanted feedback on the recent visit from Dr. Susan Wood, and if faculty was interested in bringing her back in the fall. Positive feedback was provided and it was suggested that Luna does bring her back in Fall 2019.
  - H. Faculty In-service-Suggestions need to be submitted to Kenneth ASAP.
  - I. Elections and Faculty Senate Membership-Nominations are complete, and election will be in the coming weeks. It was discussed that adding additional senator positions would be up to next senate, but that it would increase senators by two, which would possibly make it difficult to meet quorum, due to limited faculty positions and faculty

participation.

J. New By-laws Update- Resignations and Position Vacancy-There is no current resignation policy/procedure or Proxy Policy. Kenneth proposed drafted policies and welcomed suggestions.

K. Adjunct Office Space-Tabled

**V. Action Items**

A. By-laws Update- Grammatical Errors & Previously approved changes

- Motion to approve updated by-laws by Breanna. Second by Sherry. Motion Carried.

B. Dr. Wood Assessment Follow-up Fall 2019

- Motion to approve assessment follow-up by Sherry. Second by Breanna. Motion Carried.

**VI. New or Follow-up Items for Next Meeting's Agenda**

- Adjunct Office Space

**VII. Adjournment**

- Motion to adjourn at 5:19pm by Breanna. Second by Sherry. Motion Carried.