



What's Happening at Luna

Friday, 01/10/2025 😊

Finishing up In-Service week, Spring, 01/06 – 10, 2025, and looking forward to the first week of class 01/13/25. Happy New Year, Everyone! Hope your 2025 is a good one. Next week is our first week of classes for the spring semester.

Here is what's happening...

President's Address -Spring Semester "In-Service" Week

It was standing room only for the first day of in-service for the Spring 2025 semester. TECH 102 in the Administration Building was packed with faculty and staff as they squeezed in to hear interim President, Carol Linder's words of wisdom, encouragement, and insight for the upcoming semester.



CPR and First Aid Training

Part of in-service week training included First Aid and CPR Certification Training. Taught by Allen Sanchez, any Luna employee wishing to take this training was/is allowed to do so. Topics covered in the training included how to apply a tourniquet, administering CPR, and proper use of an AED (Automated External Defibrillator). Currently, Luna has a handful of AEDs available across campus. Sanchez hopes this will soon change as having AEDs in close proximity can be the

difference between life or death for a person experiencing cardiac arrest.

Pictured:
Allen Sanchez demonstrates proper placement of pads when using an AED to Andrea Yee (far left), Donna Sanchez-Pino, Ron Duran, and Michelle Cordova – a few Luna employees who signed up for his class.



Geno Castillo Earns PhD



Luna instructor, Geno Castillo, was awarded his Doctorate of Education, which he received during his vacation in Waikiki Beach in Honolulu, Hawaii on December 20, 2024. Congratulations, Dr. Castillo!

Human Resources

We're happy to announce some exciting changes to the Human Resources Department. Effective January 6, 2025 we welcome two new members to the team:

Kayleigh Frater, Human Resources Administrator: kfrater@luna.edu

Kayleigh Frater was born and raised in Colorado. She completed her Bachelor's degree in Family and Human Services at the University of Oregon. Her focus on early childhood services led her to work at the Relief Nursery, a nonprofit organization for disadvantaged families. She then completed her Master's degree in Public Administration with a focus on nonprofit management. She moved to Arcata, California and began her career in higher education as a Coordinator for the IT department at Humboldt State University. She continued her work in administrative support as Board Secretary for a water district in Southern California. In 2019, Kayleigh and her husband, Zac, moved to Las Vegas and she served as Human Resources Associate for United World College and worked in the Human Resources Department at Highlands. They have two young daughters, Julia and Allie, and enjoy spending time at Storrie Lake, the wildlife refuge, and local parks.

Kayleigh will be handling employee benefits, talent acquisition, work study, leaves of absence, reporting and analytics

Amber Valencia, Human Resources Coordinator, amvalencia@luna.edu

Amber Valencia has been employed at Luna Community for two years. She started in Human Resources, transferred to Accounts Receivable and is now back in Human Resources as the Human Resources Coordinator. She found her way back to HR because she enjoys the employee support side of the work. She plans to continue her education at NMHU to finish her masters degree in business administration.

Amber will be welcoming new employees, employee exits, assisting with workday employee transactions and position requisitions

I'd like to thank our interim team, (Maria Miles and Leticia Archuleta) who will continue to support Luna employees as we stabilize the team. I will continue as Interim Human Resources Director remotely as we continue our search for a Human Resources Director.

The team will be relocating to the Humanities Building. The HR Director will be in office 111, Kayleigh will be in 113 and Amber in 109.

If you are unsure who to go to, contact humanresources@luna.edu

Welcome to our newest team members.

Nikki Martin
Interim Director Human Resources

Dental Assisting Program

Request for Third Party Comments by the Commission on Dental Accreditation (CODA)

Luna Community College's Dental Assisting Program is soliciting third-party comments in preparation for its **April 9-10, 2025** site visit by the Commission on Dental Accreditation (CODA).

Our last site visit occurred on February 16-17, 2016. Our current accreditation status is: **Approval** (without reporting requirements), an accreditation classification granted to an educational program indicating that the program achieves or exceeds the basic requirements for accreditation.

