

**LUNA COMMUNITY COLLEGE
BOARD OF TRUSTEES
SPECIAL MEETING MINUTES**
Tuesday, April 14, 2020 @ 3:30 pm
LCC Student Success Center Board Room

Call Meeting to Order and Establish a Quorum

Roll Call

Present: Madam Chair, Dr. Phyllis Martinez, Madam Vice Chair, Dianna Medrano, Madam Secretary Louise L. Portillos (Via Zoon), Trustee Mark Dominguez, Trustee Kenneth Medina, Trustee Maxine L. Salas (Via Zoon), and Trustee Maximiliano G.

Also present: President Rolando Rael, Executive Office Manager, SherylAnn Yara and Vice President of Finance, Donna Flores-Medina.

Approval of the Agenda

Trustee Kenneth Medina moved for approval of the Agenda as it is. Madam Secretary Louise L. Portillo seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Maine L. Salas	Yes
Trustee Max G. Tenorio, Jr.	Yes		

The vote for approval of the Agenda was unanimous.

Approval of the Minutes (April 14, 2020 Regular Board Meeting minutes).

Trustee Kenneth Medina moved for approval of the April 14, 2020 Regular Meeting minutes. Trustee Mark Dominguez seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Trustee Mark Dominguez	Yes	Trustee Kenneth Medina	Yes

- ***Madam Secretary Louise L. Portillos, Trustee Maxine L. Salas and Trustee Max G. Tenorio did not participate in the Regular Board Meeting.***

Informational Items

1. Budget – Current status and 2020-21 Budget.

Vice President of Finance, Donna Flores-Medina addressed the Board and advised that the PDP line has been removed from each of the budgets and \$60,000.00 was placed into a single line for only emergency or essential travel. Ms. Flores-Medina further advised that President Rael would determine what travel would fall under either emergency or essential. Ms. Flores-Medina then provided a handout which listed Revenues (Tuition and Miscellaneous Fees, Government Appropriations, State Government Appropriations, Local Government Appropriations, Federal Government Appropriations, State Government Appropriations, Private Gifts, Grants & Contracts, Endow., Land and Perm. Fund Income, Sales & Service of Education Act and Other Sources (Total Revenues). II. Beginning Balance, III. Total Available, IV. Expenditures, Instruction, Academic Support, Student Services, Institutional Support and Operation & Maintenance of Plant, (Total Expenditures). V. Transfers to or (from), Mandatory Transfers, Renewals and Replacements, Auxiliary Funds, Student Loan Matching, Non-Mandatory Transfers (total), and Student Aid, (Total New Transfers), and VI. Ending Balance. All of the above pertain to the 2019-20 Original budget, 201920 Final budget and the 2020-21 Proposed budget. ****Please see handout for complete information.***

2. Tuition Increase

President Rolando Rael addressed the Board and provided a handout which showed what the funding for both in and out of state tuition would look like at a 6% increase over a five-year period. The handout what tuition would look like for both in state and out of state with a 6% increase over a five-year period. The handout also provided information showing tuition, per credit hour for New Mexico Two-Year Independent Colleges, (Luna Community College, NM Junior College, Clovis Community College, Santa Fe Community College, San Juan College, CNM and Mesalands. ****Please see handout for complete information.***

Action Items

1. Requesting approval of 2091-20 budget recommendations

After a brief discussion, it was recommended that we tighten on the expenditures and that the budget would be put on hold except for essential expenditures.

Madam Chair Dr. Phyllis Martinez moved for the 2019-20 budget recommendations. Madam Vice Chair Dianna Medrano seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes

Trustee Kenneth Medinan	Yes	Trustee Maxine L. Salas	Yes
Trustee Max G. Tenorio	Yes		

The vote for approval of the 2019-20 budget recommendations was unanimous.

2. Requesting approval of Ad Hoc Committee for Board Policies.

Madam Chair Dr. Phyllis Martinez advised that she is appointing an Ad Hoc Committee to work on the Board Policies to include: Trustee Kenneth Medina, Trustee Maxine L. Salas, President Rolando Rael, Carolyn Chavez, Human Resources Director and Vice President of Finance, Donna Flores-Medina. It was also recommended that Shared Governance along with the other committees appoint someone to represent them on the Ad Hoc Committee.

Madam Chair Dr. Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Maxine L. Salas	Yes
Trustee Max G. Tenorio, Jr.	Yes		

The vote for approval of the Ad Hoc Committee appointed by Madam Chair Dr. Phyllis Martinez was unanimous.

