



**Shared Governance Committee**  
**Regular Meeting MINUTES**  
October 22, 2021  
2:30 pm – online/virtually

- I. **Establishment of Quorum**—occurred at 2:32pm. Georgia Baca, Lawrence Vigil, Kim Baca (the Student Gov. Advisor), Gene Sandoval, Brenda Ortega and Sherry Goodyear were all **present**. **Absent:** Angelica Montanez & Emma George. **Guest** in attendance was Karen Wezwick--taking minutes.
- II. **Call of Meeting to Order**—at 2:32 p.m., by Chair Vigil.
- III. **Approval of Agenda**— Georgia Baca motioned the agenda be accepted, Gene Sandoval 2<sup>nd</sup>, roll call vote—motion passed.
- IV. **Approval of Minutes**—The minutes of Oct. 6, 2021 were presented for approval, Georgia Baca motioned the minutes be accepted, with the word “tentatively” added to Next Meeting time/date; Gene Sandoval 2<sup>nd</sup>, roll call vote—motion passed.
- V. **Public Comments**—there were no public comments
- VI. **Informational/Discussion Items-**
  - A. Senate/Leadership Reports-
    1. **Faculty Senate**—report by Sherry Goodyear—FS met last week; had Coffee Connect today, with 8 participants, looking at getting some Google training for Faculty maybe from Briana Montano, from Sm. Bs, with them being recorded into the online classroom/training page, for everyone to be able to access anytime.
    2. **Academic Leadership**—report(s) by Brenda Ortega--met last week, are going over Concourse, discussing whether or not it was useful, with the belief that it IS, as it gives all a place to go, provides a standard for all Syllabi, and are looking at tested Experience, and CPL—Credit for Prior Learning being reviewed as well. Directors are all tasked with helping with the latest Catalog Revisions. She is also on the **HLC Prep Team** and the **Strategic Planning Committees**, and reported that Dr. Day is working on HLC Report, and the timeline—the Report is due by Nov 15<sup>th</sup>, the Focused Visit is in Jan.; Strategic Planning Committee is revising/rewriting the Strategic Plan.
    3. **Staff Senate**—report by Georgia Baca—Discussed the HLC preparation, with the date confirmed for the end of Jan. Staff and Faculty Senates are getting together to merge/meld their separate Handbooks into one. HR/payroll questions were cleared up. Staff Senate initiated a Staff activity for boosting Halloween Spirit.
    4. **Student Senate**—report by Advisor, Kim Baca—have been working on revising the By Laws, making it where a proxy could be assigned in absence of either designee. The Samaritan House Food Drive is getting started. They are planning to be in parades, doing Trunk-Or-Treat; decorated for the LCC Preschool trick-or-treaters; trying to get a Thanksgiving Dinner going, and are very active. Asked about the Sh. Gov. meetings being scheduled at the same time and day, so they can plan accordingly.
  - B. **Grievance Process**—no update, still awaiting an audience with Pres. Martinez.
  - C. **Secretary Appointment**—Karen accepted continuing as Secretary, even though she is not representing her group of Staff, as she is listed as Academic Leadership, not as a Staff.
  - D. **HLC visit**—confirmed for late January, 2022, after reviewing the response letter in Nov.
  - E. **Faculty/Staff Handbook**—update that they are getting together to review the handbooks. Will be meeting every other week, starting Nov 5<sup>th</sup>, to begin those discussions.

- F. **Renewal/ Review Bills pending**--Bills from past—Two bills still outstanding were mentioned, as well as Chair Vigil saying all other bills were returned to their originators’ groups, so that they can be revamped, and resubmitted, or closed—whatever is needed.
- G. **Shared Governance/Staff Senate Update**--Chair Lawrence Vigil announced how he will be resigning from Luna, and from Shared Governance and Staff Senate as a result, and discussed his reasons. He encouraged the group members to stay strong, and “the best of luck”, and thanked all for their hard work and dedication.

**VII. Action items**—Gene Sandoval is willing to be acting Chair, until nominations can fill it otherwise. There were no other Action Items.

**VIII. New or Unfinished / Follow-up Items for Next Meeting’s Agenda**—Meetings for Shared Governance will now be 2x’s per month, 1<sup>st</sup> & 3<sup>rd</sup> Friday each month, at 2:30pm.  
 a. **nomination of Vice Chair**

**IX. Adjournment**

Georgia Baca motioned for adjournment, and Brenda Ortega seconded. After roll call vote, meeting adjourned at 3:53p.m. Next meeting is tentatively scheduled for Fri., Nov. 5, 2021, at 2:30p.m.

Lawrence Vigil	Georgia Baca	Gene Sandoval	Sherry Goodyear	Angelica Montanez	Emma George	Brenda Ortega	vacant
Staff Senate	Staff Senate	Faculty Senate	Faculty Senate	Student Senate	Student Senate	Academic Leadership	Academic Leadership
Present	Present	Present	Present	Absent	Absent	Present	vacant