



Student Agreement & Program Checklist

1. PREPARING TO TAKE THE CLASS—STUDENT:

ID # _____

- Get **ADMITTED** as a student at Luna Community College (Go to www.luna.edu)
- REGISTER** for the class (es) in which you wish to participate.
- Make arrangements for paying for your LCC fees * (Payment plan/Workforce/HELPMN/DVR)
- Visit** Contract Ed Office to begin your records, needed paperwork, deliver copies, etc.
- Confirm** meeting locations and dates for your classes.

2. BEFORE & DURING GETTING YOUR PERMIT

- Get CDL-specific Medical Test done (required for COMMERCIAL driving)
- Go do UA drug test (required for driving Luna’s truck)—ask about location
- Get ALL following required records/copies to CDL offices for your files—

<input type="checkbox"/> —Copy of Driver’s License	<input type="checkbox"/> —Copy Receipts/Funding agreement
<input type="checkbox"/> —Copy CDL Permit	<input type="checkbox"/> —Confirm current address & phone #s
<input type="checkbox"/> —Copy Medical Card	<input type="checkbox"/> —Confirm 2 proofs of residency
<input type="checkbox"/> —Urinalysis Results	<input type="checkbox"/> —Confirm Birth Cert, SS card, DL all match

In addition to tuition and usual fees, there is a **lab fee. In the event you, the student, withdraw from the course, any/all monies paid are non-refundable, but **might** be transferrable to the **same course** in the following term, as determined by program administrator, and gauged by instruction already completed.*

_____ (initial here)

***There will be times when unforeseen circumstances (or weather events) occur, which cause class to be cancelled, or force students to travel to the main campus range location to attend class. Your acknowledgement indicates participation agreement and understanding.* _____ (initial here)

3. WHAT TO DO AFTER CLASS IS OVER

- Leave your contact information with the CDL office (so that you can be contacted regarding your testing date & time).
- Take the official CDL driving test.
- Bring in your actual Commercial Driver’s License, to finalize the documentation process with LCC & CDL Program.
- Contact CDL Office—notify/inform/get assistance with your future plans, getting hired/etc.

This constitutes an agreement: *I, the student, do agree to adhere to all the guidelines set out herein, as indicated by my acceptance signature.*



CDL STUDENT RECORD & INFORMATION SHEET



NAME:	SS#:	LCC ID#
Physical Address	Email	City
Mailing Address (if different)	State	Zip
2nd Contact:	Phone (Cell)	Phone (Home)

CDL TUITION AND FEES

Charges subject to change without notice



A	STUDENT INFORMATION				
	Created Student File	DOB:			
	NM Driver's License	#	Issued:		Exp.
	New Mexico CDL Permit*		Issued:		Exp.
B	ADMISSIONS	Date Completed:	Notes:		
	Application for Enrollment (on-line)				
	Registration Card		Application for Financial Assistance: Y / N		
	Source of Funding:		Self-Pay - WIOA - HELPNM - DVR - Employer / PO		
	CONTACT NAME:				
	CONTACT PHONE & Email:				
	PERMIT REQUIREMENTS	Paid to Luna		Paid to Others	COMPLETED
	Medical Card*	\$	93.00		
	UA Test*	\$	57.00		
	Permit *MVD license fee (Student pays MVD)			\$ 28.00	
		\$	150.00	\$ 28.00	
C	<i>*Students are responsible for these fees. Services must be obtained from a FMSCA approved provider. Fees are estimates.</i>				
	Entry Level Driver Training RULE Online Module (THEORY)				
	Registration Fee (one x per sem.)	\$	25.00	Endorsements are \$50.00 extra EACH	
	ELDT Online Module	\$	300.00		
	Subtotal:	\$	325.00		
	CDL 130 L - DRIVING LAB				
D	Lab fee (150-4016-1088)	\$	2,225.00		
	DRIVING TEST(S)				
E	TEST FEE (one test included)	\$	250.00		
	ADDITIONAL Tests: \$250—Due before scheduling				
	TOTAL due Luna CC (for the whole program):	\$	2,800.00		