Interested parties may submit an appropriate comment to the Commission on Dental Accreditation. An appropriate comment is one that directly addresses the program's compliance with the Commission's standards, policies and procedures. Signed or unsigned comments will be accepted, and names and/or signatures will be removed from comments prior to forwarding them

to the program. Comments must pertain only to the standards for the particular program or policies and procedures used in the Commission's accreditation process.

A copy of the appropriate accreditation standards and/or the Commission's policy on third-party comments may be obtained by contacting the Commission by calling 1-312-440-4653 or by email. Please email comments to the appropriate CODA staff. Staff emails are found at: <https://coda.ada.org/about-coda/coda-staff>.

The deadline for submission is **sixty (60) days prior** to the site visit – **February 9, 2025**. Please click on **POSTING FORM FOR THIRD PARTY COMMENTS** for further instructions regarding the submission of a comment.

Wildfire Resiliency Training Center (WRTC):

The WRTC will be offering First Aid/CPR classes monthly. All LCC personnel will be able to take the classes free of charge. Our goal is to have all Luna folks certified. Please take advantage of this offer, it will be good for all of us!

Here are the dates for the next three offerings:

January 16

February 20

March 20

Please contact Hank Blackwell or Allen Sanchez to register.

The WRTC class schedule for the Spring semester can be found on the LCC webpage. These wildfire classes have already resulted in employment for several of our students from last semester. Interested individuals may contact either Hank Blackwell or Karen Wezwick at the WRTC.

The WRTC will be offering a free class on Wildfire Structural Ignition Awareness on Saturday, February 8 from 11-5 at the Bernal Community Center. Please RSVP with Ellen Drew @ 505.652.9439 or edrewnm@gmail.com.

If you have any questions, contact Hank at the WRTC.

Graduation Info from the Registrar

Good Morning LCC Students,

Are you ready to graduate in Fall or Spring? If so then this message is for you! It is time to begin gearing up for the biggest celebration of your academic career. Students who plan to finish degree or certificate requirements need to apply to graduate. How do you

do this? Follow these steps and submit the attached to the Office of the Registrar by the deadline indicated below:

- All FALL graduates are eligible to walk in the SP25 commencement ceremony.
- Deadline to order your regalia (cap and gown) - Friday, March 28, 2025 with the LCC Bookstore - see attached flier for details
- Deadline to apply to graduate SPRING GRADUATES ONLY - Monday, March 10, 2025 by 5pm MST- submit Application for Degree and pay the one time graduation fee of \$15.00 per degree or certificate. (attached)

ALL STUDENTS PLEASE DO NOT FORGET TO INDICATE ON YOUR APPLICATION FOR DEGREE YES OR NO, IF YOU WILL BE WALKING FOR THE SPRING 2025 COMMENCEMENT CEREMONY .

Students will receive their Final Degree Check clearing them for their degree via your LCC Student Email to include your eligibility for graduation honors. All students who are eligible for honors will be able to purchase the honor cord with your regalia order at the Bookstore who will have a list of students who qualify.

Students need to meet with their academic advisors to have their Application for Degree signed before submission to the Office of the Registrar. Also, students are required to pay the one-time non-refundable \$15 graduation fee (per award) at the time they submit their Graduation Clearance form. Failure to submit your Graduation Application and pay your fee will result in a delay of you receiving your diploma.

If you have already submitted your documents to our office please be on the lookout for your clearance via your LCC student email. If students feel that they need to be seen for a Final Degree by the Registrar's Office, please contact us to schedule your appointment.

Congratulations!

*Kindly,
Alicia B Chacon, Registrar
Office of Registrar
505-454-2546
505-454-2548
achacon@luna.edu*

registrar@luna.edu

Luna Eats



Luna Eats
Menu for Monday, 1/13/25

*Green Chile Stew, Red Chile
Posole or Chicken Posole with
Flour Tortilla*

Cilantro Rice

Mixed Fruit Salad

Luna Strong



Luna Strong offers resources and support to students, staff and faculty at Luna Community College.

