



Curriculum Committee  
Special Meeting Minutes  
November 13, 2018  
Coffee Shop

Present: Betsy Sanchez, Susan Grohman (Chair), Joy Shrum, Gene Sandoval, Sara Vigil, Reyes Coca

Call of Meeting to Order.

- Called to order at 2:03 p.m. Quorum established at 2:03 p.m.

Approval of Agenda.

- Joy Shrum entertained a motion to approve agenda; second by Betsy Sanchez. All ayes. Motion carried.

Approval of Minutes

- Reviewed minutes from Oct 18. Minor changes including PSYC 101 should be changed from elective to required. Motion to approve corrected minutes by Sara Vigil, second by Gene Sandoval. All ayes. Motion carried.

Informational / Discussion Items:

General Meeting Discussion

- In September 2018, Dr Rael and Breanna Gould presented changes to the AAS degree in Vocational Studies. These changes were somehow missed through the last few months.
  - Changes proposed included a course description change and decreasing required program hours from 23 to 17. However, total program hours of 60 credits will not change. These changes included only requiring one course in Area (Communication), adding another Math102 in Area II (Mathematics) but still only requiring one math course- Math102 or Math 116, and adding CSA150- Computer fundamentals to Area V (FlexCore course).
- Group was informed that Henrietta has a form that is supposed to be filled out when a program decreases hours. This has not been presented to nor has Curriculum Committee been informed of this process. Susan will discuss with Henrietta.

Action Items

Vote to approve AAS degree in Vocational Studies

- Motion to approve changes to AAS degree in Vocational Studies by Gene Sandoval, second by Betsy Sanchez. All ayes. Motion carried.

Follow-up items for next meeting: Development of new approval form and process

Next meeting: TBA 2019

Adjournment of Meeting.

- Betsy Sanchez entertained a motion to adjourn; second by Sara Vigil. The meeting adjourned at 2:20 p.m.