



LUNA COMMUNITY COLLEGE
Tutoring Sub-committee Meeting Minutes
Friday, February 7, 2020 @ 9:00am
Shared Governance Suite

Member present:

Sergio Hartshorne
Shannon Ortiz
Betsy Sanchez
Amanda Tapia-Benavidez
Raymond Varela

Members absent:

Daniel Twitchell
Rita Surdi
Nursing representative

Meeting called to by at 9:07 by Raymond Varela

Approval of Agenda

Raymond Varela motioned to approve the agenda with recommended changes; it was seconded by Betsy Sanchez.

Approval of Minutes

Betsy Sanchez motioned to approve the minutes form January 24; it was seconded by Shannon Ortiz.

New Member

Shannon Ortiz was introduced as our new member. Betsy Sanchez motioned to approve; it was seconded by Raymond Varela.

Informational/Discussion Items

Tutoring report recommendations from the group

Raymond Varela mentioned that he will look into uploading the report on the Luna website: No recommendations were made. Raymond motioned to approve the report; it was seconded by the group.

Tutoring progress

There was lengthy discussion about the tutoring report. Raymond Varela informed the group of his concern that the numbers in the ACE are low as of today. Need to come up with ideas to get students to utilized the ACE.

Review Shared Governance Bill

Was reviewed by the committee. No recommendations were suggested.

New/Follow-up items for next meeting

Daniel Twichell discussion

Tutoring progress

Early alerts process to possible include ACE

Time and place for next meeting

February 14 at 9:00 am in the Shared Governance Suite

Meeting adjourned at 9:49 am

Shannon Ortiz motion to adjourn; it was seconded by the committee