



IT/DE Sub-Committee

Meeting Agenda

Friday, January 31, 2020 @ 9:00 A.M.

Suite, G.S. 104

- I. Establishment of Quorum**
- II. Call of Meeting to Order**
- III. Approval of Agenda – January 31, 2020**
- IV. Approval of Minutes**
 - A. Regular Meeting – January 24, 2020.**
- V. Informational/Discussion Items**
 - A. QM Certification/Training (Required?)**
 - 1. Earn QM Certification with in first semester of teaching (bill?)**
 - B. SARA Agreement**
 - C. User Access Policy – revise to make shorter/clearer**
 - D. Computer lab availability form**
 - E. Online proctoring**
 - 1. Require webcams for testing and class time**
 - F. C-RAC Guidelines Evidence Compilation Status**
 - G. Online training/orientation for adjunct faculty**
 - 1. FERPA**
 - H. More online programs**
 - I. CANVAS Update**
 - J. Evaluation of online teaching**
- VI. Open Bills**

VII. Action Items

A. Computer Lab Availability Form and Information Sheet

VIII. New or Follow-up Items for Next Meeting's Agenda

A.

B.

C

IX. Adjournment