



Minutes

Faculty Senate Regular Meeting
Friday, October 6th, 2023
1:00-2:20 PM, Google Meet

- I. Establishment of Quorum: Dr. Billie Matthews, Denise Fox, Rachael Lucero, Linda Salazar, Gene Martinez, and Kevin Williams
Guests: Larry Fields, Nicole Collins
- II. Call of Meeting to Order: 1:03 pm
- III. Approval of Agenda: First: Kevin; Second: Rachael; motion carries.
- IV. Approval of Minutes: First: Rachael; Second: Kevin; minutes are approved.
- V. Informational/Discussion Items:
 - A. Public Comment (3 minutes per person)- Nicole: Her two 8-week classes are ending.
 - B. Senator/Committee Reports
 1. **Kevin Williams (Associates)** – Thanks Rachael for getting Kevin a list of all faculty whom he represents; he has contacted most of them. Dr. Matthews talked about a survey sent to all adjunct faculty regarding a meeting with Dr. Guzman. Nine people responded.
 2. **Billie Mathews (Humanities/Shared Governance)** – Dr. Matthews reports that a drama camp will occur on November 2 and 3; it will bring 30 students to campus from Robertson H.S. and Wagon Mound H.S., to name a few. Francisco is the director and Dr. Matthews is project lead. Ben Koldyke will judge the competition. The event will showcase a performance on the 3rd.
 3. **Rachael Lucero (STEM/Assessment)** – Rachael reports that 8-week courses are starting and that Betsy, Dr. Matthews, and Rachael are developing a cohort of three classes (New Mexico History, Environmental Science, and Math) in order to make good use of the virtual reality equipment. They plan to travel to different New Mexico sites soon. The Assessment Committee is working with Staff Senate to develop questions for a climate survey. In turn, they will also collaborate with Faculty Senate. The Google Classrooms are set up for finals week, and the committee is working on a private website that is only accessible to accrediting bodies and LCC directors. Nicole raised questions about the security of the website, and Rachael stated that only those with a link will have access. The website is hosted by Google.
 4. **Denise Fox (Allied Health and Nursing)** – Denise reports that 8-week classes are starting and included is Community Health Worker. She has also been going to high schools and fairs to recruit and talk to students about CHW, EMT, and CNA. Gloria and Denise are revamping the syllabi in the dental assisting program in order to make the schedule more amenable to distance ed. A report is due to the Commission on Dental Accreditation in November before we can proceed with the changes.
 5. **Gene Martinez (CTE)**–Gene reports a 20% enrollment increase in his welding classes for the spring. His students just went through a certification process; out of 14 students, only one student needs to retake the test. Gene is also working on a 2nd LANL grant.
 6. _____ **(Satellites/Business/ Early Childhood Education/ Adult Basic Education)** –

7. **Linda Salazar – (Ex Officio/LRC)** – Linda reports that foot traffic is very slow at the LRC, but according to the databases, there is a lot of action. The bookstore has almost completely moved to the café. They expect to open next week and serve coffee, nachos, and pizza.

C. A list of things to work on

1. Face of LCC at area high schools. Many people feel LCC needs to have a better presence in high schools because students are having trouble navigating college—accessing/using Blackboard, using student email, and submitting assignments. Dr. Matthews suggested having an LCC rep visit schools 3 times a semester. Rachael reminded us about the student portal— ‘Where to Go to Know,’ which has Blackboard info and guides for student success. If we need a QR code, Rachael has cards.
2. Rachael states that there is a movement to only have face-to-face and synchronous classes at LCC; many members of the senate were opposed to this as we have a lot of students who live outside of Las Vegas. Rachael reminded us that we get funding from HED based on completion rates: courses, degrees, and certifications. Gene stated that some of his welding students may not complete the program because they get high-paying jobs. It was suggested that the ‘Face of LCC’ idea would help retain students as well as introducing them to the student portal. We need to include Quality Matters in personal development which will help make our courses even better; Larry can perhaps help with funding for QM. Another idea is to enable Dr. Matthews, Betsy, and Nicole to teach QM on campus.
3. A Campus Climate Survey is in development. Rachael and Shannon would like input on the modality. Questions have been chosen.
4. Planning Coffee Connects. People are interested. Gene recommended we open it up to guests and work together on an issue. Plan: alternate Coffee Connect and FS meetings. Dr. Matthews will send a poll for us to choose dates and topics.

VI. Open Bills

A. none

VII. Action Items

A. none

VIII. New or Follow-up Items for Next Meeting’s Agenda:

A. none

IX. Next Regular Meeting: Friday, October 27, 2023 @ 1 PM in Google meet

X. Adjournment: First: Gene, 2nd: Rachael; motion passed