



## MINUTES

Shared Governance Regular Meeting  
December 4,, 2020  
2:30pm, Google Meet

I. **Establishment of Quorum**

Jason Killian, Chair, Lawrence Vigil Vice Chair. Kimberly Baca, Georgia Baca, Brenda Ortega, Breanna Gould, Absent: Mario Baca, Stephanie Carrillo, Gloria Pacheco, George DeHerrera

II. **Call of Meeting to Order**

Jason Killian Called meeting to Order at 2:30 with changes to reflect date change from December 20<sup>th</sup> to December 4<sup>th</sup>

III. **Approval of Agenda**

Breanna Gould motions to approve minutes with proposed changes, Georgia Baca seconded, all approved motion carries

IV. **Approval of Minutes:**

11-20-2020

Lawrence Vigil motions to approve minutes as is, Brenda Ortega seconded, all approve motion carries

V. **Audience Input (3 minutes per speaker)**

No Audience Input

VI. **Informational/Discussion Items**

A. **Senate/Leadership Report:**

**Staff Senate:** Georgia Baca report regular meeting on 11-13-20, included the induction for the new Staff Senate member, Emily Ulibarri. SS also discussed the Grievance process, public comment section, and SS plan to continue meetings, in the event of a campus closure. Discussion regarding the retiree recognition. The emergency meeting on 11-16-20, entailed a discussion and election for two Staff members to serve as representatives for a committee. Work session are scheduled to continue revision of Bylaws and the Constitution.

**Academic leadership:** Breanna Gould, reports on 12-4-20 regular meeting, discussed, mid-year academic reports, plan to implement enrollment and withdraw information and data. Discussion on updating department information on web page. AL specifically request from the Council the classroom evaluations from student bills adopted by Faculty Senate last March. Discussion on the work from home plan, the call center, the academic assessment form (SLO), Fiscal year budgeting tool assessment, 2021 Strategic budgeting goals, and adding eight week courses. Discussed NM Workforce application updates on the website.

**Student Senate:** Kimberly Baca reports they are seeking donations for food drive, they continue working on bylaws.

**Faculty Senate:** Jason Killian reports focus on bylaws have completed proposed changes, will need to be approved by all faculty. In January they will hold a General assembly of all faculty for approval of changes. Elections to be held in December, Monday through Friday, to fill Vice Chair and Senator of Associate positions.

**Subcommittee:**

No members present to report

**B. Subcommittee Update**

Jason Killian discusses the Retention and Completion Committee reports they are unable to fill their memberships, Subcommittee would like Shared Governance to appoint.

- Breanna Gould states she asked for Administrative appointments.
- Georgia Baca, comments that Staff Senate bylaws reflect sanction to appoint on sub-committee, R and C set up by the Administration.
- Tycie Jackson: The Chair of R and C, memberships are vacant, they are reorganizing membership.

**C. Bill Process Update**

Jason Killian; reports, online classroom for bills assessment is working. Bill process is ready to move into visual age. Jason states they will start to hand the open bills that are assigned the committees. He recommends to practice on digitizing the bills, you will have to transcribe by hand into the digital format. Academic leadership will get it online to transmit within the system to Faculty senate on trial basis this will determine if the process will work. If it works, they can go live and move forward, the bills will go to Chairs of senates they will determine who will have permission to edit bills.

**D. In-service**

December 7, 2020

**VII. Open Bills**

None

**VIII. Action Items**

None

**IX. New or Follow-up Items for Next Meeting's Agenda**

Next meeting scheduled for December 11, 2020 @ 2:30

**X. Adjournment**

Georgia Baca motions to adjourn, Breanna Gould Seconded, all in favor motion carries adjournment @ 3:16