



MINUTES

Staff Senate Work Session
June 10, 2021; 2:30pm
Virtual



I. Establishment of Quorum / Roll Call

II. Call of Meeting to Order—Chair Baca called the meeting to order, at 2:32pm and asked for roll call. **Present:** Georgia Baca, Matthew Cordova, Karen Wezwick, Gloria Pacheco, Jessica Flores, Shannon Ortiz, Emily Ulibarri, Lawrence Vigil & Matthew Cordova. Guests: none.

III. Approval of Agenda—Motion to accept the agenda was made by Jessica Flores, Gloria Pacheco 2nd, roll call vote, motion passed.

IV. Approval of Minutes—no minutes as this was work session.

V. Public Comments—no comments as this was work session.

VI. Informational/Discussion Items

Employee End of Semester(year) get together - plans/ideas—

- Morris Madrid has gotten sponsors for the Family Fun Day. They are requesting anonymity until after the event. It will be held June 25th, from 2:00 or 2:30 to 5:00p.m. All Employees will be invited to attend.
- Shannon Ortiz was asked to design a flyer to generate interest.
- All senators will need to call their group members and get a count of all attending.
- Chair asked for someone to price all the items, so end cost is closer known—Karen Wezwick volunteered. RSVP deadline will be noted on the flyer.
- Menu will be Hamburgers & Hot Dogs, fixings & condiments, with single-serve ice cream cups for dessert. Drinks will be donated as well. Admissions, Student Services, and Auto Club will be providing the giveaways. Brianna is to be asked to turn on her ice machine, and coolers and games will be getting rounded up. Set-up will start at 9:30, stuffing chips and hamburger fixings in individual bags, for handout. Games will also be set up—available from grounds: Horseshoes, volleyball net, basket ball courts available, corn hole sets available from Student Services, as well as Popcorn.
- Shannon talked to Sergio, and he's agreed to set up the sound system, but we need to get someone to man it during the event. The paperwork will need to be submitted to LRC. We will be utilizing the coffee shop's refrigerator and freezer for storage, also to assemble all the games available, so we know what to get set up and when.
- After discussion about the time (because 3 to 5 is "the hottest time of the day"), a vote was taken and that showed that we all preferred 5 to 8 pm time for a get-together. Georgia will take that thought to the Interim President with the rest of the planning to be completed.

VII. Action items--none

VIII. Unfinished Business / Follow-up Items--none

IX. New Business—**none**; Next meeting scheduled for 6/24/21 regular meeting, at the MEC, in the morning—8:30 am.

IX. Adjournment—as business was complete, Shannon Ortiz motioned, Gloria Pacheco 2nd, roll call vote—all approved, motion passed. Meeting was adjourned at 3:26am. (54 min later)