

**LUNA COMMUNITY COLLEGE
BOARD OF TRUSTEES
SPECIAL MEETING**

Thursday, April 26, 2018 @ 1:00 p.m.
LCC Student Success Center Board Room

Note: Prior to the start of the LCC Board of Trustees Special Meeting, Eugenio Perez IV was sworn in as a Luna Community College Board Trustee Member, (District 4 – Santa Rosa) by the Honorable Christian Montano.

Call Meeting to Order and Establish a Quorum

Roll Call

Present:

Chairman Daniel J. Romero, Vice Chairman Kenneth Medina, Secretary Ernie Chavez, Trustee David Gutierrez, Trustee Abelino Montoya, Jr. and Trustee Eugenio Perez IV.

Also Present:

Interim President Ricky Serna, Executive Office Manager, SherylAnn Yara, Information Specialist, Orlando LeFebre, Moses Marquez, Recruitment/Admissions, Francina Martinez, Fiscal, Urszula Abeyta, Fiscal, Sherry Goodyear, Springer Faculty Senate, Dr Anita Roybal, Humanities Director, Georgia Baca, Fiscal, Amanda Lucero, Humanities, Sierra Fernandez, Nursing and Rick Baca, Vocational/Trades.

Pledge of Allegiance

Newly appointed and sworn in Trustee Eugenio Perez IV led the Pledge of Allegiance

Approval of the Agenda

At this time, Chairman Daniel J. Romero announced that following item V, we will be adding “comments from the Board”.

Trustee Abelino Montoya, Jr. moved for approval of the Agenda as amended. Vice Chairman Kenneth Medina seconded the motion, with all in favor, the motion did carry.

Action Items

1. Requesting approval of the BAR’s (Budget Adjustment Requests) for submittal to HED (Higher Education Department).

After a brief description of the BAR’s, Trustee Abelino Montoya, Jr. moved for approval of the BAR’s for submittal to HED (Higher Education Department). Trustee David

Gutierrez seconded the motion, with all in favor, the motion did carry.

2. Requesting approval of FY19 Budget for submittal to HED (Higher Education Department) by May 1, 2018.

Interim President Serna and CFO Donna Flores-Medina addressed the Board with an overview of FY19 Budget Summary which was previously reviewed. A single sheet handout was also presented to the Board which included;

- The FY19 Proposed Expenditures
 - Instruction \$4,021,729.00 37%
 - Academic Support \$ 587,397.00 5%
 - Student Services \$1,879,540.00 17%
 - Institutional Support \$2,238,612.00 21%
 - Physical Plant \$2,079,389.00 19%
 - **TOTALS \$10,806.667.00 10%**
 - Transfers \$ 486,477.00
 - Expenditures & Transfers \$11,293,144.00
 - Beginning Balance \$12,845,111.00
 - **Ending Fund Balance \$1,551,967.00**
- New full-time positions created
 - 1 full-time faculty, Business Studies
 - 1 full-time faculty, Allied Health
 - 1 full-time faculty, Education Department
 - 2 full-time faculty STEM (1 Developmental Education)
 - 1 full-time faculty, Humanities
 - 2 full-time faculty, Trades
 - 1 full-time faculty, Institutional Research
 - 1 full-time staff, Registrar
- Moving the following positions from R&C funding to I&G funding
 - Salary, Business Department Director
 - Salary, Education Department Director
 - Salary, Vocational Trades Department Director
- Key Investments
 - Increase in Professional Development funding from \$40K to \$60K
 - Purchase of Institutional assessment software: \$11,000
 - Salary Parity: \$316,000
 - 2% Legislature-approved salary increase: \$90,000
 - Internal Auditor (contractor): \$30,000
 - Various IT
- Changes to Revenue
 - \$200K reduction to tuition and fees
 - \$80K reduction to funding formula appropriation

Interim President Serna then eluded to a question posed by Trustee David Gutierrez regarding the Presidential Search and advised that what we have in the Executive Management budget, includes the President's Office, Administration, Finance, Legal

services, Board of Trustees budget and total executive budget of about \$653,000.00. Interim President Serna advised that once the fiscal year starts and once we start estimating how many candidate come from out of state for onsite interviews and when the Board makes a determination on the salary for the new President, at that point we will bring to the Board any adjustment requests to transfer into the Board and President's budget (necessary to accommodate those expenses).

Trustee Abelino Montoya, Jr. asked where the reserves are at this point.

Interim President Serna advised they are at 2.7 million (beginning), so we are expecting that the fund balance and the end of this year will be at least 2.7 million dollars.

Chairman Daniel J. Romero asked for Interim President Serna's recommendation regarding the FY19 budget.

Interim President Serna recommended approval of the FY19 Budget.

Vice Chairman Kenneth Medina moved for approval of the FY19 Budget. Trustee Abelino Montoya, Jr. seconded the motion.

Chairman Daniel J. Romero called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee David Gutierrez	Yes
Trustee Abelino Montoya, Jr.	Yes	Trustee Eugenio Perez IV	Yes

The motion did carry.

Announcement on date, time and location of next BOT meeting(s)

- Tuesday, May 8, 2018 @ 5:30 p.m. – LCC Student Success Center Board Room.

Adjourn

Vice Chairman Kenneth Medina moved for adjournment. Trustee Abelino Montoya seconded the motion

Chairman Daniel J. Romero called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee David Gutierrez	Yes
Trustee Abelino Montoya, Jr.	Yes	Trustee Eugenio Perez IV	Yes

The motion did carry.

Daniel J. Romero, Board Chairman

Ernie Chavez, Board Secretary

SherylAnn Yara, Recorder