3. Requesting approval of Tuition Increase

After a brief discussion, it was the recommendation of President Rolando Rael that a 6% tuition increase take place over a five-year period.

Trustee Kenneth Medina moved for approval of President Rolando Rael's recommendation for a 6% tuition increase over a five-year period. Trustee Mark Dominguez seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Maxine L. Salas	Yes
Trustee Max G. Tenorio, Jr.	No		

The vote for a 6% tuition increase over a five-year period did carry with Trustee Max G. Tenorio voting nay.

4. Requesting approval of Transportation Initiative.

Madam Chair Dr. Phyllis Martinez advised that she was approached by a Mora Commissioner regarding the Travel Initiative (RTD). Madam Chair Dr. Phyllis Martinez advised that the bus would run from Mora, NM, 4 times a day, twice a week, for a fifteen month period. Madam Chair Dr. Phyllis Martinez further stated that the bus would not only service students, but the communities of Mora and Las Vegas as well and that the total cost would be \$60,000.00 which the State would pay with Mora and the City of Las Vegas matching \$10,000.00 each and New Mexico Highlands University and Luna Community College matching \$5,000.00 each to complete the \$30,0000 match.

With this, Madam Chair Dr. Phyllis Martinez moved for approval of the Transportation Initiative. Madam Secretary Louise L. Portillos seconded the motion.

After discussion and questions, Trustee Mark Dominguez asked of the possibility of someone from Mora addressing the Board to provide further information, Madam Chair Martinez advised that she was not sure as to any time-line which currently exists.

Madam Chair Martinez then called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	No	Vice Chair Dianna Medrano	No
Secretary Louise L Portillos	No	Trustee Mark Dominguez	No
Trustee Kenneth Medina	No	Trustee Maxine L Salas	No
Trustee Max G. Tenorio, Jr.	No		

The vote for approval of the Transportation Initiative did not carry.

5. Requesting approval of amendment to Policy 1520.

After discussion, it was questioned as to whether or not Shared Governance has approved the amendment to the policy and recommended to the Board, due to wording which still remains in the Policy which was recommended removed by the Board, Madam Vice Chair Dianna Medrano then moved to table Action Item #5 until Shared Governance, with Board recommendation, removed the words “Academic Leadership” and replace “at each meeting” with “each Regular meeting”. Trustee Mark Dominguez seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Maxine L. Salas	Yes
Trustee Max G. Tenorio, Jr.	Yes		

The vote to table Action Item #5, Requesting approval of amendment to Policy 1520 was unanimous.

6. Requesting approval of amendment to Policy 1600.

Trustee Kenneth Medina asked President Rolando Rael if he would be one to coordinate the Board trainings which are requested by this Policy.

President Rolando Rael advised that his office would make those arrangements.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Maxine L. Salas	Yes
Trustee Max G. Tenorio, Jr.	Yes		

The vote for approval of the amendment to Policy 1600 was unanimous.

7. Requesting approval of LCC Board of Trustees Good Faith Resolution.

Madam Chair Dr. Phyllis Martinez asked President Rolando Rael for his recommendation regarding the Good Faith Resolution.

President Rael advised that the Resolution is the Board's Resolution but does recommend approval of the Resolution.

Madam Vice Chair Dianna Medrano moved for approval of the LCC Board of Trustees Good Faith Resolution. Trustee Kenneth Medina seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Maxine L. Salas	Yes
Trustee Max G. Tenorio, Jr.	Yes		

The vote for approval of the LCC Board of Trustees Good Faith Resolution was unanimous.

Executive Session

Madam Vice Chair Dianna Medrano moved that the Board convene into Executive Session. Trustee Kenneth Medina seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
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Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Maxine L. Salas	Yes
Trustee Max G. Tenorio, Jr.	Yes		

The vote that the Board convene into Executive Session was unanimous.

Return to Regular Session

Madam Vice Chair Dianna Medrano moved that the Board return to Regular Session. Madam Secretary Louise L. Portillos seconded the motion.

Madam Chair Dr. Phyllis Martinez advised for the record that no action was taken during the Executive Session portion of this meeting and called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Maxine L. Salas	Absent
Trustee Max G. Tenorio, Jr.	Yes		

The vote that the Board return to Regular Session was unanimous.

Adjourn

Trustee Kenneth Medina moved that the Board adjourn. Trustee Mark Dominguez seconded the motion.

Madam Chair Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Maxine L. Salas	Absent
Trustee Max G. Tenorio, Jr.	Yes		

The vote for adjournment was unanimous.

Dr. Phyllis Martinez, Board Chair

Louise L. Portillos, Board Secretary

SherylAnn Yara, Recorder