

**LUNA COMMUNITY COLLEGE
BOARD OF TRUSTEES
REGUAR MEETING**

Tuesday, September 11, 2028 @ 5:30 p.m.
LCC Student Success Center Board Room

Call Meeting to Order and Establish a Quorum

Roll Call

Present: Chairman Daniel J. Romero, Vice Chairman Kenneth Medina, Secretary Ernie Chavez, Trustee Mark Dominguez, Trustee David Gutierrez and Trustee Eugenio Perez,

Also Present: Interim President Ricky Serna, Executive Office Manager SherylAnn Yara, Henrietta Maestas, Registrar, Daniel Twitchell, History, Jesse Gallegos, Public Relations, Kenneth Bachicha, MA&FT/Humanities, Melissa Cordova, Office of the Registrar, Francisco Apodaca, STEM Director, Joseph Salas, Satellites Manager, Carolyn Chavez, Human Resources Director, Evelyn Montoya, Finance & Administration, Dave Kavanaugh, Communications & Marketing, Breanna Gould, Allied Health, Francina A. Martinez, Fiscal, Moses Marquez, Admissions, Amada Ortiz, Financial Aid/SAS, Jessica McGee, Vocations Director, Elaine Luna, AHEC Director, Sherry Goodyear, Springer satellite, Jason W. Brooks, Las Vegas Optic and Victor Ramirez, Presidential Search Committee.

Absent: Trustee Abelino Montoya, Jr.

Approval of Agenda

Trustee Eugenio Perez IV moved for approval of the Agenda. Vice Chairman Kenneth Medina seconded the motion, with all in favor, the motion carried.

Approval of the Minutes – *(August 14, 2018 Regular Meeting Minutes – SherylAnn Yara, Executive Office Manager.*

Trustee David Gutierrez moved for approval of the August 14, 2018 Regular Meeting Minutes. Vice Chairman Kenneth Medina seconded the motion, with all in favor, the motion carried.

Public Comment

There was no public comment during this meeting.

Faculty Senate Report

Faculty Senate Chairman Kenneth Bachicha addressed the Board and gave a report on the following:

What the faculty senate is working on:

- A. This week the special election for three vacancies in the Senate is taking place. All vacancies had confirmed nominations.
- B. Improving Blackboard support during the first few weeks of the semester. Larry Paiz does an incredible job, how can we help him?
- C. Adjunct pay
- D. Peer Mentoring in department. Assisting new faculty.
- E. Faculty Handbook revisions.

What is faculty doing?

- A. Next week Faculty Senate Secretary Sara Vigil is traveling to the NM Curriculum Committee meeting as the representative for LCC.
- B. Chairman Kenneth Bachicha is part of a welcoming committee for our presidential candidates.
- C. There will be advisement training for faculty and student success advisers on Wednesday, September 12 at 3:00 pm in the LRC.
- D. Curriculum Committee Chairman Susan Grohman and all of the committee members have been having multiple meetings to insure programs are prepared to be published in the new catalog.
- E. There is a job fair set for Friday in the Media Arts Auditorium. Chairman Bachicha and others will be attending to meet potential employers of our student and to help bridge the gap towards employment of students.

Staff Senate Report

Amanda Ortiz, Staff Senate Chairman addressed the Board and reported on the following:

- A. Appointment of Student Advisory Senate member
- B. Continually working on FAQ's (Melissa Cordova will be launching in approximately 2 months.
- C. Creation of forms (to assist employees in certain processes.
- D. HLC Criteria (make time to go over what has not been met criteria wise.)
- E. Next regular SAS meeting – September 18, 2018 @ 9 am, in the Student Success Center Board Room.

The Board thanked Ms. Ortiz for her report.

Student Senate Report

Interim President Ricky Serna advised that there will be no Student Senate Report

Presidential update to the Board (Information only)

Interim President Ricky Serna advised that he would discuss his report during the informational item portion of the meeting.

Reports – LCC Board – LCC Committees – LCC Departmental

Human Resources Director, Carolyn Chavez addressed the Board and gave a list of all Hires, resignations, terminations and current job postings. *Please refer to handout for list.*

Informational Items

1. Publically disclose presidential finalists.

Interim President Ricky Serna advised that Board that their packets contain resumes and letters of interest for each one of the presidential candidates. Interim President Serna then asked that the Board take a few minutes to review them if they had not had the opportunity to do so.

2. Schedule for presidential on-campus interviews.

Interim President Serna advised the Board that their packets also contain a schedule for all presidential candidates interviews.

3. Interim President Serna also supplied the Board with a handout regarding Fall 2018 enrollment, held a short discussion and asked for questions.

4. Interim President advised the Board that also included in their packets is the President's expense report which had been previously requested by the Board.

5. Discuss outcomes/next steps of Board Retreat
***Please refer to list of outcomes and next steps of Board Retreat prepared by Interim President Serna.*

6. Presentation/Video: Vision – Trustee Eugenio Perez IV.

Trustee Eugenio provided a video for the Board's review which gave ideas as to what Trustee Perez envisions for the future of LCC.

Action Items

1. FY18 Report of Actuals

Donna Flores-Media, Vice President of Finance presented the FY18 Report of Actuals.

Trustee David Gutierrez moved for approval of the FY18 Report of Actuals. Trustee Mark Dominguez seconded the motion.

Chairman Daniel J. Romero called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Mark Dominguez	Yes
Trustee David Gutierrez	Yes	Trustee Eugenio Perez IV	Yes

The vote for approval of the FY18 Report of Actuals was unanimous.

2. FY20 RPSP Submissions – Athletics, R&C and Nursing Enhancement – Staff.

Ms. Flores-Medina presented the FY20 RPSP submissions to the Board.

Trustee David Gutierrez moved for approval of the FY20 RPSP submissions. Trustee Eugenio Perez IV seconded the motion.

Chairman Daniel J. Romero called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Mark Dominguez	Yes
Trustee David Gutierrez	Yes	Trustee Eugenio Perez IV	Yes

The vote for approval of the FY20 RPSP submissions was unanimous.

3. BAR's (Budget Adjustment Requests)
1. Student Success Center
2. Executive

Trustee David Gutierrez moved for approval of the BAR's (Budget Adjustment Requests). Vice Chairman Kenneth Medina seconded the motion.

Chairman Daniel J. Romero called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Mark Dominguez	Yes
Trustee David Gutierrez	Yes	Trustee Abelino Montoya, Jr.	Yes

The vote for approval of the BAR's (Budget Adjustment Requests) was unanimous.

Announcement on date, time and location of next BOT meeting(s)

- Regular Board Meeting – Tuesday, October 9, 2018 @ 5:30 pm – LCC Student Success Center Board Room.

Adjourn

Secretary Ernie Chavez moved for adjournment. Vice Chairman Kenneth Medina seconded the motion.

Chairman Daniel J. Romero called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Mark Dominguez	Yes
Trustee David Gutierrez	Yes	Trustee Eugenio Perez IV	Yes

The motion did carry.

Daniel J. Romero, Board Chairman

Ernie Chavez, Board Secretary

SherylAnn Yara, Recorder