



**MINUTES**  
Shared Governance Regular Meeting  
Feb. 11, 2022; 2:30 pm  
Google Meet (COVID-19 protocol)

- I. **Establishment of Quorum**  
**Present:** Gene Sandoval-Chair, Gloria Pacheco-Vice Chair, Members: Georgia Baca, Sherry Goodyear, Angelica Montanez, Emma George, Brenda Ortega, Dr. Carol Linder  
**Guests:** Shannon Ortiz, Kim Baca and Pres. Dr. Martinez (briefly)
- II. **Call of Meeting to Order at 2:30pm**
- III. **Approval of Agenda** –Approval of agenda occurred after motion was made by Georgia and 2<sup>nd</sup> by Dr. Linder.
- IV. **Approval of Minutes**
  - A. Regular Meeting, held Jan. 28,2022 – Motion to approve--Angelica Montanez motioned, Carol Linder 2<sup>nd</sup>, no opposition, motion passed.
- V. **Public Comment** (3 minutes per speaker) no comments
- VI. **Informational/Discussion Items**
  - A. **Academic Leadership Council** report—not met, all have been getting other meetings/committees and semesters going...not any open times. HLC meetings/Leadership team meetings are occurring, to address all the Criteria by the teams assembled. Dr. Day sending weekly updates on HLC timelines, volunteers are encouraged to ask to be assigned.
  - B. **Senate Reports**
    - 1) **Faculty Senate**—by Sherry—no meeting as Sherry’s been out; Handbook work still happening, have divided into groups to facilitate editing processes. Mon, Feb. 21, at 11am, will hold 1<sup>st</sup> coffee connect this semester for Faculty, Dr. Martinez will be in attendance.
    - 2) **Student Senate**—Angelica reported that Dr. Linder presented to them about Mustard Seed Grant; & Food Distribution/Drive at a church. Talked about them actively recruiting new members.
    - 3) **Staff Senate**—Georgia reported on all groups following thru with different ways is making transparency work campus-wide, with all groups, setting up a forum for Staff with Pres.; also talking about how requests should be getting handled from the staff at large; promoting transparency. Staff Senate sending out Heart messages for Valentine’s Day—morale builder/appreciation day. Post them on Monday, Feb. 14.
  - C. **Strategic Plan** –Dr. Martinez, Pres. joined to present the Strategic Plan / Guiding Principles that the committee has put together, and mentioned that he will be sending out for review by all employees & faculty, then presented to Board of Trustees in March 11 Reg. Meeting, after one more meeting of the whole team, where they will condense all edits/additions that need to be addressed.
  - D. **Faculty/Staff handbook**—update by Sherry—no meeting today, Gene asked if all sections have been divided into groups of people, to get through it quicker; Ray was

going to add Carolyn Chavez name to list, so HR has input. Next meeting is scheduled next Fri., Feb. 18.

- E. **Amnesty International**— Dr. Linder passed on a letter, to share the opportunity.
- F. **Food Depot**—Salvation Army on east side is where the existing disbursement occurs, the West side needs one as well—proposed site: The Presbyterian Church contacted Luna for volunteers, to help on Fri. from 8am to 12pm, starting March 11. Help from any other student groups are requested/welcomed. Samaritan House Soup Kitchen & Sr. Citizen's Center all get donations. Volunteers would only have to work one or two months. Question raised whether the food can be distributed from Luna, came back with that the distributions are held at certain spots, as not all can come up to this location.
- G. **Bills in process**—
  - 1) **Ad Hoc Committee for in-Service week/PDP Training**—Faculty Senate has been having to do in-service week activities, with the Chair being burdened with all of the planning. Bill is proposing that this is handled by a committee, instead of one person. After discussion, the consensus was that a block schedule be setting up, with all departments given a space/time to do training on what they need to cover. Motion to be tabled until next meeting, to set up block schedule and assignments was made by Sherry, with 2<sup>nd</sup> from Georgia. With all in favor, motion passed.

VII. **Action Items**

- A. Bill processing – no bills to process

VIII. **New or Follow-up Items** for Next Meeting

- 1) Block Schedule for In-service week
- 2) Input for Strategic Plan Summary

Next meeting scheduled for Feb 25<sup>th</sup>, 2:30pm

- IX. **Adjournment** –Sherry motioned to adjourn, Georgia 2<sup>nd</sup>. All in favor, meeting adjourned at 3:51pm.