



**Luna Community College  
Staff Advisory Senate  
Regular Meeting  
January 9, 2020 @ 1:00pm  
Student Services Board Room**

**AGENDA**

- I. Call meeting to order and establish a quorum**
- II. Roll Call**
- III. Proposed Changes & Approval of the Agenda**
- IV. Discussion**
  - a. Welcoming committee update**
  - b. Revising employee handbook**
  - c. Exempt vs. non-exempt and hiring process**
  - d. Committees, Senates and Student Government responsibilities**
  - e. Luminarias/revamping and spreading responsibilities**
  - f. Suggest Luna Light take pictures of senates and student senate**
  - g. How to inform constituents**
  - h. Proper Protocol and attendance**
- V. Set date and time of next meeting**
- VI. Adjourn**