

**LUNA COMMUNITY COLLEGE
BOARD OF TRUSTEES
SPECIAL BOARD MEETING**
Thursday, September 21, 2017 – 10:00 a.m.
Office of the President

Call Meeting to Order and Establish a Quorum

Roll call

Present: Chairman Daniel J. Romero, Vice Chairman Kenneth Medina, Secretary Ernie Chavez, Trustee Michael Adams, Trustee David Gutierrez and Trustee Abelino Montoya, Jr.

Also present: Interim President Ricky Serna, SherylAnn Yara, Executive Office Manager, Orlando LeFebre, Information Specialist, Matthew Cordova, Physical Plant Manager and Carolyn Chavez, Human Resources Director.

Absent: Trustee Severiano “Sev” Sisneros.

Pledge of Allegiance

Trustee Abelino Montoya led the Pledge of Allegiance.

Proposed Changes to the Agenda

Trustee Montoya moved for no proposed changes to the Agenda. Secretary Ernie Chavez seconded the motion, with all in favor, the motion did carry.

Approval of the Agenda

Trustee Montoya moved for approval of the Agenda. Vice Chairman Kenneth Medina seconded the motion, with all in favor, the motion did carry.

Informational Items

1. Presidential Search

Chairman Romero began by advising that he had a conversation with Secretary Chavez regarding the above issue being kind of placed on the back burner as he explained to Secretary Chavez that his reasoning for this was he felt that if we were going to have an election in March, it would be fair for the incoming Trustees to elect a President this way they would not be stuck with a President elected by the previous Board and have their input.

Chairman Romero then advised that he is pretty occupied and advised Secretary that if the Board wished, they could have him sit as the Committee Chairman (Presidential Search). Chairman Romero further stated that he is unsure what direction this Board is wanting to take at this time.

Chairman Romero further advised that HLC has suggested that we take our time to get a President in place.

Trustee David Gutierrez advised that the Board has already come forward with making selections for the committee and he feels that the Board should still allow that committee to be formed and let them proceed with reviewing the applicants. Trustee Gutierrez advised that it is going to be a long dragged out process and he feels that the committee should get started and review the applicants. Trustee Gutierrez further stated that he does not feel that we should have influence from the Board being the Chair of the committee because ultimately, the Board will have the final say so.

Trustee Montoya agreed that there must be an outline of direction for the people who are asked to be placed on this committee and feels that this should be based on the direction of the School's counsel. Trustee Montoya also advised that we must have a clear job description for that committee as well as what the Board is looking for.

Trustee Montoya then advised that out of the 8 applicants, there could possibly be no one qualified and we need to be prepared of the process being elongated. Trustee Montoya further advised that we take the time to have the community involved as well.

A brief discussion ensued regarding the qualifications and minimum qualifications and a suggestion was made that this may be something which needs to be revisited.

Secretary Ernie Chavez then handed each Board Member a copy of a timeline scheduling which he put together which he feels might work for the Board's process of hiring a President.

Human Resources Director Carolyn Chavez suggested to the Board that we have legal review the applications as his legal view may differ from her interpretation and as she interprets it right now, there are only 3 of the 8 applicants which do qualify.

Chairman Romero advised that it sounds to him that this Board would like to have legal counsel look at the applicants with personnel and see who exactly is eligible and take it into Executive Session at the next Board meeting and discuss the issue.

Trustee Montoya then advised that he knows Mr. Grano is a very busy man, although when we are discussing the Presidential Search, he feels that Mr. Grano should be present in order to guide them with legal counsel.

Trustee Gutierrez then advised that he feels that we must move forward on notifying these people who will be sitting on the committee.

Chairman Romero advised that he would like to speak with legal counsel before we release the names of any committee members.

10:45 a.m. Secretary Chavez has left the meeting.

Action Items

1. Approval of the BAR for the Media Arts Center.

Interim President Ricky Serna advised that both he and Physical Plant Manager attended a Capital Outlay meeting on the 13th to go through the channels to get their approval to go ahead and work on the Media Arts Building. Interim President advised that they presented to the committee a 2.4 million dollar plan to get the building functional, specifically the theater by May commencement which would save us an additional \$10,000 to \$11,000 which we spend for tent rentals and chairs. Interim President Serna advised that they were very pleased with the plan as we were able to put something together without additional funding from them. Interim President Serna further advised that part of the plan was that we use \$400,000.00 of what was to be used for the parking lot to go into the theater although, in order for them to approve it, they need to see that we have 2.4 million dollars somewhere. Interim President advised that right now we do have \$2,000,000.00 and the \$400,000.00 won't happen until January.

After further discussion and Interim President Serna explaining what is being required, Trustee Montoya moved for approval of the BAR. Vice Chairman Kenneth Medina seconded the motion, with all in favor, the motion did carry.

2. Approval of the BAR for the position of Public Relations Specialist position.

Interim President Serna advised that this was discussed at last meeting which would be the re-establishment of the position of Public Relations Specialist and looking at a salary of about \$37,000.00. Interim President Serna advised that we will do a thorough search to make sure we bring the best applicant on board and the person will report directly to the President and the salary will come from the 3.8 million dollar balance and would be an I&G established position.

With Interim President Serna's recommendation for approval to move forward with the advertisement, Trustee Michael Adams moved for approval, Vice Chairman Medina seconded the motion, with all in favor, the motion did carry.

3. Approval of timeline for salary parity study.

Interim President Serna advised that when the fund balance was discussed, there was the opportunity to do a study to see if the fund balance could possibly be utilized for a salary parity or salary adjustments here on campus.

Trustee Montoya suggested that we get someone to come in and do a feasibility study in order that the Board look at that impact.

Chairman Romero advised that he would like to see equality amongst our employees which he feels poses a moral issue.

Trustee Adams then advised that this needs to be looked at all around to include Adjunct as their pay has not changed in years.

Trustee Adams asked if there is a time line or if we will have a time line by our next Board meeting.

Interim President Serna advised that if the Board requests, we will have a time line by next Board meeting.

Trustee Montoya advised that this has already been opened up to the employees so he feels that we need to move on the study to see what can be done.

After a brief discussion and the recommendation of approval by Interim President Serna, Trustee Adams moved for approval of the salary parity study. Vice Chairman Medina seconded the motion, with all in favor, the motion did carry.

Adjourn

Trustee Montoya moved for adjournment. Vice Chairman Medina seconded the motion.

Chairman Romero called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Absent	Trustee Michael Adams	Yes
Trustee David Gutierrez	Yes	Trustee Abelino Montoya, Jr.	Yes
Trustee Severiano "Sev" Sisneros	Absent		

Chairman Daniel J. Romero

Secretary Ernie Chavez

SherylAnn Yara, Recorder