



MINUTES
Faculty Senate Regular Meeting

February 7th, 2020
1:00pm, Shared Governance
Suite, GS-104

- I. Establishment of Quorum:
Eight of 10 voting members present. Individuals present are Breanna Gould (Chair), Jason Killian (Secretary), Larry Fields (Senator, Humanities, Adult Basic Ed. and Early Education), Kim Baca (Senator of Associate Members) Jackie Romero-Arguello (Senator of Allied Health Services and Nursing), Patricia Kuhlman (Senator of Satellites), Betsy Sanchez as proxy for Rachael Lucero (Senator of STEM and Business) and Linda Salazar (Senator ex-officio/LRC).

- II. Call of Meeting to Order:
1:08pm.

- III. Approval of Agenda
Motion to add Bill 2020-01-24.03 and bill 2020-01-24.06 to agenda made by Jackie, second by Patricia.
Motion to approve agenda as modified made by Larry, second by Linda.

- IV. Approval of Minutes A. Regular Meeting – (1-24-2020 and 1-31-2020).
Corrected time and date of meeting on 1-31 minutes from January 10th at 2:00pm to January 31st at 1:00pm. Motion to approve made by Jackie second by Larry.

- V. Informational/Discussion Items
 - A. Larry Fields- Senator of Humanities, Adult Basic Ed. and Early Childhood: Denise has sent some information regarding who uses the family tuition waiver, including LCC employees and dependents. The actual policy is still proving elusive. For year 18-19, Luna waived \$35,000 in tuition. The database and policy Larry has found will be forwarded to IT/DE
 - B. Suggested that Faculty Senate adopt the same policy Shared Governance uses to approve of minutes via email ahead of the weekly meeting.
 - C. Administration would like to add 4-5 more questions regarding board approval. However, the last climate survey did not address the board. It was suggested to appoint 2 individuals, one from faculty and one from staff, to oversee the data collection and entry of survey material. This was done to both protect the data collection process, ensure accuracy and to provide transparency. Individuals suggested were Kim Baca and Henrietta Romero.

- VI. Open Bills

- A. 2020-01-24.02 (Classroom Eval of FT Faculty)
Currently in Assessment Committee.
- B. 2020-01-24.03 (Full Time Faculty Teaching Experience).
Asking for 3 years of experience for \$38,000 a year is not feasible. Was requested to lower the requirement to 2 years. Bill to be forwarded to Academic Leadership.
- C. 2020-01-24.04 (Classroom Eval of Adjunct Faculty)
Currently in Assessment Committee.
- D. 2020-01-24.05 (Academic Suspension/Mentoring)
Currently in Advisement Committee. Draft forms have been created.
- E. 2020-01-24.06 (Professional Rubric)
It was suggested to create a rubric to include professional experience as teaching experience. The rubric currently used at Luna needs revised. Additional support is needed for this bill so it will be sent to Academic Leadership.
- F. 2020-01-24.07 (Recurrent Training)
Tabled by Shared Governance. Shannon Ortiz has begun to create training modules.
- G. 2020-01-24.08 (Degree Audit System)
Currently in Advisement Committee).

VII. Action Items

A. Bylaw Changes:

Add amendment to approve minutes by email to Bylaws. Motion made by Jason, second by Larry. Motion carries.

B. Campus Climate Survey:

Motion to approve draft as a living document and the appointment of Kim Baca and Henrietta Romero as the Principal Investigators, pending their approval. Motion made by Larry, second by Linda. Roll call vote was taken. The motion carries with no one voting against.

VIII. New or Follow-up Items for Next Meeting's Agenda

- A. 2020-01-24.02 (Classroom Eval of FT Faculty)
- B. 2020-01-24.04 (Classroom Eval of Adjunct Faculty)
- C. 2020-01-24.05 (Academic Suspension/Mentoring)
- D. 2020-01-24.08 (Degree Audit System)

IX. Adjournment

Motion to adjourn made by Larry, second by Patricia. Motion carries.

Adjourned at 1:55pm.