- Free food on campus – 3 tienditas (in Admin, in cafeteria and in Student Services upstairs)
- Timely Care physical and mental healthcare – free 24/7
- Basic Needs/Resources – contact Crystal Western Ford at cwesternford@luna.edu or at 505-454-2527 ext 1806

More local resources are also found on our website at <https://sites.google.com/luna.edu/lunastrong/home>





How to Access Free, 24/7 Virtual Care from Anywhere

It's simple! Follow these steps and you'll be connected to virtual health and well-being services in no time.

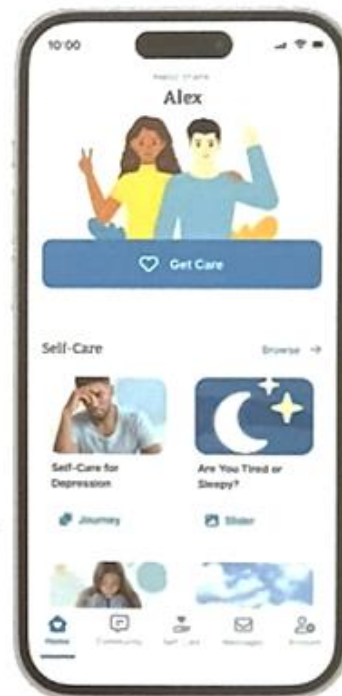


- 1 **Access TimelyCare.**
Scan this QR code.



- 2 **Log in with your school email address.**
Use the one that ends in .edu.
- 3 **Fill out some information. Nothing too complicated!**
TimelyCare is confidential, secure, and HIPAA compliant.
- 4 **Click "Get Care."**
Well, you get it.
- 5 **Don't need a visit right away? Check out our Self-Care tab.**
It's self-care at your fingertips.

Get care now at
timelycare.com/Luna



Having trouble logging in? Call 1-833-4-TIMELY for assistance.

We've got you covered!

It's for Students. FOR FREE.

@timelycare @timely_care TimelyCare 2024

Check out the video below to learn how to register

Video on how to register for Timely Care:

[Timely Care How To Register Video](#)

Video on Digital Self Care:

[Digital Self Care Video](#)

I know this is a long video at about 37 minutes, but it has different sections on topics such as anxiety, procrastination, breaking projects into smaller steps and stress reduction techniques.

The graphic features a dark blue header with the 'timelycare' logo and the title 'Faculty & Staff Guidance Line'. Below this is a white box containing four Q&A sections: 'What?' (dedicated phone line), 'Who?' (any faculty or staff member), 'Why?' (first line of support), and 'How?' (call 833-4-TIMELY). A second white box titled 'Use this service when a student:' lists six scenarios with icons: academic signs of distress, family/peer problems, self-harm, isolation, physical/psychological signs, and peer identification. The footer contains contact information and a copyright notice.

timelycare
Faculty & Staff Guidance Line

What? This is a dedicated phone line for your faculty and staff to reach the TimelyCare team for guidance and support in cases of student distress.

Who? Any faculty or staff member can use this resource.

Why? Faculty and staff are often the first line of support for students who can benefit from care.

How? Call **833-4-TIMELY** any time, day or night.
Connect with a TimelyCare professional and talk about how to best support your students' well-being.

Use this service when a student:

- Shows academic signs of distress.
- Discloses problems with family, peers, a significant other, or a recent personal loss.
- Refers to self-harm.
- Isolates from peers, faculty, or staff.
- Shows physical and psychological signs of distress.
- Is identified by peers as potentially needing support.

Have questions about a student in need of support? Call **833-4-TIMELY** for guidance.

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Reminders

- All committees, departments, and individuals with information to share are encouraged to send their knowledge to sgoodyear@luna.edu each week by 5:00 P.M. on Wednesday (unless otherwise noted) for inclusion in the week's update. If you miss a deadline, don't worry, your information will be included in the following week's update provided it is still timely. When possible, your information should be in tidy bullet points that can easily be added to the basic update format. It is also helpful if you respond to the request for information for the week of the update in the reminder email that was sent out, as it makes it easier for me to find and include what you send in the update. Please submit any pictures in the form of jpegs.
- Thanks to all who shared information for this week's edition of "What's Happening at Luna."
- If you missed an edition of "What's Happening at Luna," find it here: https://luna.edu/whats_happening.

Have a Wonderful Weekend, Everyone!