



Minutes

Faculty Senate Regular Meeting

Friday, October 25, 2024

1:00-2:20 PM on Google Meet

Meeting link: meet.google.com/hog-aatp-fxh

- I. Establishment of Quorum: Gene Martinez, Linda Salazar, Nichole Collins, Chantel Rivera, Billie Mathews, Mari Hill
- II. Call of Meeting to Order: 1:06 PM
- III. Approval of Agenda: Chantel motions. Linda seconds. Motion carried.
- IV. Approval of Minutes: Mari motions. Billie seconds. Motion carried.
- V. Welcome of Guests/Public Comment (3 minutes per person): Aaron Smith: (Not present at this meeting)
Denise Fox: No Comment
- VI. Information/Discussion Items:
 - A. Senator Reports
 1. Kevin Williams (Associates Senator, Senate Chair) – Absent
 2. Gene Martinez (CTE Senator, Vice Chair) – Recently finished certifications. All students who attempted to certify received their certifications. Some students received multiple
 3. Chantel Rivera (Allied Health/Nursing Senator, Secretary) – Dental recently hired adjunct instructor Dawna-Gallegos Ortega to help with labs.
 4. Billie Mathews (Humanities Senator, Immediate Past Chair) – The new director is busy with getting schedules ready for posting for next semester. Theater competition will be on Nov 8 will be occurring at LCC. Would love to have audience members. Jose Marquez will be on campus. Looks like we will have about 30 students this year. Have successful study sessions with athletes needing to improve their grades. Many students who are not athletes have also been attending. Bernadette Maldonado is going to have a Dia de los Muertos art show in humanities.
 5. Nichole Collins (STEM/Assessment Senator) – STEM is working to keep up with students this semester. New director is trying to go through stuff in the offices. NM Dist. II FFA is going to be back on LCC campus on Nov 18 from 10-2 pm for competitions. Will be competing against each other requested 5 classrooms. STEM and Humanities has a meeting next week to discuss upcoming open house and grant opportunities.
 6. Mari Hill (Adult Basic Ed., Business, Early Childhood Ed., Satellites Senator) – Nothing new to report. Just got through midterms. Preschool is going to have a Halloween celebration with trick-or-treating and carnival. The model classroom is now open and being used.
 7. Linda Salazar (Ex Officio/LRC) – Nothing new to report.
 - B. Standing Committee Reports
 1. Elections Committee – Elections committee has no updates since they do not meet until March/April. This item should be removed from future meetings until March.
 2. Professional Development Committee/In-service Week Committee – Kevin has sent out survey.
 3. Curriculum Committee – No meetings have taken place. Nothing to report.
 - C. School of Business Proposal for New Methods for Monitoring Student Grades: Aaron is not present to discuss this topic.

Nicole: Regarding athletes' grade checks, it seems a bit tedious to be doing this constantly without seeing any changes. Grade checks seem repetitive combined with early alerts. How can we make this more streamlined? There needs to be a better way of completing these without being repetitive. Aaron sent a proposal for coaches to be moderators of the course, however this does not seem like the best option since coaches will have access to every student rather than just the athletes.

Billie: Sets guidelines, Students must send grade reports between Mon-Wed if they want them completed. If students are receiving C or below they must come to study sessions. Shared concerns with coaches having access to courses. Do not feel comfortable with seeing everything in her class.

D. Topics of Concern

1. Grade Reporting - Last Attendance Dates on Grades for All Students - Why?
2. Financial Aid - Disbursement - When? Work Study not paid - Why? LCC faculty used to get emails from financial aid regarding disbursement so that we can inform students. Communication has since stopped. Faculty no longer knows what is going on and this makes it difficult to discuss with students regarding this issue. Asking for more communication with financial aid and asking for a plan from financial aid. From what we know work studies have not been paid and will end up only getting paid for 6 weeks rather than 16 week. This is an issue for the students. Students are voicing their concerns to the faculty. Example: A baseball student reported being told by financial aid that he does not qualify for the opportunity fund due to him having a baseball scholarship. One issue regarding financial aid is that LCC does not have any staff on campus or even in the same time zone. However, they are still being paid by LCC to be there for our students, but they are not doing a great job at communicating with LCC students or faculty. Financial aid is becoming detrimental to student enrollment at LCC. Communication needs to be improved with the financial aid office.

3. HLC issues which Faculty Senate needs to consider:

- a. Faculty Handbook: At the last session FS worked on the handbook and submitted it to admin but has not received any word back. One thing being discussed was the faculty handbook. Admin was trying to combine faculty and staff handbooks. HR needs to be the agency that updates the policies and handbooks.
- b. Faculty Evaluations: Some faculty have not seen evaluations. Is there a schedule for these evaluations? Usually what happens is HR sends an email with a schedule for employee evaluations in March.

VII. Action Items:

- A. Faculty January In-Service Survey Approval: This item is still in the committee stage and needs to be discussed further. Nicole motions to table this item for a later date. Billie seconds. Motion carries and item is tabled.
- B. Coffee Connects - Thursday, October 31, 2024, in the Early Childhood Model Classroom
Mari will be unable to attend this meeting due to attending the preschool carnival.

VIII. New or Follow-up Items for Next Meeting's Agenda:

- A. Faculty January In-Service Survey

IX. Next Regular Meeting: November 8, 2024, at 1:00 PM in Google Meet

X. Adjournment: Nicole motions, Mari second. Adjourned at 2:08 PM.