



## MINUTES

Staff Senate  
Regular Monthly Meeting  
February 11, 2021  
8:30am, Virtual



- I. **Establishment of Quorum / Roll Call**  
Quorum was established with roll call. **Present:** Georgia Baca, Karen Wezwick, Gloria Pacheco, Jessica Flores, Shannon Ortiz, Emily Ulibarri, Matthew Cordova, Lawrence Vigil. **Guests:** David Kavanaugh
- II. **Call of Meeting to Order** -- Chair Baca called the meeting to order at 8:34am. Let it be noted that the meeting was held a day early, due to Chair having a prior commitment.
- III. **Approval of Agenda** -- Gloria Pacheco motioned acceptance of the agenda as is, Jessica Flores 2<sup>nd</sup>; vote showed all in favor, motion passed.
- IV. **Approval of Minutes** -- Regular meeting minutes of Jan 15, 2021—Gloria Pacheco motioned to be accepted as is, 2<sup>nd</sup> by Shannon Ortiz. Votes, all in favor, with M. Cordova abstaining. Motion passed.
- V. **Public Comments** – no comments this day.
- VI. **Informational/Discussion Items**
  - A. **Grievance Process / Modifications:** M. Cordova motion this be tabled, to be covered in a work session at a later date. Gloria Pacheco 2<sup>nd</sup>. Vote will be taken in Action Items.
  - B. **Staff Senate Seal:** Shannon Ortiz showed seals that were being worked on.
  - C. **Valentine’s recognition sendoff /suggestions:** Morale builder was suggested that all send out “Heart Attacks” before and after the day for Valentine’s Day surprises.
  - D. **Committee representatives:** Shared Governance has had some changes—Jason Killian resigned from the Chair’s position, which puts Lawrence Vigil into the position by default as Vice Chair.
  - E. **Time on Staff Senate meetings /change suggestion:** Discussed increasing time, to accomplish more. Some members feel that Fridays are too difficult, due to days off, vacations, holidays and other meetings. It was decided to change the wording on the Staff Senate webpage to say “Date and times subject to change”, and maybe vote on a set day next month.
  - F. **Continuation of By-laws and Constitution review:** This was motioned to be tabled for work session, by Matthew Cordova, Gloria Pacheco seconded.
- VII. **Action items:**

Vote (#2) for tabling the **Grievance process:** all voted in favor, Chair abstained. Motion passed.  
Vote (#3) to table discussion of **By-laws & Constitution** for the Work session; all in favor, motion passed.  
Votes (#4) for **Seal preference** with the following results: “A”: For= 3, Against=4; “B”: For=4, Against=3.  
Design “B” was most favored.
- VIII. **Unfinished Business / Follow-up Items**
  - a. Look forward/plan something for St. Patrick’s Day
  - b. Continue Reviewing By-laws & Constitution
- IX. **New Business:** Next Regular Meeting will be Friday, March 12<sup>th</sup>, 2021 at 1:30am, virtually.
- X. **Adjournment**--Matthew Cordova moved for adjournment, Gloria Pacheco 2<sup>nd</sup>, vote proved all in favor—motion passed, meeting adjourned at 9:37am.