



**Retention and Completion Committee
Meeting Agenda**

September 25, 2018 @ 3:00 p.m.

LRC

- I. Call Meeting to Order and Establish a Quorum**
- II. Approval of Agenda**
- III. Approval of Minutes from Last Meetings**
- IV. Informational/Discussion Items**
 - 1. Committee Membership**
 - a) Proxy**
 - 2. Committee Member Reports/Progress**
 - 3. Subcommittees Finalized**
 - a) Recruitment, Advisement, Tutoring, IT/DE, Developmental**
 - b) Committee Goals and Membership**
 - c) Subcommittee Reporting**
 - d) Meetings Scheduled**
 - 4. Retention Plan**
 - 5. Conference/Training Proposal**
 - a) Academic Impressions Submitted – Binder**
 - b) NACADA – Google Doc**
- V. Action Items**
 - 1. Subcommittee Change and Goals**
 - 2. R & C Committee Membership**
- VI. New or Follow-up Items for Next Meeting's Agenda**
- VII. Next Meeting Scheduled - Tuesdays @ 3:00 p.m.**
- VIII. Adjournment of Meeting**